WOLLASTON PARISH COUNCIL
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MINUTES OF THE MEETING OF WOLLASTON PARISH COUNCIL HELD AT THE OASIS, HIGH STREET, WOLLASTON ON THURSDAY 16th JULY 2026.

PRESENT: Cllr Alvis, Atkinson, Carter, Farman, Gay, Goldsmith, Hodson, Jones, Mitchell, Savage, Seager and Threadgold.

IN ATTENDANCE: Four members of the public attended.

WARD COUNCILLORS: Apologies received from Cllr Gordon Dunsmuir, Cllr Tom Partridge-Underwood and Cllr Jon-Paul Carr due to the NNC full meeting.

26/209 – OPEN MEETING
Speaker No. 1 addressed the Parish Council regarding ongoing concerns about the parking of large vans, which are not associated with nearby properties, at the junction of Hinwick Road and Howard Road. She advised that this has been an issue for at least two years and that photographs had been provided to the Parish Council to illustrate the problem.
She expressed concern that the parked vehicles significantly reduce visibility at the junction, creating a dangerous situation and posing a serious risk of an accident. The local PCSO had visited the location and advised that the installation of a traffic mirror was not considered feasible. Instead, the PCSO suggested that the matter be raised with the Parish Council to request the introduction of double yellow lines.
It was agreed that Cllr Savage would raise the matter with North Northamptonshire Council Highways and report back to the Parish Council.
Speaker No. 2 expressed the view that Hinwick Road should be made a one-way system to improve traffic flow and road safety.

26/210 – TO RECEIVE APOLOGIES FOR ABSENCE
No apologies were received.

26/211 – NORTH NORTHANTS COUNCIL REPORT
No report, apologies received due to full Council meeting.

26/212 - DECLARATION OF INTERESTS
None relating to business on the agenda.

26/213 - MINUTES
Minutes of the Parish Council meeting from 18th June 2026 were agreed and signed as a true account. Unanimously agreed, motion carried.

26/214 – NN/24/00021/WASFUL PLANNING APPLICATION 30-50 DODDINGTON ROAD
Update received from the Case Officer at NNC is that the consultation responses have been sent to the agent and they are awaiting their response. Awaiting to see if NNC take the application to committee, dates are being discussed with NNC management. Councillors requested that the Clerk respond to the Case Officer requesting why the agent is given additional time and for more information on why this is likely to be taken to committee.

26/215 - TO DISCUSS WOOD CHIPPINGS FOR THE IRCHESTER ROAD FOOTPATH
Cllr Farman advised that the resident from Francis Dickens Close who used to furnish the Irchester Road footpath beside the Vicarage has now moved away and that it would be good to continue to woodchip this path as it enhances the footpath and prevents weeds. Cllr Farman to source wood chippings at no cost and potentially store at the Vicarage. Help will be needed to wheelbarrow the chippings on. It was noted that a request had been made to trim back the nettles and brambles on this footpath – Cllr Threadgold and Cllr Savage to action. Clerk to contact resident regarding cutback vegetation on the footpath.

26/216 – TO RESOLVE TO REIVEW THE MEMBER CODE OF CONDUCT AND EQUALITY AND DIVERSITY POLICIES ON AN ANNUAL BASIS RATHER THAN BI-ANNUALLY.
Proposed by Cllr Mitchell. Seconded by Cllr Threadgold. It was unanimously **RESOLVED** to agree to approve the above policies and to review annually. Clerk to publish on website.

26/217 – CLERK'S REPORT
The two "Pedestrian's Crossing Ahead" warning signs on the A509 are now in place – thanks go to Mr Chris Shaw, Chair and Footpath Secretary, Wellingborough Ramblers for his continued correspondence over the past two years with NNC Highways. Support was received from Cllr Chris McGiffen (NNC Executive Cabinet Member).
Wollaston Together Magazine Update – unfortunately, there has been no interest as of yet from anyone wanting to take on the Editor position. The current Editor has advised the publisher tool will no longer be available from Microsoft to support publishing the magazine and refunds will need to be issued to those advertisers who have signed up for Winter adverts if no replacement is found.
Co-option update – deadline for applications is July 31st and co-option will take place at the September meeting.
Irchester Road EV Chargers – awaiting copies of the objection letters from residents as discussed at the June meeting.
NCALC 79th Annual Conference is on Saturday October 3rd 10am – 1pm. Please advise the Clerk by the 21st September if you wish to attend. Clerk to remind Councillors at the September meeting.
Complaint received from a resident regarding a chemical smell in the Village – advised raising concerns with NNC Environmental Team.
There has been no update from NNC on the graffitied utility box on the Cobbs Lane roundabout, it was agreed that the Environmental Team should paint this.

