

WOLLASTON PARISH COUNCIL

Meeting of the Council

Attendees are reminded that in accordance with the Public Bodies (Admissions to Meetings) Act 1960 and Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

You are hereby summoned to attend a **Meeting** of the Parish Council of Wollaston which is to be held on **Thursday 17 JUNE 2021 which commences at 7pm** at The Oasis Room, High Street, Wollaston for the purpose of transacting the following business, namely:-

1. **Open Meeting** (15 minutes) – Summer Leys, Mr Kevin Hennessey explanation as to proposals at the site.
2. **To receive and accept apologies for absence.**
3. **To receive declaration of interest related to business on the agenda.**
4. **Confirmation of the minutes of Meeting of the Parish Council held on Thursday 18 May 2021.**
5. **North Northants Council - Councillor Report**
6. **Clerk's Report** (DS) (*Appendix 1*).
 - Annual Appraisal for Clerk, date to be set in July by HR (MG, JT, GC).
 - Freedom of Information Request
7. **Policies**
 - To review and approve:**
 - (a) Complaints Procedure and Policy;
 - (b) Email and Use of Internet Policy;
 - (c) General Statement of Safety Policy; and
 - (d) To **RESOLVE** to adopt the new Member Code of Conduct for Parish and Town Councils North Northamptonshire.
8. **Finances**
 - To **RESOLVE** to approve receipts for May 2021 (*Appendix 2*).
 - To **RESOLVE** to approve payments for June 2021 (*Appendix 3*).
9. **Reports of the Working Parties/Representatives**
 - (a) Playing Field & Parks Management Committee (TS) (*Appendix 4*).
 - To **RESOLVE** to use remaining £2,000 capital for security of storage area, playing field and car park areas.
 - (b) Environmental, Highways, Street Lights & Cemetery (DT) (*Appendix 5*).
 - To **RESOLVE** to purchase litter bins for the village.
 - (c) Street Dr Report (TS) (*Appendix 6*).
 - (d) Community Safety (AT).
 - (e) Village Hall (MG).
 - (f) Footpaths (MM).
 - (g) Youth (CB) (*Appendix 7*)
 - (h) Memorial (LA).
 - (i) Wollaston Community News & Social – discussion as to future projects (village fayre/WASNAV replacement etc).
10. **Planning** (JM)
 - (a) Applications
 - Outstanding applications status update (*Appendix 8*).
 - (b) Any other planning business
11. Date of next Parish Council meeting.

D. Styles

Wollaston Parish Council Clerk and Responsible Financial Officer.

Dated this 10th day of June 2021.

CLERK'S REPORT JUNE 2021 – Appendix 1

Social Media

- Road maintenance updates.
- Community month – Volunteer Week, National Carers Week, Refugee Week etc.
- Phishing and Email Fraud.
- Keep Britain Tidy – Bottle deposit return scheme CPRE.
- Scorched earth on Playing Field from bonfire.
- Holiday and Travel Fraud.
- Howard Road Closure – Anglian Water.
- English Tourism Week 22 May to 31 May.
- St Michael's Lane, tree removal.
- Protect Your Pooch.

Village

- Greatwell Homes removed tree at St. Michael's Lane. Thanks sent to Great Well Homes.
- Green and brown bins not emptied on Howard Road due to Anglian Water road closure. Norse contacted. Advised to leave waste in clear bags with black bins next week.
- Resident contacted clerk regarding state of Cemetery. Clerk went to investigate but resident had also contacted councillors. Environment & Highways Working Party and clerk investigating.
- Irchester Road abandoned vehicles and sale of vehicles – more reports of sales of vehicles. Rural Police Team investigating.
- Landlady at Wollaston Inn has offered to purchase replacement clock on building. Clerk to obtain quotes and liaise.
- Live Life Fully – Councillors endorsed the project. Hire of venue discussed at Village Hall meeting.
- Confirmed Cllr Mr Alvis and Cllr Mrs Milroy will join Patient Participation Group at Dr Surgery on London Road. No response yet.
- Uneven slabs replaced with tarmac on Newton Road – Thank you letter to be sent to organiser.
- Resident asking for clarification on Sycamore tree which is causing sap and branches to fall and is leaning on overhead telephone wires. Great Well Homes contacted as tree is within boundary of property. Await response.

Other

Training – Accounts package main training completed. Clerk to upload accounts. One hour training remains for any problems with accounts.

Heritage Society requests pandemic stories from Parish Council for collection of views around the village.

Fly tipping of building rubble reported at Mill Lane off Hardwater Road. Rubble removed within couple of days.

Elections Survey from NCALC responded to.

