

# WOLLASTON PARISH COUNCIL

## Meeting of the Council

***Attendees are reminded that in accordance with the Public Bodies (Admissions to Meetings) Act 1960 and Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.***

You are hereby summoned to attend a **Meeting** of the Parish Council of Wollaston which is to be held on **Thursday 17 February 2022 which commences at 7pm at the Oasis Building, High Street, Wollaston** for the purpose of transacting the following business, namely:-

1. **Open Meeting** (15 minutes).
2. **To receive and accept apologies for absence.**
3. **To receive declaration of interest related to business on the agenda.**
4. **Confirmation of the minutes of Meeting of the Parish Council held on Thursday 20 January 2022.**
5. **North Northamptonshire Councillors Reports.**
6. **Clerk's Report** (*Appendix 1*)
  - To review and approve Financial & Management Risk Assessment; and
  - Internal Financial Controls and DDs.
7. **Finances**
  - **To RESOLVE** to approve receipts for January 2022 (*Appendix 2*).
  - **To RESOLVE** to approve payments for February 2022 to include payment to NNC for contested election fees May 2021 (*Appendix 3*).
8. **Planning** (JM)
  - (a) Applications
    - Outstanding applications status update (*Appendix 4*)
  - (b) Any other planning business to discuss
    - Hookhams Path development update
    - 10 Howard Road update
    - 1-3 High Street update
    - Wollaston Inn – sale of property, interests and moratorium period
    - Placement of bollards at 81 High Street – request from NNC Highways
    - Levelling Up Fund – Projects suitable for the fund (Community Centre & Preschool, Cycle Path & others)
9. **Reports of the Working Parties/Representatives**
  - (a) Playing Field & Parks Management Committee (TS) (*Appendix 5*)
  - (b) Environmental, Highways, Cemetery (DT)
    - Asset Mapping Project update (DT/PJ) and Notice of Intention A509 speed limit proposal
  - (c) Street Lights and St Dr Report (TS) (*Appendix 6*)
  - (d) Footpaths (JA/MM)
  - (e) Community Crime and Safety (MM)
  - (f) Village Hall (MG) (*Appendix 7*)
  - (g) Events Committee and Youth (CB)
10. **Date of next Parish Council meeting.**

*D. Styles*

**Wollaston Parish Council Clerk and Responsible Financial Officer.**

**Dated this 11 day of February 2022.**

Receipts January 2022, Appendix 2

A	B	C	D	E	F
<u>DATE</u>	<u>RECEIVED FROM</u>	<u>DESCRIPTION</u>	<u>NET AMOUNT</u>	<u>VAT ELEMENT</u>	<u>TOTAL AMOUNT</u>
10.01.2022	Lloyds Bank *1823 Business	Interest	0.46	0	0.46
26.01.2022	Zurich Insurance	Clubhouse flood insurance reclaim Tractor damage, storage area insurance	12384.72		12384.72
28.01.2022	Zurich Insurance	reclaim	1218.43		1218.43
28.01.2022	BB Canopies Ltd	Advertising Wollaston Together, to transfer to Events Committee bank account	212.00	0	212.00
<b>TOTAL:</b>			<b>13815.61</b>	<b>0.00</b>	<b>13815.61</b>