The Lime Tree outside the Hill has been trimmed back to help with telephone cable interference.
A number of overgrown vegetation issues were reported that are affecting public footpaths (St Albans, Hickmire and Hinwick Road). Cllr Savage to report on Fix My Street.
Clerk Holiday dates: Monday 3rd August – Friday 7th August. Monday 31st August – Friday 11th September.

26/218 – TO REVIEW AND APPROVE THE FOLLOWING POLICIES: DATA PROTECTION POLICY, DATA BREACH POLICY, FREEDOM OF INFORMATION AND PARISH COUNCIL PUBLICATION SCHEME

It was unanimously **RESOLVED** to agree to approve the above policies. Clerk to publish on website.

26/219 – FINANCES

Receipts circulated. It was **RESOLVED** to approve receipts for June 2026. Unanimously agreed, motion carried.

DATE	RECEIVED FROM	DESCRIPTION	NET AMOUNT	VAT ELEMENT	TOTAL AMOUNT
09/06/2026	Lloyds Bank *823	Interest	£62.21	£0.00	£62.21
30/06/2026	Nationwide Interest *607	Interest	£116.68	£0.00	£116.68
30/06/2026	Nationwide Interest *581	Interest	£266.27	£0.00	£266.27
12/06/2026	Wollaston Cricket Club	Contribution to bollard repair & 2 fobs	£263.52	£0.00	£263.52
		TOTAL:	**£708.68**	**£0.00**	**£708.68**

Payments Circulated. It was **RESOLVED** to approve payments for June 2026. Unanimously agreed, motion carried.

June 2026 Payments

PAYEE	DESCRIPTION	NETT OF VAT	VAT ELEMENT	TOTAL
Tesco Mobile	Monthly mobile Phone Contract	£15.99	£0.00	£15.99
HP Instant Ink	Monthly subscription for printer ink	£41.66	£8.33	£49.99
NPS Shoes	Office Hire & Internet June 2026	£318.75	£63.75	£382.50
WhiteStar Ltd	Monthly Website hosting fee	£35.00	£0.00	£35.00
Yu Energy	Street Lighting 01.05.26 -31.05.26	£46.83	£2.34	£49.17
LV Pension (NMPTL)	LV Pension S Grant WPC Contribution	£73.42	£0.00	£73.42
Starboards Systems Ltd	Monthly subscription for Scribe accounts package	£51.00	£10.20	£61.20
Hayeswood Landscapes	May Grass Cutting	£2,006.10	£401.22	£2,407.32
Yu Energy	PF Tennis Court Floodlight charges 1-31st May 26	£40.29	£2.01	£42.30
Lloyds Bank	Lloyds Community Account monthly charge ref 449342778	£4.25	£0.00	£4.25
HMRC	Employer NI employee NI Tax payment	£294.29	£0.00	£294.29
Mrs Suzanne Grant	June 2026 salary	£1,382.59	£0.00	£1,382.59
NCALC	Data protection Part 1 Course	£46.00	£9.20	£55.20
Amazon	Netball Nets x 2	£11.58	£2.32	£13.90
AGD Systems	Rising bollard light and 3 fobs	£481.85	£96.37	£578.22

NCALC	Procurement Course - Suzanne Grant 02.06.26	£35.00	£7.00	£42.00
Seagrave Inspections Ltd	2 x Annual playground audit St Mary's and London Road	£420.00	£84.00	£504.00
Wayne Averill Electrical Contractors	Retaining wires for the playing field bins	£51.00	£0.00	£51.00
NNC	Bin Emptying 1/7/26 - 30/9/26 (Playing Fields)	£228.16	£0.00	£228.16
Marks & Spencers	Flowers for 85th Manchester Service 22/06/2026	£30.00	£0.00	£30.00
The Post Office	Next day recorded delivery letter to NNC (NN/24/00021/WASFUL)	£9.95	£0.00	£9.95
Co-Op	Refreshments for public consultation 30.06.26	£8.30	£0.00	£8.30
Amazon	pens and name badges for public consultation 30.06.26	£9.51	£1.90	£11.41
Amazon	Comment Book and post-it notes for pub consult 30.06.26	£9.48	£1.89	£11.37
Amazon	A4 paper	£16.66	£3.33	£19.99
Amazon	A1 flip chart paper for public consultation 30.06.26	£11.07	£2.22	£13.29
	GRAND TOTAL:	**£5,678.73**	**£696.08**	**£6,374.81**

Bank Reconciliation as of 30.06.26 was circulated. It was **RESOLVED** to approve the June Bank Reconciliation. Unanimously agreed, motion carried.

