WOLLASTON PARISH COUNCIL
Tel: 07856 203260
Email: clerk@wollastonparishcouncil.gov.uk
Web: wollastonparishcouncil.gov.uk

MINUTES OF THE MEETING OF WOLLASTON PARISH COUNCIL HELD AT THE OASIS, HIGH STREET, WOLLASTON ON THURSDAY 17th SEPTEMBER 2026.

PRESENT: Cllr Alvis, Atkinson, Carter, Farman, Gay, Goldsmith, Hodson, Mitchell and Threadgold.

IN ATTENDANCE: 9 members of the public attended.
PCSO Donna Fenner (Northamptonshire Police)

WARD COUNCILLORS: Cllr Gordon Dunsmuir.
Apologies received from Cllr Tom Partridge-Underwood and Cllr Jon-Paul Carr.

26/224 – OPEN MEETING
Five members of the public attended the meeting to discuss planning application 26/002266/FUL 26 Eastfield Road, Wollaston, NN29 7RU.
Those present wished to clarify that the property had been sold to a builder for renovation and, contrary to comments made by a resident on social media and the planning portal, it was not intended for use as a House in Multiple Occupation (HMO).
The builder and residents acknowledged the existing parking challenges in the area. It was noted that the property benefits from a dropped kerb and that the application complies with the findings of the Transport Beat Survey.
Those present acknowledged the concerns raised by members of the community and recognised that the final decision on the planning application rests with the relevant planning authority.
Concerns were also raised regarding two older stationery vehicles parked on Eastfield Road, which were contributing to the existing parking difficulties. PCSO Fenner confirmed that she would visit the location and carry out checks on both vehicles.

26/225 – TO RECEIVE APOLOGIES FOR ABSENCE
Apologies were received for Cllr Savage (holiday), Cllr Jones (holiday) and Cllr Seager (work).

26/226 – NORTH NORTHANTS COUNCIL REPORT
Cllr Dunsmuir advised that the proposed parking charges for Wellingborough Town Centre will be subject to a public consultation to go live in October. Cllr Dunsmuir will send through notes from the next NNC meeting to the Clerk.

26/227 - DECLARATION OF INTERESTS
None relating to business on the agenda.

26/228 - MINUTES
Minutes of the Parish Council meeting from 16th July 2026 were agreed and signed as a true account. Unanimously agreed, motion carried.

26/229 – To RESOLVE to co-opt a new Parish Councillor
It was **RESOLVED** to co-opt Mr John Lopes to the casual vacancy on Wollaston Parish Council. The newly co-opted Councillor was welcomed to the Council and completed the necessary Declaration of Acceptance of Office.

26/230 – NN/24/00021/WASFUL PLANNING APPLICATION 30-50 DODDINGTON ROAD
Further information has been received from the Planning Officer including a revised Noise Impact Assessment and a justification statement for the catchment area. WPC have sent two emails to the Planning Officer this week, requesting a response – the key element is for NNC to clarify and prove that the site is not in the central spine, but in rural hinterlands, which means that it does comply with the spatial strategy for waste, including Policies 10, 11 and 12.
Once a response has been received, Cllr Mitchell and Atkinson to compile a final objection letter incorporating all information gathered over the summer. Clerk to send out update. Deadline for decision is 30th September 2026.

26/231 – EXPERIMENTAL TRAFFIC REGULATION ORDER – CLLR GORDON DUNSMUIR
Cllr Dunsmuir advised that, following successful trials in other villages, Wollaston Parish Council could apply for an immediate Traffic Regulation Order (TRO) restricting HGVs weighing 7.5 tonnes and over, without the need for consultation. It was further advised that, following an 18-month period, the Order could be upgraded to a permanent Traffic Regulation Order.
Cllr Alvis requested that Councillors compile a list of roads within the village that they consider would benefit from such restrictions.
The compiled list is to be forwarded to PCSO Fenner, who will liaise with the Traffic Police to obtain an initial overview. This will be followed by a walkaround involving Cllr Dunsmuir, Councillors and the Highways Executive to consider the proposed roads and potential restrictions.