Appendix 3 February 2022  
Payments

A.	B.	C.	D.	E.	F.	G.
<b>PAYMENT</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>NETT OF VAT</b>	<b>VAT ELEMENT</b>	<b>TOTAL</b>	<b>LEGISLATION</b>
DD01	EON	Energy charge for floodlights at tennis courts PF	0.00	0.00	0.00	OS Act 1906 ss 12
BACS0459	Miss DM Styles	Wages February 2022	949.06	0.00	949.06	LGA 1972 s112
BACS0460	HMRC	Employer NI employee NI Tax payment	0.00	0.00	0.00	LGA 1972 s112
DD02	Aviva Pensions	Employer/Employee pension contributions	75.34	0.00	75.34	LGA 1972 s112
DD03	Tesco Mobile	Pay monthly fee	7.50	0.00	7.50	LGA 1972 s112
BACS0461	Whitestar Systems Ltd	Website monitoring and support	25.00	0.00	25.00	LGA 1972 S112
BACS0462	Hayeswood Landscapes	Village grass cut	1304.42	260.88	1565.30	OS Act 1906 ss 9 & 10
BACS0462	Hayeswood Landscapes	London Road cut back	400.00	80.00	480.00	OS Act 1906 ss 9 & 10
BACS0463	Oxford Innovation Ltd	Office Costs, internet, catering	309.30	61.86	371.16	LGA 1972 s111
BACS0464	Wellingborough Norse Ltd	PF Wheelie bin empty	29.80	5.96	35.76	OS Act 1906 ss 12
BACS0465	Knights & Hyde Ltd	Black ink cartridge, stationery	5.17	1.03	6.20	LGA 1972 s112
BACS0466	EON Energy Solutions Ltd	St light, replacement lamp to PL10	55.11	11.02	66.13	OS Act 1906 ss 12
BACS0467	Miss DM Styles	Reimbursement of postal costs	4.58	0.00	4.58	LGA 1972 s112
BACS0468	Wicksteed Leisure Ltd	Engineer inspection elephant springer damage	180.00	36.00	216.00	OS Act 1906 ss12
BACS0469	Miss DM Styles	Timpson 2 x storage area keys cut	10.00	2.00	12.00	OS Act 1906 ss12
<b>GRAND TOTAL:</b>			<b>3355.28</b>	<b>458.75</b>	<b>3814.03</b>	

BACS0454	North Northants Council	Local election charges May 2021	3097.10	0.00	3097.10	Representation of the People Act 1983, s35
			Payment deferred			

## PLANNING APPLICATIONS REPORT

### FEBRUARY 2022 @ 11.02.22

APPL NO	ADDRESS	DESCRIPTION	PC RESPONSE TO NNC	STATUS
NCC 20/00017/WASFUL	Land at 30-50 Doddington Road	Proposed development: Industrial/ Commercial Building (Use Class B1, B2, B8 including non-hazardous waste transfer, storage, and recycling) and storage yard	PC – objection, responded 06.05.200  Comments by 15.05.2020	Objection 11.06.2020 (Consultation Response – NCC, EA) Letters of objection re- submitted EA concerns not yet fulfilled
WP/20/00314/FUL	Land adjacent 25 Hookhams Path	Residential development consisting of 98 dwellings, a community woodland, SuDS attenuation, open space including children's play area, access arrangements off Hookhams Path and associated landscaping, infrastructure and ancillary development	PC – objection. Report sent to Mr Swann and Ms Kirk Planning BCW. Available on WPC website & FB link. Response to applicant's comments sent to BCW Debbie Kirk on 09 October 2020. November 2020 – Consent granted in principle as per notice.	Still await signing of S106 Agreement by parties.
NW/21/00838/FUL	16 Francis Dickins Close	Demolition of rear conservatory and rear two storey extension to property. Front extension to garage	PC Response: No objection.  Respond by 23 October 2021	Application refused 23.11.21  Refusal appealed
NW/21/01107/LDP	20 Roses Close	Application for a Lawful Development Certificate for a Proposed use or development for the conversion of the loft into habitable accommodation including a dormer extension on the rear elevation with a window and French doors and a Juliet balcony and Velux roof lights in the front elevation of the roof	Not forwarded to Parish Council	Permitted 04 February 2022.
NW/21/01055/FUL	1-3 High Street	Proposed change of use from offices (Class B1(a)) & garage to 3no. Dwellinghouses 3x2 bedrooms (Class C3)	PC Response: Must continue to object as no off road parking and object to parking beat survey  Respond by 08 January 2022	Councillor and Ward Councillor attending Planning Committee meeting 16 February 2022
NW/21/01076/FUL	147 Hinwick Road	Removal of existing rear single storey structure and construction of rear extension – part single storey - part two storey, with all associated alteration works	PC Response: No objection subject to putting right any damage caused to open spaces  Respond by 08 January 2022	Application permitted 04 February 2022

