WOLLASTON PARISH COUNCIL
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MINUTES OF THE MEETING OF WOLLASTON PARISH COUNCIL HELD AT THE OASIS, HIGH STREET, WOLLASTON ON THURSDAY 21st MAY 2026.

PRESENT: Cllr Alvis, Atkinson, Farman, Goldsmith, Mitchell, Savage, Seager and Threadgold.

IN ATTENDANCE: No members of the public attended.

WARD COUNCILLORS: Apologies received from Cllr Gordon Dunsmuir, Cllr Tom Partridge-Underwood and Cllr Jon-Paul Carr due to the Annual Council Meeting.

26/178 – ELECTION OF CHAIR AND DECLARATION OF OFFICE
Cllr Mitchell proposed Cllr Alvis as Chair. Cllr Goldsmith seconded the proposal, agreed unanimously, motion carried. Declaration of Office signed.

26/179 – ELECTION OF VICE CHAIR
Cllr Goldsmith proposed Cllr Savage as Vice Chair. Cllr Threadgold seconded the proposal, agreed unanimously, motion carried. Declaration of Office signed.

26/180 – OPEN MEETING
No open meeting.

26/181 – TO RECEIVE APOLOGIES FOR ABSENCE
Apologies received from Cllr Carter, Cllr Gay, Cllr Hodson and Cllr Jones.

26/182 – NORTH NORTHANTS COUNCIL REPORT
No report.

26/183 - DECLARATION OF INTERESTS
None relating to business on the agenda.

26/184 - MINUTES
Minutes of the Parish Council meeting from 16th April 2026 were agreed and signed as a true account. Unanimously agreed, motion carried.

26/185 – NN/24/00021/WASFUL PLANNING APPLICATION 30-50 DODDINGTON ROAD
The Principal Development Control Officer, Claire Spokes, advised that the agent has submitted information and that she has requested a small tweak. Once she has received this, a re-consultation will take place, and we will have three weeks to review and provide

any additional comments on the new information. Cllr Atkinson proposed a timeline for the first seven days to include reading key information, meetings, strategies and workload with a view to submitting the objection on day 18-20. Villagers will be informed of the changes. Clerk to contact Barrister to provide an update and obtain quotation.

26/186 – CONFIRMATION OF COMMITTEE AND WORKING PARTIES MEMBERS FOR 26/27
Resolution to agree the Appointment of The Environment & Highways (incorporating Street Lighting & Cemetery) Committee. **RESOLVED:** Cllrs Savage, Threadgold, Jones, Gay and Seager to remain on the committee.
Resolution to agree the Appointment of The Finance Committee. RESOLVED: Cllrs Alvis, Carter and Goldsmith to remain on the committee.
Resolution to agree the Appointment of The Footpaths Committee. RESOLVED: Cllr Threadgold and Jones to remain on the committee.
Resolution to agree the Appointment of The Human Resource Committee. **RESOLVED:** Cllr Alvis, Carter (Chair) and Goldsmith to remain on the committee.
Resolution to agree the Appointment of The Planning Committee. RESOLVED: Cllr Alvis, Carter (Chair), Jones, Hodson, Atkinson, Mitchell and Goldsmith to remain on the committee.
Resolution to agree the Appointment of The Village Hall and Oasis site committee RESOLVED: Cllrs Carter and Goldsmith (Chair) to remain on the committee.
Resolution to agree the Appointment of The Playing Field and Parks Management committee RESOLVED: Cllrs Savage (Chair), Atkinson, Hodson, Jones (Vice Chair) and Mitchell to remain on the committee.
Resolution to agree the Appointment of The Crime and Community Safety (PLR Representative) RESOLVED: Cllr Farman to remain on the committee**.**
Resolution to agree the Appointment of The Neighbourhood Planning Committee. RESOLVED: Cllr Carter (chair), Atkinson (Vice Chair), Jones, Mitchell, Alvis, Farman, Gay, Goldsmith to remain on the committee.
Resolution to agree the Appointment of The Summers Grange Representative. – Situation Vacant.
Resolution to agree the Appointment of the CAN Champion (Climate and Nature) RESOLVED: Cllrs Atkinson to take on this role. Clerk to inform NCALC.