26/232 – IT Support for Councillors and Clerk – LA
Cllr Alvis requested a more consistent approach for IT support for both Clerk and Councillors. Cllrs to send through details of any known companies to the Clerk for consideration in the budget.
Cllr Alvis requested that payroll for the Clerk be outsourced going forward due to issues with the current system. To be added to October Agenda as a resolution.

26/233– CLERK'S REPORT
The Pocket Park lease is due to expire in 2027. Clerk is in discussions with Scott Bader who are reviewing and will provide a substantive response as soon as it is practicable to.

NCALC 79th Annual Conference is on Saturday October 3rd 10am – 1pm. This is now full – Clerk to attend.
Plans are underway for Remembrance Day 2026 – road closure, bugler and Lieutenancy representation applied for. Meeting due to be held on October 7th with Rev Holly Horspole who will be taking the service this year. Any Cllrs wishing to attend, please contact the Clerk or send all suggestions/ideas to the Clerk asap.
Local Government Pay Settlement pay award has been agreed at 3.3% and will be backdated to 1st April 2026.
Green Hill Solar Farm final objection – Clerk to send draft objection letter taken from Mears Ashby for Councillors agreement before sending.
Wollaston Together Magazine – last Edition has been published due to no takers for the position of Editor. Editor to return desktop PC (originally donated by Cllr Goldsmith) and all advertisers to be refunded for the December edition. The Magazine bank account currently sits at £4,304.16.
Correspondence received:
Resident advised that the footpath off Shepherds Hill had been reduced to the point that it does not exist – this is not a public or permissive path, so the Farmer is entitled to do this.
Resident raised an issue with the chaos of Newton Road, particularly on a Saturday morning, due to customers not parking in the co-op carpark and the co-op lorry having to wait for 30 minutes due to poor parking. The Parish Council advised that is not viable to put double yellows/parking restrictions in this area. Also, the empty house next to the carpark is subject to vandalism/smoke detectors going off at all hours – the police are aware of this, and regular patrols are carried out.

26/234 – TO REVIEW AND APPROVE THE FOLLOWING POLICY: RISK ASSESSMENT POLICY
It was unanimously **RESOLVED** to agree to approve the above policy. Clerk to publish on website.

26/235 – FINANCES

Receipts circulated. It was **RESOLVED** to approve receipts for July & August 2026. Unanimously agreed, motion carried.

DATE	RECEIVED FROM	DESCRIPTION	NET AMOUNT	VAT ELEMENT	TOTAL AMOUNT
09/07/2026	Lloyds Bank *823	Interest	£60.41	£0.00	£60.41
31/07/2026	Nationwide Interest *607	Interest	£120.90	£0.00	£120.90
31/07/2026	Nationwide Interest *581	Interest	£275.88	£0.00	£275.88
09/07/2026	HMRC	VAT Return 01.04.26 - 30.06.2026	£0.00	£4,860.64	£4,860.64
06/07/2026	Wollaston Victoria F/Ball	Bollard Fob	£45.20	£0.00	£45.20
		TOTAL:	**£502.39**	**£4,860.64**	**£5,363.03**

August 2026 receipts

DATE	RECEIVED FROM	DESCRIPTION	NET AMOUNT	VAT ELEMENT	TOTAL AMOUNT
10/08/2026	Lloyds Bank *823	Interest	£61.09	£0.00	£61.09
31/08/2026	Nationwide Interest *607	Interest	£121.22	£0.00	£121.22
31/08/2026	Nationwide Interest *581	Interest	£276.63	£0.00	£276.63

26/08/2026	Wollaston SA	Insurance % contribution	£335.00	£0.00	£335.00
		TOTAL:	**£793.94**	**£0.00**	**£793.94**

Payments Circulated. It was **RESOLVED** to approve payments for July & August 2026. Unanimously agreed, motion carried.