NW/21/01080/HSC	Scott Bader UK	Hazardous Substances Consent to store an inventory of hazardous substances at the Scott Bader site in Wollaston	PC Response: Objection, insufficient information, agree with H&S Executive that qualified specialist risk assessor to be engaged. New Comm Centre to be built nearby, PC raises concerns. HSE Committee can only begin considerations 14.03.22.  Request extension to 16 January 2022 expiration.	H&S Executive initially responded, applicant been asked to extend time to 30 April 22.  Await response and application is awaiting decision in status.
NW/21/01093/FUL	51 Priory Road	Proposed single storey, pitched roof rear extension. Demolition of rear conservatory	PC Response: No objections  Respond by 17 January 2022	Application permitted 09 February 2022.
NW/21/01050/VAR	1 Little Lane	Application for removal of condition 2 (no windows, doors means of access in the north wall of the annexe or northern boundary wall without consent) of planning permission reference WP/1992/0449	PC Response: No objections  Respond by 05 February 2022	Awaiting Decision
NW/21/00830/FUL	10 Howard Road	Sub-division of land associated with No 10 and a proposed 2 storey 3 bedroomed 4 person dwellinghouse	PC Response: Objection due to off road parking and parking beat survey  Respond by 21 October 2021	Right to reply letter received. Matter went before Planning Committee on 24 January 2022. Deferred until parking beat survey has been professionally checked or re-run. Requested site survey meeting.
NW/22/00060/FUL	19 Priory Road	Single storey extension (annexe) to side/rear of the property for domestic use, demolition of detached garage	PC Response:  Respond by: 25 February 2022.	Awaiting Decision

**WOLLASTON PARISH COUNCIL**  
**PLAYING FIELD & PARKS MANAGEMENT COMMITTEE**  
**MINUTES OF THE MEETING HELD ON TUESDAY 08 FEBRUARY 2022, 7.00pm**  
**At The Hill, Wollaston**

**VOTING MEMBERS PRESENT**

Messrs Boddington, Jones, Mitchell, Perry, Savage (Chair), Silsby, Tew and Mrs Milroy (Vice Chair) - Miss D. Styles, Clerk.

**MEMBERS/PUBLIC PRESENT**

None.

**APOLOGIES**

Mr Green.

**MINUTES**

The minutes of the meeting held on Tuesday 11 January 2022 were agreed unanimously and signed as a correct record.

## **FINANCES**

Finances were circulated. Spends for January 2022, EON tennis court lights £24.49, Norse wheelie bin empty £43.70, Wicksteed repair of elephant springer PF £543.46 and additional RCD for the bollard £165.09. Notice was received from the insurance assessors that they have reimbursed the PC for the repairs to the clubhouse for the flood damage insurance claim in the sum of £13,603.15.

## **STORAGE AREA BREAK IN**

The storage area was broken into in the early hours of Saturday 29 January 2022. Everything was stolen from 3 storage containers within 25 minutes as well as 23 Laurel saplings. The theft was reported on Saturday and the Police have given us a crime number 22000056737. CCTV evidence has been submitted to the Police with details of the theft and details have also been circulated on social media. Clerk has submitted the insurance claim. Discussions took place regarding replacement equipment and security. Clerk to contact gate contractors to enquire about repairs. Mr Savage will investigate repair of fence and hedge. Maximow will cut the grass at the field for now. Mrs Milroy will make enquiries with the Police regarding security advice. Mr Jones has been investigating other security devices. Day & Coles will take the tractor away for repair.