26/187 – TO DECLARE THE RESIGNATION OF CLLR JENNINE BARBER ON APRIL 20TH 2026
Clerk to contact Elections Officer with the resignation and they will provide a notice of vacancy.

26/188 - CLERK'S REPORT
Fly Tipping CCTV signage has been put up by NNC in hot spot locations (London Road/Hinwick Road)
Bleed Kit Training session will be held on Wednesday 17th June 6.30pm at the London Road Clubhouse, Playing Fields. Please book your space with Cllr Farman.
Request for grit bin at Rotten Row and Summers Grange has been acknowledged and we are expected to hear whether these requests have been successful by October 2026.
Tesco Mobile phone contract ends on June 13th; it was unanimously agreed that the Clerk should move to a SIM only deal of £8 per month on a 12-month contract. (2GB)
EV charging points – work will commence w/c 18th May for Hinwick and Irchester Road points and w/c 25th May for Park Street. The EV charge points should go live in July, although plans

are subject to change. There have been a number of complaints from residents in these locations who claim not to have received any notification. All complaints have been directed to the NNC Service Manager for Digital Infrastructure.
Clerk holiday Monday 8th June – Friday 12th June.

26/189 – AVRO MANCHESTER MEMORIAL SERVICE, SHEPHERDS HILL, MONDAY JUNE 22ND 12 NOON.

It has been confirmed that unfortunately there will be no flyover. The Vicar, Bugler and Kohima reader have been booked. Clerk has requested a grass cut/tidy with the local Farmer.

26/190 – FINANCES

Receipts circulated. It was **RESOLVED** to approve receipts for April 2026. Unanimously agreed, motion carried.

DATE	RECEIVED FROM	DESCRIPTION	NET AMOUNT	VAT ELEMENT	TOTAL AMOUNT
09/04/2026	Lloyds Bank *823	Monthly Interest	£15.39	£0.00	£15.39
15/04/2026	Wollaston Cricket Club	% Annual insurance contribution	£559.00	£0.00	£559.00
14/04/2026	HMRC	VAT return	£0.00	£3,609.86	£3,609.86
21/04/2026	NNC Finance	Precept	£112,000.00	£0.00	£112,000.00
30/04/2026	Nationwide Interest *607	Interest	£116.07	£0.00	£116.07
30/04/2026	Nationwide Interest *581	Interest	£264.86	£0.00	£264.86
		TOTAL:	**£112,955.32**	**£3,609.86**	**£116,565.18**

Payments Circulated. It was **RESOLVED** to approve payments for April 2026. Unanimously agreed, motion carried.

April 2026 Payments

PAYMENT	PAYEE	DESCRIPTION	NETT OF VAT	VAT ELEMENT	TOTAL
DD264	Tesco Mobile	Monthly mobile Phone Contract	£15.99	£0.00	£15.99
DD265	HP Instant Ink	Monthly subscription for printer ink	£24.16	£4.83	£28.99
DD266	NPS Shoes	Office Hire & Internet April 2026	£318.75	£63.75	£382.50
DD267	WhiteStar Ltd	Monthly Website hosting fee	£35.00	£0.00	£35.00
DD268	Yu Energy	Street Lighting 01.03.26 -31.03.26	£70.96	£3.55	£74.51
DD269	LV Pension (NMPTL)	LV Pension S Grant WPC Contribution	£73.42	£0.00	£73.42
DD270	Starboards Systems Ltd	Monthly subscription for Scribe accounts package	£51.00	£10.20	£61.20
DD271	Hayeswood Landscapes	March Grass Cutting	£2,006.10	£401.22	£2,407.32
DD272	Yu Energy	PF Tennis Court Floodlight charges 1-31 March 26	£7.34	£0.37	£7.71
DD273	Lloyds Bank	Lloyds Community Account monthly charge ref 449342778	£4.25	£0.00	£4.25
BACS1139	HMRC	Employer NI employee NI Tax payment	£276.17	£0.00	£276.17
BACS1140	Mrs Suzanne Grant	April 2026 salary	£1,352.12	£0.00	£1,352.12
BACS1141	Playground Supplies	Wet pour surface Pyghtles Play Area	£8,671.00	£1,734.20	£10,405.20
BACS1142	North Northamptonshire Council	Bin Emptying at Playing Field 01/04/26 - 30/04/26	£228.16	£0.00	£228.16
BACS1143	Peter Haddon & Partners	Professional Fees - alterations to drawings	£1,237.00	£247.40	£1,484.40
BACS1144	WhiteStar Ltd	Ensuring website adheres to WCAG 2.2AA	£180.00	£0.00	£180.00