July 2026 Payments

PAYEE	DESCRIPTION	NETT OF VAT	VAT ELEMENT	TOTAL
Tesco Mobile	Monthly mobile Phone Contract	£8.00	£0.00	£8.00
HP Instant Ink	Monthly subscription for printer ink	£49.16	£9.83	£58.99
NPS Shoes	Office Hire & Internet July 2026	£318.75	£63.75	£382.50
WhiteStar Ltd	Monthly Website hosting fee	£35.00	£0.00	£35.00
Yu Energy	Street Lighting 01.06.26 -30.06.26	£39.66	£1.98	£41.64
LV Pension (NMPTL)	LV Pension S Grant WPC Contribution	£73.42	£0.00	£73.42
Starboards Systems Ltd	Monthly subscription for Scribe accounts package	£51.00	£10.20	£61.20
Hayeswood Landscapes	July Grass Cutting	£2,006.10	£401.22	£2,407.32
Yu Energy	PF Tennis Court Floodlight charges 1-30th June 26	£39.27	£1.96	£41.23
Lloyds Bank	Lloyds Community Account monthly charge ref 449342778	£4.25	£0.00	£4.25
HMRC	Employer NI employee NI Tax payment	£294.29	£0.00	£294.29
Mrs Suzanne Grant	July 2026 salary	£1,456.64	£0.00	£1,456.64
E-On	Street lighting maintenance 1/4 ending June 26	£77.50	£15.50	£93.00
Barton Petroleum	Fuel for PF Tractor	£175.83	£35.17	£211.00
JD Tree Surgery	Prune back branches on Lime Tree outside the Hill	£150.00	£0.00	£150.00
Amazon	Litter picking gloves	£4.52	£0.90	£5.42
Amazon	Grease Gun for Tractor	£19.16	£3.83	£22.99
Playground Supplies Ltd	Mulch / St Mary's Repairs/ Removal of rocker @ PF	£2,053.00	£410.60	£2,463.60
Day & Coles (Agricultural) Ltd	Kioti Fan Belt Repair - inspection and service	£1,588.63	£317.76	£1,906.39
Day & Coles (Agricultural) Ltd	Teagle Mower Fault Repairs	£1,938.84	£387.77	£2,326.61
B&Q	Cable ties	£10.29	£0.00	£10.29
No 5 Barrister Chambers	Barrister advice for planning application NN/24/00021/WASFUL	£500.00	£100.00	£600.00
Renutec Europe Limited	Computer Technical Support	£40.00	£8.00	£48.00
	GRAND TOTAL:	**£10,933.31**	**£1,768.47**	**£12,701.78**

August 2026 Payments

PAYMENT	PAYEE	DESCRIPTION	NETT OF VAT	VAT ELEMENT	TOTAL
DD305	Tesco Mobile	Monthly mobile Phone Contract	£8.00	£0.00	£8.00
DD306	HP Instant Ink	Monthly subscription for printer ink	£24.16	£4.83	£28.99
DD307	NPS Shoes	Office Hire & Internet August 2026	£318.75	£63.75	£382.50
DD308	WhiteStar Ltd	Monthly Website hosting fee	£35.00	£0.00	£35.00
DD309	Yu Energy	Street Lighting 01.07.26 -31.07.26	£68.37	£3.42	£71.79
DD310	LV Pension (NMPTL)	LV Pension S Grant WPC Contribution	£73.42	£0.00	£73.42
DD311	Starboards Systems Ltd	Monthly subscription for Scribe accounts package	£51.00	£10.20	£61.20
DD312	Hayeswood Landscapes	July Grass Cutting	£2,006.10	£401.22	£2,407.32
DD313	Yu Energy	PF Tennis Court Floodlight charges 1-31st July 26	£6.53	£0.33	£6.86
DD314	Lloyds Bank	Lloyds Community Account monthly charge ref 449342778	£4.25	£0.00	£4.25
DD315	Microsoft	Annual subscription	£84.99	£0.00	£84.99
BACS1188	HMRC	Employer NI employee NI Tax payment	£311.79	£0.00	£311.79
BACS1189	Mrs Suzanne Grant	August 2026 salary	£1,411.55	£0.00	£1,411.55
BACS1190	Amazon	A4 Envelopes	£6.07	£1.22	£7.29
BACS1191	Wollaston Library	S137 Contribution to Library Utility Bills	£867.00	£0.00	£867.00
BACS1192	Seagrave Inspections	Annual Pyghtles play area inspection	£210.00	£42.00	£252.00
BACS1193	PFK Littlejohn LLP	External Audit fee for y/e 31st March 2026	£630.00	£126.00	£756.00
		GRAND TOTAL:	**£6,117.58**	**£652.97**	**£6,770.55**

Bank Reconciliation as of 31.08.26 was circulated. It was **RESOLVED** to approve the August Bank Reconciliation. Unanimously agreed, motion carried.