WOLLASTON PARISH COUNCIL

Bank Reconciliation as at 30/06/2026

Lloyds Current account - daily banking *832		
balance as at 30/06/2026		£6,736.82
Lloyds Instant access - General Reserves *823		
balance as at 30/06/2026		£121,175.95
Nationwide Business 95 day Saver *607		£44,482.28
Nationwide Business 95 day Saver *581		£101,506.90
Nationwide Building Society - S106 Monies *513		£48,928.70
Earmarked Reserves, Pyghtles, Neale Close		
In Accounts 30/06/2026		**£322,830.65**
Figures incl VAT	From 2025/2026	£245,533.51
	Receipts	£117,717.48
	Payments	£40,420.34
		£322,830.65
	Difference	£0.00

First quarter budget figures to end of June 2026 were circulated. It was **RESOLVED** to approve the first quarter budget figures.

2026 / 2027 Budget

	BUDGET	April	May	June	**Qtr 1 Actuals**
Precept	£112,000.00	£112,000.00	£0.00	£0.00	£112,000.00
Grants	£0.00	£0.00	£0.00	£0.00	£0.00
S106 / A509 Grass Cutting	£1,732.59	£0.00	£0.00	£0.00	£0.00
Bank Interest	£3,000.00	£396.32	£443.62	£445.16	£1,285.10
Sundry Income	£0.00	£559.00	£0.00	£263.52	£822.52
Total Income	**£116,732.59**	**£112,955.32**	**£443.62**	**£708.68**	**£114,107.62**

PAYMENTS	BUDGET	April	May	June	**Qtr 1 Actuals**
Salary (inc HMRC NI & TAX Payments)	£21,084.00	£1,628.29	£1,628.29	£1,676.88	£4,933.46
LGCC Pension Provision	£916.00	£73.42	£73.42	£73.42	£220.26
Office / General Costs	£12,000.00	£3,836.37	£4,485.15	£574.26	£8,895.78
S137 Grants	£12,600.00	£0.00	£0.00	£30.00	£30.00
Street Lighting	£2,000.00	£148.46	£55.50	£46.83	£250.79
Grass Cutting	£20,000.00	£1,805.49	£1,805.49	£1,805.49	£5,416.47
Playing Field & Parks	£12,000.00	£1,893.83	£1,162.56	£1,192.59	£4,248.98
Election Cost Provision	£3,000.00	£0.00	£0.00	£0.00	£0.00
Maintenance / Purchases	£3,000.00	£40.00	£41.48	£0.00	£81.48
VH Redevelopment	£20,000.00	£1,237.00	£0.00	£38.36	£1,275.36
Parks Wet pour project	£0.00	£0.00	£0.00	£0.00	£0.00
Neighbourhood Plan update	£10,000.00	£0.00	£0.00	£0.00	£0.00
S106 Neale/Pyghtles (£25k transferred)	n/a	£8,871.61	£200.61	£200.61	£9,272.83
Total Costs	**£116,600.00**	**£19,534.47**	**£9,452.50**	**£5,638.44**	£34,625.41

26/220 – EXPERIMENTAL TRAFFIC REGULATION ORDER – CLLR GORDON DUNSMUIR
To be moved to the September Agenda.

26/221 – REPORTS OF THE WORKING PARTIES/REPRESENTATIVES

(a) New Community Centre/preschool update (MG/JM/GC) – Public consultation was held on Tuesday 30th at the Village Hall with PHP architects and approximately 50 residents attended with good dialogue and feedback. Some challenging feedback from direct neighbours regarding noise and height, all of which will be considered in line with the pre-app and reviewed and shared. The storyboards were on display in the library window between 6th-13th July to capture anybody who was unable to attend the consultation. A number of surveys require to be commissioned as part of our full planning submission (Noise impact, environmental, bats etc). Cllr Carter will commence reaching out to these contacts. There has been no further communication

from NNC S106 team, Cllr Carter to chase. Cllr Atkinson asked whether a new costing would be carried out as the previous estimated 1.2m was from 2/3years ago.

(b) Playing fields & Parks Management Committee (TS) – (draft minutes attached). No issues, although there has been some anti-social behaviour at the Playing Field with teenagers holding parties and consuming drink/drugs. The Committee have written to the school and issued a social media post. Playground Audits have been undertaken for London Road and St Mary's playground and all items with a score of 8 or more are being reviewed with a playground contractor. S*treetlights* – no issues. *Environmental* – *Street Doctor* – Report has reduced by 28 mainly due to the York Road and Francis Dickens patch repairs. Fly tipping on Hinwick Road (litter sacks) has been reported again by Cllr Savage. The Scott Bader litter pick will now be held on July 21st.