## **PLAY EQUIPMENT INSPECTION**

Mr Savage had carried out the inspections of the play equipment at St. Mary's, The Pyghtles and Playing Field areas including the adult gym and passed the check sheets to the Clerk. Messrs Savage and Tew will restake the Cherry tree to keep it upright on Friday at 10am and the equipment needs a repaint at St. Marys. Clerk will look for quotes.

## **POCKET PARK**

The PF committee have been locking and unlocking the gate. Clerk had been contacted by a lady who would like to introduce herbs to the Pocket Park. It was agreed if the lady can provide her own funding, the raised bed can be used for an herbal bed. Clerk will contact the lady and make enquiries.

## **SPORTS ASSOCIATION REPORT**

Mr Perry reported there were concerns regarding the state of the ground but it was still in a fit state so no games were cancelled which is what is required so the season is not extended. Youth are doing well but after 2 years, the Reserves have finally been beaten. Maximow will cut the football pitches when they come in to cut the cricket field. The second invoice for the aeration of the pitches has been paid. The Calor Gas area was inspected there is a problem with the gas entry pipe to the tank, a Category C fault has been found with a leak on the in-pipe. An engineer will be on site on Tuesday 15 February 2022 to replace the in-pipe, valve and lever rather than replace the whole unit. Mr Perry has logged Clerk as the contact and will drop a key for access.

Cricket is gearing up for the new season and getting ready to use the nets. A news story about the new nets will appear in the village magazine.

The AGM recently took place with the officers remaining the same and captains the same for age groups 9, 11, 13, 15 and 19. Thanks to all. A member of the Higham League has passed away so a new member is required. It is an important position to fill but Northants will ensure it continues. The Youth League AGM is in March.

## **PURCHASES REQUIRED**

Mr Perry had been investigating potential lighting solutions to the pathway and car park. Mr Silsby will speak to the electrician to attend site shortly which solar light is the best option. One light will be mounted on a column just inside the fence, Clerk to obtain quote for column and bracket, with a light on the building. The lights will be mounted to cast light on the pathway. A further light will be erected in the storage area. There is £600 in the capital spends for storage area and £1,500 in the budge for February and March. Mr Perry will source a post box to be placed on the building to obtain a post code although enquiries need to be made to Gigaclear to ascertain whether they will be laying cable in the vicinity of the Playing Field.

## **FIELD MAINTENANCE/MATTERS RELATING TO THE FIELD**

A tap had been left running from Saturday through to Tuesday which has not helped in the monitoring of the septic tank. Monitoring continues. Mr Hope attended to empty the tank.

Mr Savage confirmed 3 new bins with lids chained to them have been delivered to the field. Bags have been placed inside. The picnic table will be delivered and placed inside the storage area for now. There is a mole hill at the top of the field. The area is being monitored for more appearing.

Mr Boddington enquired how long the bar at the clubhouse would be available for on Sunday 05 June 2022 for the Jubilee event. 7pm was agreed upon subject to the bar staff agreeing. Permission was given for the field to be marked for the event and the Event Committee can have access to the line marker. Mats will be needed to cover the cable running from the clubhouse to the stage to prevent accidents.

#### **DATE OF NEXT MEETING**

Tuesday 08 March 2022, 7pm at The Hill, Wollaston.

There being no further business the Chair thanked everyone for attending and closed the meeting at 8.15pm.