WOLLASTON PARISH COUNCIL

Bank Reconciliation as at 31/08/2026

Lloyds Current account - daily banking *832	
balance as at 31/08/2026	£7,265.09
Lloyds Instant access - General Reserves *823	
balance as at 31/08/2026	£106,538.29
Nationwide Business 95 day Saver *607	£44,724.40
Nationwide Business 95 day Saver *581	£102,059.41
Nationwide Building Society - S106 Monies *513	£48,928.70
Earmarked Reserves, Pyghtles, Neale Close	

In Accounts 31/08/2026		**£309,515.89**
Figures incl VAT	From 2025/2026	£245,533.51
	Receipts	£123,874.45
	Payments	£59,892.07
		£309,515.89
	Difference	£0.00

It was **RESOLVED** to agree the S137 Grants for 2026/2027
Wollaston Library Gas Utility Bills to date: £867.00 (paid)
St Mary's Church Floodlights £500
Village Hall Annual Grant £5,000
Guides/Brownies £250
First Response £350
The Way Building (Wollaston Association of Youth) £800
Wollaston Methodist Church £500.
Wollaston Scouts £800.00

Resolve to acknowledge receipt of the external auditor's report and certificate for the 2025/2026 Audit
The Council acknowledged receipt of the external auditor's report and certificate for the 2025/26 Annual Governance and Accountability Return.

26/236 – REPORTS OF THE WORKING PARTIES/REPRESENTATIVES

(a) New Community Centre/preschool update (GC) – please see attached document from Cllr Carter. It was agreed that decisions on the next steps should be paused until a response has been received from the Duchy/NNC local plan/S106 Team.

(b) Playing fields & Parks Management Committee – (draft minutes attached). Playground Audit work required has been carried out. S106 monies for the playing fields and pitch 2-year maintenance plan is imminent. S*treetlights* – no issues. *Environmental – Street Doctor* (AT) – Report has reduced due to many potholes being fixed and vegetation cutbacks. The Environmental Team have been busy staining benches, painting the graffitied utility box on the Cobbs Lane roundabout and clearing the vegetation on the Scott Bader footpath. There was an issue over the Summer with many litter/dog bins not being emptied by NNC, this appears now to have been resolved. York Road re-surfacing has been confirmed as October 21st. Clerk to issue on social media.

(c) Footpaths Update – (AT/PJ) No issues, all signs/routes have been checked. Cllr Farman advised that she has secured a delivery of chippings for the Scott Bader

footpath from Midland Trees to be delivered to the Vicarage at the end of October. Volunteers will be needed to help with the chipping distribution.

(d) Village Hall management Committee Update (MG) – One new prospective user and a current regular user have been lost due to the upcoming village hall re-development. No issues with Finances.

(e) Crime and Community Safety Update (NF) – figures provided by PCSO Fenner (Northants Police) confirmed that 12 crimes were reported in August. Village walkabout with PCSO Donna Fenner was held on September 9th with Councillors and Ward Councillors.

(f) Summers Grange Update – Planning application WP/20/00314/FUL – Land adjacent 25 Hookhams Path Wollaston - Approve details reserved by condition 24 (hard and soft landscaping) of planning permission reference WP/20/00314/FUL for larger play area and new equipment has been permitted and a multi-play slide unit has been confirmed.

(g) Neighbourhood Planning Steering Group Update (GC) – Cllr Carter advised that we are still awaiting the next consultation document from NNC. Meeting has been held with previous NHP advisor, Mike Hybryne who has agreed to provide guidance. Once more details are available, then the NHP Steering Committee will reconvene.

26/237 – PLANNING

(h) Applications

Schedule was circulated with Agenda

NW/24/00448/EXT – Green Hill Solar Farm - Consultation on draft statement of Community Consultation (SoCC). Awaiting decision – expected 8th October 2026.

NW/25/00195/FUL – 24 York Road, Wollaston – Change of use of pastureland to residential garden, including erection of wall, gates and boundary fencing. WPC – no objection. Awaiting decision.