(c) Footpaths Update – (AT/PJ) No issues. Thank you to Cllr Threadgold for cutting back the Mortuary footpath. Permissive path signs have been re-instated following the signs being thrown into the hedge.

(d) Village Hall management Committee Update (MG) – A water leak at the Village Hall is being investigated by Anglian Water. Two new prospective users have been lost due to the upcoming village hall re-development. The Charity Commission now require various policies to be put into place, the WVHMC will be working on these and hope to have them completed by Christmas 2026.

(e) Crime and Community Safety Update (NF) – figures provided by Northants Police confirmed that 17 crimes were reported in June. Village walkabout with PCSO Donna Fenner and Sarah Buter from Greatwell Homes arranged for September 9th with Cllr Farman, Threadgold and Savage.

(f) Summers Grange Update – Planning application WP/20/00314/FUL – Land adjacent 25 Hookhams Path Wollaston **-** Approve details reserved by condition 24 (hard and soft landscaping) of planning permission reference WP/20/00314/FUL for larger play area and new equipment has been permitted. Reports that the paths are overgrown, possibly for the wildflowers. All maintenance is carried out by Bloor Management Services.

(g) Neighbourhood Planning Steering Group Update (GC) – Cllr Carter advised that he and Cllr Mitchell had completed the Scoping Consultation. The NHP Group have issued a Call for Sites for any potential landowners in the Village. We are aware of three plots of land that have been put forward – two from the Duchy – London Road (near to A509) and the extension of the Summers Grange Development and a plot of land behind York Road/A509. These sites will be assessed by the LPA. Cllr Mitchell has secured 2 hours per month with NHP expert Mr Mike Haybryne and the NHP Group will convene in September. Further details of required numbers of additional housing is expected in October/November 2026.

26/222 – PLANNING

(h) Applications

Schedule was circulated with Agenda

NW/24/00448/EXT – Green Hill Solar Farm - Consultation on draft statement of Community Consultation (SoCC). Awaiting decision – expected 8th October 2026.

NW/25/00195/FUL – 24 York Road, Wollaston – Change of use of pastureland to residential garden, including erection of wall, gates and boundary fencing. WPC – no objection. Awaiting decision.

25/01709/FUL – Wollaston House, 51 High Street – full planning permission for new building for storage use only located behind existing garage block. WPC – no objection. Awaiting decision.

26/00704/FUL – 20-29 Doddington Road Wollaston – Full planning permission for use of the land as B8 storage. WPC – no objection. Awaiting decision.

26/00832/HFUL – 39 Park Street Wollaston – Single storey front extension. WPC – no objection. Awaiting decision.

WP/20/00314/FUL – Land adjacent 25 Hookhams Path Wollaston – Approve details reserved by condition 24 (hard and soft landscaping) of planning permission reference WP/20/00314/FUL. WPC – no objection. Application permitted 30.06.2026

26/01133/FUL – Abbey Farm, Wellingborough Road, Wollaston – Proposed 3 bedroom one and a half storey self-build agricultural workers dwelling with double garage and farm office hardstanding and landscaping. WPC - no objection. Awaiting decision.

26/00891/HFUL – 24 Thrift Street, Wollaston – Rear part two storey rear and part single storey rear and side extensions. Demolition of an existing single storey rear projection. WPC – no objection. Awaiting decision.

26/01268 – Wollaston House, 51 High Street - Lawful Development Certificate to confirm that Planning Permission reference WP/20/00725/FUL has been lawfully implemented and remains extant. WPC – no objection. Awaiting decision.

26/01351/LBC – 16 Duck End Wollaston – Replacement of two like for like ground floor windows at the front elevation of the property. WPC – no objection. Awaiting decision.

26/01875/HFUL - 48 Irchester Road Wollaston – Construction of Garden Office/Garage. WPC – no objection. Awaiting decision.

Cllr Alvis advised that since Covid, there has been no Doctors at the Bozeat Surgery, therefore putting additional pressure on the Wollaston Surgery. Cllr Alvis suggested using the piece of land on Irchester Road, originally gifted by the Duchy, but deemed unsuitable due to the HSE zones. This land belongs to the Duchy and the ongoing issue of compensation for not acquiring this land is ongoing. It is unlikely that a Doctors Surgery will be built on HSE danger zone. Cllr Alvis to report at the ICB meeting next week.

26/223 - NEXT MEETING

Next Meeting of Wollaston Parish Council to take place on Thursday September 17th, 2026, 7pm, Oasis Building, High Street, Wollaston.

The Chair thanked Councillors for their attendance. The meeting was closed at 8.20pm.

Chair…….. Date: ……