#### STREET DOCTOR FAULT REPORT - AS AT 15/02/22

REPORT NUMBER	FAULT DESCRIPTION	REPORTED BY	DATE	ACTION TO BE TAKEN
3314000	POTHOLES IN LONDON RD, NEAR CHEMIST	TJS/RT	15/02/2022	INVESTIGATING
NNC INSPECT	POTHOLES/POOR HIGHWAY CONDITION	NNC	15/02/2022	TO FIX WITHIN 26 WEEKS
3311776	POTHOLES AGAIN IN HIGH ST/TOP ROTTEN	TJS/RT	14/03/2022	TO FIX WITHIN 6 MONTHS
NNC INSPECT	FOOTPATH PROBLEM	NNC	08/02/2022	TO FIX WITHIN 26 WEEKS
3296510	BROKEN FOOTPATH SLAB, CHURCH LANE	TJS/LA	07/02/2022	TO FIX WITHIN 6 MONTHS
3287674	DEAD TREE ON FOOTPATH OFF IRCHESTER RD	TJS/KM	03/02/2022	INVESTIGATING
3282473	CHAIN AND PADLOCK REMOVED, GREEN LANE	ANON	01/02/2022	NEW BARRIERS WITHIN 6 MTHS
3262436	POTHOLES OUTSIDE NOS. 52/54 HOLYOAKE RD	ANON	24/01/2022	TO FIX BY 03/03/2022.
3240469	DAMAGED STREET SIGN HOOKHAMS PATH	DS/AT	14/01/2022	INVESTIGATING - SEE 3222921
NNC INSPECT	LOOSE KERBSTONE IN HIGH STREET	NNC	13/01/2022	TO FIX WITHIN 28 DAYS
3232695	LOOSE KERBSTONE, NEAR 10 HIGH STREET	ANON	11/01/2022	TO FIX WITHIN 28 DAYS
NNC INSPECT	FOOTPATH PROBLEM IN COBBS LANE	NNC	11/01/2022	TO FIX WITHIN 28 DAYS
NNC INSPECT	LOOSE KERBSTONE IN PARK STREET	NNC	11/01/2022	TO FIX WITHIN 6 MONTHS
3224954	LOOSE KERBSTONE, PARK/ST MARYS CORNER	AT	08/01/2022	TO FIX WITHIN 6 MONTHS
3220801	DAMAGED STREET SIGN HOOKHAMS PATH	DS/AT	07/01/2022	INVESTIGATING - SEE 3240469
3220801	POOR FOOTPATH CONDITION, COBBS LANE	TJS	06/01/2022	NOW FIXED
NNC INSPECT	BLOCKED DRAIN IN HINWICK ROAD	NNC	05/01/2022	TO FIX WITHIN 26 WEEKS
3215615	OVERHANGING VEGETATION IN PARK STREET	ANON	04/01/2022	RES. TO CUT WITHIN 28 DAYS?
3208173	SUNKEN DRAIN IN THRIFT STREET, NR NO.20	TJS	31/12/2021	NOW FIXED
3208170	POTHOLES IN HOLYOAKE ROAD, NR NO. 14	TJS	31/12/2021	TO FIX WITHIN 6 MONTHS
3208165	POTHOLES IN HINWICK ROAD, NEAR NO 38	TJS/PJ	31/12/2021	TO FIX WITHIN 6 MONTHS
3208159	SUNKEN DRAIN IN HINWICK RD, OPP. 127	TJS/PJ	31/12/2021	TO FIX WITHIN 6 MONTHS
3208155	POTHOLE IN LONDON RD NEAR VILLAGE SIGN	TJS	31/12/2021	NOW FIXED
NCC INSPECT	FADED MARKINGS IN COUNCIL STREET	NNC	07/10/2021	TO RE-MARK WITHIN 26 WEEKS
NNC INSPECT	FADED MARKINGS - SOMEWHERE?	NNC	07/10/2021	TO RE-MARK WITHIN 26 WEEKS
NCC INSPECT	BLOCKED DRAIN/DITCH SHEPHERDS HILL	NNC	06/10/2021	TO FIX WITHIN 26 WEEKS
NNC INSPECT	ROAD MARKINGS FADED, IRCHESTER ROAD	NNC	23/09/2021	TO FIX WITHIN 26 WEEKS
3015230	POTHOLES IN HOLYOAKE ROAD, NEAR NO. 52	ANON	21/09/2021	FIX IN 6 MONTHS - SEE 2970293
NNC INSPECT	9 VARIOUS HIGHWAY PROBLEMS	NNC	14/09/2021	TO FIX WITHIN 26 WEEKS