BACS1145	Renutec Europe Ltd	Configure and install HMRC software	£40.00	£8.00	£48.00
BACS1146	Post Office Counter	1 x book of 1st class stamps	£13.60	£0.00	£13.60
BACS1147	NCALC	NCALC membership/internal audit/data protection	£1,812.83	£94.13	£1,906.96
BACS1148	Zurich Municipal	Annual Insurance	£3,563.12	£0.00	£3,563.12
BACS1149	Barton Petroluem	Fuel for PF Tractor	£330.00	£66.00	£396.00
BACS1150	E-on	Street lighting maintenance 1/4 ending March 2026	£77.50	£15.50	£93.00
BACS1151	Kier (Nordis Signs)	Permissive footpath signage	£40.00	£8.00	£48.00
		GRAND TOTAL:	**£20,428.47**	**£2,657.15**	**£23,085.62**

Bank Reconciliation as of 30.04.26 was circulated. It was **RESOLVED** to approve the April Bank Reconciliation. Unanimously agreed, motion carried.

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Bank Reconciliation as at 30/04/2026

Lloyds Current account - daily banking *832		
balance as at 30/04/2026		£9,071.54
Lloyds Instant access - General Reserves *823		
balance as at 30/04/2026		£135,801.26
Nationwide Business 95 day Saver *607		£44,245.35
Nationwide Business 95 day Saver *581		£100,966.22
Nationwide Building Society - S106 Monies *513		£48,928.70
Earmarked Reserves, Pyghtles, Neale Close		
In Accounts 30/04/2026		**£339,013.07**
	From 2025/2026	£245,533.51
Figures incl VAT	Receipts	£116,565.18
	Payments	£23,085.62
		£339,013.07
	Difference	£0.00

26/191 – TO HEAR AND APPROVE THE INTERNAL AUDITOR'S REPORT AND APPROVE AND SIGN THE ANNUAL RETURN INCLUDING THE ANNUAL GOVERANCE STATEMENT (SECTION 1) AND ANNUAL GOVERANCE AND ACCOUNTABILITY RETURN 2025/2026 (SECTION 2). TO NOTE THE DATES OF THE EXERCISE OF PUBLIC RIGHTS AS WEDNESDAY JUNE 3RD TO TUESDAY 14TH JULY 2026

The above was unanimously approved, Clerk to send to external auditors and publish on website.

