WOLLASTON PARISH COUNCIL
PLAYING FIELD & PARKS MANAGEMENT COMMITTEE
MINUTES OF THE MEETING HELD ON
Wednesday 3rd June 2026, 7.00pm
At The Village Hall, High Street, Wollaston

ELECTION OF CHAIR AND VICE CHAIR

Cllr Jones proposed Cllr Savage continue as Chair, seconded by Mr Green, unanimously agreed. Cllr Savage proposed Cllr Jones continue as Vice Chair, seconded by Cllr Atkinson, unanimously agreed.

VOTING MEMBERS PRESENT

Atkinson, Green, Jones, Savage (Chair), Silsby and Mrs S. Grant (Clerk).

PUBLIC PRESENT

None.

APOLOGIES

Apologies from Mr Cotter, Cllr Hodson, Cllr Mitchell and Mr Perry.

REVIEW PROCEDURES – STANDING ORDERS & RISK ASSESSMENT

The Standing Orders, CCTV Policy and Risk Assessment were reviewed and signed.

FINANCES

Finances to end of May 2026 had been circulated. No issues.

PLAY EQUIPMENT AND ADULT GYM INSPECTION/MAINTENANCE

Mr Savage confirmed that he had not inspected the play and gym equipment at St Mary's and London Road due to the annual audits being carried out (tomorrow) June 4th. Mr Savage to inspect Pyghtles play equipment and pass inspection sheets to the Clerk. Clerk has circulated a NCALC training course hosted by Wicksteed on July 8th for Play Inspection and Maintenance Training (£100 per person) for Cllrs to review.

MUGA UPDATE

The Playground Company one-off free maintenance/top up for the Acrylic Surface top-up is still outstanding due to the wet weather. Annual Care package Artificial Grass Maintenance was carried out on Thursday 14th May. Clerk to send through details of the 3-year care package to the committee.
Mr Silsby to carry out weed spraying around the courts when quiet. Gate stops are currently with Mr. Silsby pending repair asap. Rubbish continues to be an issue.

POCKET PARK

Mr Thompson continues to work hard keeping the garden tidy and the brown bin is being emptied fortnightly.

SPORTS ASSOCIATION REPORT

The cricket season is now 6 weeks in and going well. The ladies/girls' softball team has attracted around 30 players and proving successful. The Vets have had a good season and won the league.

PURCHASES REQUIRED

Playground Annual Audits for St Marys and London Road play equipment £420 plus VAT.

Bollard light cable repair £415.49 inc VAT (Mr Silsby offered the Cricket Club to pay 50%).
3 additional bollard fobs (2 for Cricket, 1 for youth football) @ £54.24 each including VAT. Cricket and Youth football to be invoiced for these fobs.
Petal Rocker Handle/Kangaroo Seat at St Mary's and trip hazard flooring work at London Road has been booked for early July with Playground Supplies @ £1,953.00.
Mr Silsby has ordered small sit-on mower for the areas on the field that require a time-consuming push mower @ £600 plus VAT. The supplier has agreed to a two-month trial before payment is required.
Mr Jones advised that the Hayter has broken (roller and fan belt) and a quote had been obtained from Day & Coles for approximately £1,500. Clerk to receive official quotation, but it was agreed that this work needs to be undertaken.
Mr Savage requested that the Clerk purchase two netball nets.

FIELD MAINTENANCE/MATTERS RELATING TO THE FIELD

Rabbits continue to be an issue, Mr Green to chase. Owl boxes have previously been suggested, chase Mr Hodson.
Memorial benches – Clerk has obtained a quote for £370 to install the two benches, however due to the deterioration of the benches it was agreed to replace an existing bench with a memorial bench and potentially move the plaque. To be reviewed.
There is an increase in mole hills – Mr Jones to mow over in this area and review at next meeting with the potential of instructing pest control if required.
The pitch is currently looking in good condition; however, concerns have been raised over the youth football not taking a summer break causing the pitch not to have rest and also adding to car parking issues. Mr Silby to monitor.
Mr Silsby reported that a better power source is needed at the Clubhouse. The current gas boiler is expensive and there is not enough power to power electric showers. Mr Perry is looking into solar panel grant. Also, a request for a telephone line as currently the CCTV, card payment machine and wi-fi is run from a sim card which is unreliable.
S106 monies are due July – August 2026 for the ground maintenance and hybrid cricket wicket. Clerk to continue to monitor.
Clerk has received a complaint of overgrown branches on Lime Tree outside the Hill Social Club on High Street affecting the cables. Clerk to look into ownership of the tree.
Bleed Kit training Wednesday 17th June 6.30pm at the Clubhouse.
Mr Savage requested a working party within the next couple of weeks to clear the shed in the compound and build the basketball units.

DATE OF NEXT MEETING

Wednesday 8th July 2026 at 7.00pm at the Village Hall, High Street, Wollaston.

There being no further business the Chair thanked everyone for attending and closed the meeting at 8.15pm.

Signed ……..

Date …….