25/01709/FUL – Wollaston House, 51 High Street – full planning permission for new building for storage use only located behind existing garage block. WPC – no objection. Awaiting decision.

26/00704/FUL – 20-29 Doddington Road Wollaston – Full planning permission for use of the land as B8 storage. WPC – no objection. Application permitted 16th July 2026.

26/01133/FUL – Abbey Farm, Wellingborough Road, Wollaston – Proposed 3 bedroom one and a half storey self-build agricultural workers dwelling with double garage and farm office hardstanding and landscaping. WPC - no objection. Awaiting decision.

26/01268/LDE – Wollaston House, 51 High Street - Lawful Development Certificate to confirm that Planning Permission reference WP/20/00725/FUL has been lawfully implemented and remains extant. WPC – no objection. Application withdrawn 16/09/2026.

26/01351/LBC – 16 Duck End Wollaston – Replacement of two like for like ground floor windows at the front elevation of the property. WPC – no objection. Application withdrawn 27/08/2026

26/01875/HFUL - 48 Irchester Road Wollaston – Construction of Garden Office/Garage. WPC – no objection. Awaiting decision.

26/02151/TPO 86 London Road, Wollaston, NN29 7QS - This application relates to the protected Walnut tree. This application seeks consent to fell and remove the protected tree based on the professional advice received from both the Council's Landscape Officer and the appointed arboriculture contractor. WPC – no objection. Awaiting decision.

26/02244/TPO Allotment Gardens The Pyghtles Wollaston - T1 Willow; Reduce collapsed stem to a height of approximately 1.2 metres to prevent risk of falling. Carry out Phase 1 and Phase 2 Bat Scoping Survey to check for Potential Roost Features. If all clear, pollard tree, removing all upper branch growth, back to viable growth points at a height of approx.12m
T2 Elder Carry out Phase 1 and Phase 2 Bat Scoping Survey to check for Potential Roost Features. If all clear, coppice to a height of 1.5 metres. Pollard adjacent Hawthorn. T3 Willow – remove deadwood over footpath only.

T4 Ash; Carry out Phase 1 and Phase 2 Bat Scoping Survey to check for Potential Roost Features. If all clear, reduce laterally by 5.0 metres over site and remove large deadwood. All works as discussed during a site meeting with Felicity Webber on 04/06/2026. WPC – no objection. Awaiting decision.

26/002266/FUL 26 Eastfield Road, Wollaston, NN29 7RU- Demolition of existing garages and erection of 2 No. dwellings (1 bed). WPC – no objection. Awaiting decision.

26/02304/LDP – 45 York Road, Wollaston, NN29 SG – Use of land to site a mobile home for ancillary use to the main dwelling. WPC – no objection. Lawful development.

26/02306/HFUL – 10 Abbey Rise, Wollaston, NN29 7QA. - Garage conversion to habitable room including removal of garage door and infilling with brickwork and window and glazed French doors on the rear elevation. Demolition of the existing conservatory and erection of a single storey rear extension, together with internal alterations to the existing dwelling and an increase in height to the Side Boundary wall. External rear ramp converted to a step. WPC – no objection. Awaiting decision.

26/02493/FUL – 190 Hinwick Road, Wollaston, NN29 7QY – Full planning permission, two detached dwellings. WPC – no objection. Awaiting decision.

26/02129/HFUL – 116 High Street, Wollaston, NN29 7RJ – Remove roof slates and battens and replace roof coverings with new Spanish slates. WPC – No objection. Awaiting decision.

26/02480/AGD – The Old Lodge, Grendon Road, Wollaston, NN29 7PU - Agricultural - Part 6 Determination: Steel portal-frame agricultural storage building for the secure, dry storage of agricultural machinery, implements, equipment, seed and other materials used in the management of the agricultural holding. WPC – no objection. Awaiting decision.

26/238 - NEXT MEETING

Next Meeting of Wollaston Parish Council to take place on Thursday October 15th, 2026, 7pm, Oasis Building, High Street, Wollaston.

The Chair thanked Councillors for their attendance. The meeting was closed at 8.45pm.

Chair…….. Date: ……