NNC INSPECT	POTHOLE/HIGHWAY PROBLEM IN PYGHTLES	NNC	02/09/2021	TO FIX WITHIN 26 WEEKS
2970293	POTHOLE IN HOLYOAKE ROAD, NEAR NO 47	TJS	31/08/2021	TO FIX WITHIN 6 MONTHS
NNC INSPECT	POTHOLE PROBLEM IN QUEENS ROAD	NNC	20/07/2021	TO FIX WITHIN 6 MONTHS
NNC INSPECT	POTHOLE PROBLEM IN HIGH STREET	NNC	20.07/2021	TO FIX WITHIN 6 MONTHS
NNC INSPECT	SIGN DAMAGED IN LONDON ROAD	NNC	14/07/2021	TO FIX WITHIN 6 MONTHS
2848435	POTHOLE ON WINDMILL CL/PARK ST JUNCTION	TJS/AT	05/07/2021	TO FIX WITHIN 6 MONTHS
2838393	ROAD SIGNS AT START OF PYGHTLES ROTTED	ANON	03/07/2021	NOW FIXED
NNC INSPECT	BLACK RAILINGS IN HIGH STREET DAMAGED	NNC	13/06/2021	WAITING FOR RAILINGS FROM
27890085	REPORT OF RAILING AS ABOVE	ANON	13/06/2021	MANUFACTURERS

**WOLLASTON VILLAGE HALL MANAGEMENT  
COMMITTEE MEETING  
Tuesday 01 February 2022  
Village Hall, Wollaston**

Present: Dr Mike Goldsmith (Chair), Debra Styles (Secretary), Joanne Brookes.

Apologies: Mr Geoff Simmons (Treasurer), Greg Carter, Fran Woods, Kathy Betts, Sarah Layram, Maureen Green, representative from Bowls club

**1. Welcome and Apologies**

Mike welcomed everyone to the meeting and apologies were given as above.

**2. Minutes of the AGM and Previous Meeting**

The minutes from the AGM and previous meeting from December 2021 were agreed and signed. There was no meeting in January 2022.

**3. Matters Arising**

The hole in the roof by the preschool storage cupboard is gradually getting worse with water continuously dripping on to the newly refurbished floor, during rain showers. Debra called in G&M Roofing Ltd to have a look at the roof. They can repair the area where the leak is but have stated there are other repairs in the same area and the whole roof is in a poor condition. Work will commence during half term. Quote is £1,100 nett, VAT £220. They are a local company and have very competitive rates.

**4. Treasurer's Report**

No report available. Debra to ask Geoff to circulate once it is available.

**5. Caretaker's Report**

No report available although Debra had passed on some booking enquiries to Sarah.

**6. Busy Bees Report**

Joanne reported that Ann had retracted her resignation from the Committee as Chair temporarily until the new Committee are settled. There are currently 2 staff vacancies and there has been a slow uptake on the interviews. Interviews take place next week. Some of the children have been unsettled due to a number of factors such as the Pandemic and staff changes with some children leaving but they are settling down now with the new staff.

**7. Youth Club Report**

Debra report that Youth Club numbers continue to rise. The representative from NCALC is coming in with archery and curling. Hire has been paid up to the half term holiday.

**8. Over 60's Bowls**

No report available but Debra had paid in 2 cheques for their hire of the hall and advised Geoff.

**9. Studio 52 Dance Academy**

No report available as Fran has been rather unwell. For the first time since Fran took over the dance academy, she had to cancel classes due to illness.

**10. Other Users**

No report.

**11. Date of Next Meeting**

Tuesday 01 March 2022 Village Hall lounge, High Street, Wollaston.

Signed .....  
Chair

Date .....