26/192 – REPORTS OF THE WORKING PARTIES/REPRESENTATIVES

(a) New Community Centre/preschool update (MG/JM/GC) – Productive meeting with PHP Architects was held on May 15th. Public consultation now booked for Tuesday 30th June 3pm – 7pm at the Village Hall at a cost of £3,575 plus VAT with PHP in attendance. All Village Hall groups have been cancelled for that day. Wollaston and Strixton preschool will also be in attendance, and Cllrs are encouraged to attend at some point during the event. The library window display has been booked between 6th-11th July to display the information boards. Clerk has created a poster and social media post to promote the event from May 22nd. The pre-planning application response was also reviewed, and a number of surveys require to be completed as part of our full planning submission (Noise Impact, Drainage, Ecology/Bio-Net Gain/Landscape, Heritage assessment, Sustainability assessment and Topological/existing elevations survey). Cllr Carter will commence reaching out to these contacts. Clerk has contacted NCALC for loan and funding options. Cllr Mitchell has secured a TEAMS meeting with the Duchy to seek finance in lieu of the unusable land that they gifted to the Community. There has been no further communication from NNC S106 team, Cllr Carter to chase. Cllr Mitchell presented the plans to the Council which will equate to 408.75sqm of Community Space.

(b) Playing fields & Parks Management Committee (TS) – (draft minutes attached). Cllr Savage confirmed that works had been scheduled in for the trip hazard at London Road Play Area (new area of mulch to be added to the front of the slide). The energy cost for the floodlights and rising bollard has increased substantially due to TNUoS charges resulting in the addition of a standing charge. S*treetlights* – no issues. *Environmental* – Highways walk around meeting was held on May 18th. Kier have taken a copy of our latest Street Doctor report and will report back with updates. Many areas were covered in this productive meeting including faded lines, potholes, double yellow lines and HGV restrictions. WPC to provide measurements and map image for double yellows on the South Street/Queens Road/Howard Road S Bends. York Road will be closed for two days in June for essential patchwork prior to full resurfacing in the future. *Street Doctor* – Report remains fairly static due to 10 reports fixed and 11 added.

(c) Footpaths Update - Permissive footpath signage for Shepherds Hill have been put in place and further signage has been ordered for local Farmer to use.

(d) Village Hall management Committee Update (MG) – no issues. The committee have advertised for new tenants now that Busy Bees have closed. Maintenance work on the roof, guttering, uneven slabs and flooring has been carried out. Users will need assistance to find alternative location whilst the hall is being redeveloped. Cllr Seager to enquire on Salvation Army Hall availability.

(e) Crime and Community Safety Update (NF) – figures provided by Northants Police confirmed that 15 crimes were reported in March. A summer walk round will be organised.

(f) Summers Grange Update - no update. Clerk to chase inadequate playground progress.

(g) Neighbourhood Planning Steering Group Update – Cllr Mitchell reported that the North Northamptonshire Local Plan Scoping Consultation is now open with a deadline of July 1st. Town and Parish briefings will be held in early June, Cllrs to attend.

26/193 – PLANNING

(h) Applications

Schedule was circulated with Agenda

NW/24/00448/EXT – Green Hill Solar Farm - Consultation on draft statement of Community Consultation (SoCC). Awaiting decision – expected October 2026.

NW/25/00195/FUL – 24 York Road, Wollaston – Change of use of pastureland to residential garden, including erection of wall, gates and boundary fencing. WPC – no objection. Awaiting decision.

25/01709/FUL – Wollaston House, 51 High Street – full planning permission for new building for storage use only located behind existing garage block. WPC – no objection. Awaiting decision.

26/00326/HFUL – 4 Fellows Close Wollaston – Proposed two storey side and first floor rear extension, single storey extension with additional car parking space at front of property. WPC – no objection. Awaiting decision.

26/00704/FUL – 20-29 Doddington Road Wollaston – Full planning permission for use of the land as B8 storage. WPC – no objection. Awaiting decision.

26/00704/FUL – 180 London Road Wollaston - Demolition of existing single storey structures to side of dwelling and erection of Single Storey Side Extension. WPC – no objection. Awaiting decision.

26/00832/HFUL – 39 Park Street Wollaston – Single storey front extension. WPC – no objection. Awaiting decision.

26/194 - NEXT MEETING

Next Meeting of Wollaston Parish Council to take place on Thursday June 18th, 2026, 7pm, Oasis Building, High Street, Wollaston.

The Chair thanked Councillors for their attendance. The meeting was closed at 8.45pm.

Chair…….. Date: ……