WOLLASTON VILLAGE HALL MANAGEMENT
COMMITTEE MEETING
6.30pm, Tuesday 9th January 2024
Village Hall, Wollaston

Present: Cllr Dr Mike Goldsmith (Chair), Geoff Simmons (Treasurer), Kathryn Betts, Fran Woods, Helen Warden, Maureen Green, John Mitchell and Suzanne Grant (Clerk).
Apologies: Penny Watts, Greg Carter.

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1. Welcome and Apologies
Mike welcomed everyone to the meeting. Apologies were given as above.

2. Minutes of the Previous Meeting
The minutes from the meeting which took place on 05th December 2023 were agreed and signed.

3. Matters Arising
None to report.

4. New Community Centre and Preschool
Mr. John Mitchell presented the basic Architect Plans for the proposed redevelopment of the Village Hall. (see attached). Documentation & Surveys for increased Parking are required as a minimum of 20 car parking spaces are required (there are currently 6 spaces). Doc Martens has declined the Parish Council's request for a small 500m section of the Doc Martens carpark.

5. Treasurer's Report
Wollaston Village Hall has been nominated for a £600 grant/donation towards running costs by The Ward Councilors from their Member Empowerment Funds. Payment will be made directly into the Village Hall HSBC account if successful. Geoff Simmons requested that Mike Goldsmith raises at the PC meeting next week the issue of the Village Hall not receiving the £5,000 Grant as the WVH Committee do not agree.

Treasurer's Report attached. £2,139k in rent. Insurance paid up until end of September 24.
Ongoing issues still with Utilities (Anglian Water & E-On Gas), Geoff to continue to chase.
Replacement Meters confirmed for next week.
A new Bank Account from HSBC to Lloyds to be implemented asap.
Busy Bees are now paying Rent fees.

6. Caretaker's Report
Helen reported that there are bookings are busy for January, February and March for parties.
The Heating broke down at the weekend, but has now been fixed (outstanding part still required). Both Boilers are overdue a service – agreed these can be booked and receive one invoice for all works carried out.
PHS Sanitary Bins – Helen reported that fortnightly collections were not required as the bins are not greatly used. Could we move to a monthly collection? Helen to contact PHS to enquire as this year's invoice has been paid.
Electrical Work was carried out before Christmas. Outside light of the Oasis to be checked.
Mark Essam (electrician) to carry out PAT testing.

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Clerk requested a Clock for the Oasis. A small supply of batteries needed at the Village Hall. Bin Area – Helen reported lots of rubbish in the Bin Area – users to be reminded that their rubbish is to be taken away. Helen requested to go through the Terms of Hire at the next Meeting.

7. Busy Bees Report

Report sent in advises one new starter this January. An access panel has been fitted in ladies toilet for the meter.

8. **Youth Club Report**

Report sent in: Youth Club finished on 14th December with a visit from Santa. Unfortunately, two of the volunteers' work circumstances have changed so the committee were looking to change the day, but this is not an option. No return date yet due to this. The numbers have not significantly improved despite reducing entry fees. Payment of Hall Hire will be sent over.

9. Studio 52 Dance Academy

No issues, focusing on the Show for next July.

10. Other Users

No report

11. Date of Next Meeting

Tuesday 06th February 2024, 6.30pm Village Hall Lounge.

Signed …….. Date ……

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