Parish Council Mobile – now on a £7 p/m direct debit contract to include free minutes and texts from £10 p/m pay as you go top up account.

Off to a Flying Start – training booked for Cllr Mr Jones and Cllr Mr Boddington.

Police Priorities and Fire Service – update meetings booked for Cllr Mrs Milroy and Cllr Mr Threadgold.

May Receipts

A	B	C	D	E	F
<u>DATE</u>	<u>RECEIVED FROM</u>	<u>DESCRIPTION</u>	<u>NET AMOUNT</u>	<u>VAT ELEMENT</u>	<u>TOTAL AMOUNT</u>
May	Various	War Memorial Donations	1396.00	0	1396.00
May	Wollaston Cricket Club	Ins Reclaim - Furniture and Flooring	8436.00	0	8436.00
10.05.2021	Lloyds Bank *1823 Business Savings	Interest	0.71	0	0.71

13.05.2021 Member of Public, grant Pots and flowers at PP 20.00 0 20.00

TOTAL: 9852.71 0.00 9852.71

Internal transfer £10,000 to Cambridge Building Society

June 2021 Payments Appendix 3

A.	B.	C.	D.	E.	F.	G.
PAYMENT	PAYEE	DESCRIPTION	NETT OF VAT	VAT ELEMENT	TOTAL	LEGISLATION
DD01	EON	PF Floodlight energy supply (estimate)	15.56	0.78	16.34	OS Act 1906 ss12
BACS00321	Miss Debra Styles	June salary	0.00	0.00	0.00	LGA 1972 s111
BACS00322	HMRC	Employer NI employee NI Tax payment Employer/Employee Pension	0.00	0.00	0.00	LGA 1972 s112
DD02	Aviva Pensions	contribution	71.47	0.00	71.47	LGA 1972 s112
BACS00323	Whitestar Ltd	Website monitoring and support	25.00	0.00	25.00	LGA 1972 S112
BACS00324	Oxford Innovation Ltd	Office Costs, internet, catering-hire meeting room	314.30	62.86	377.16	LGA 1972 s111
BACS00325	Hayeswood Landscapes	Village grass cut, PF strim weed control, Pyghtles cut	1800.33	360.06	2160.39	OS Act 1906 ss 9 & 10
BACS00326	Wellingborough Norse Ltd	Wheelie bin empty and 6 month litter pick, bin empty	388.1	77.62	465.72	OS Act 1906 ss 12
BACS0330	Seagrave Inspection Ser Ltd	PF Inspection play areas, tennis court, gym equipment	360.00	72.00	432.00	OS Act 1906 ss 12
BACS0331	Barton Petroleum	Diesel for tractor	228.58	11.42	240.01	OS Act 1906 ss12
BACS0332	Miss Debra Styles	Black metal paint, postage, Tesco mobile fee	0.00	0.00	0.00	OS Act 1906 ss 9 & 10/LGA1972 s112
			<u>3203.34</u>	<u>584.74</u>	<u>3788.08</u>	
Insurance Reclaims						
BACS0327	Zeta Interiors	Clubhouse flooring, insurance reclaim	6133.33	1226.67	7360	LGA (Misc Prov) Act 1976 s19
BACS0328	MNT Engineering Ltd	Clubhouse boiler inspection, insurance reclaim	240.00	48.00	288.00	LGA (Misc Prov) Act 1976 s19
BACS0329	Day & Coles	Tractor inspection & repair, flood damage ins reclaim	1318.43	263.68	1582.11	OS Act 1906 ss12
			<u>7691.76</u>	<u>1538.35</u>	<u>9230.11</u>	
GRAND TOTAL:			<u><u>10895.10</u></u>	<u><u>2123.09</u></u>	<u><u>13018.19</u></u>	

WOLLASTON PARISH COUNCIL
PLAYING FIELD & PARKS MANAGEMENT COMMITTEE
MINUTES OF THE MEETING HELD ON TUESDAY 08 JUNE 2021, 7.00pm
At The Clubhouse, Playing Field, London Road, Wollaston

ELECTION OF CHAIR

Mr Tew proposed Mr Savage for Chair and this was seconded by Mrs Milroy, unanimously agreed

ELECTION OF VICE CHAIR

Mr Mitchell proposed Mrs Milroy for Vice Chair and this was seconded by Mr Tew, unanimously agreed.

VOTING MEMBERS PRESENT

Messrs Boddington, Jones, Mitchell, Perry, Savage (Chair), Silsby, and Tew, Mrs Milroy (Vice Chair) - Miss D. Styles, Clerk.

MEMBERS/PUBLIC PRESENT

None.

APOLOGIES

Mr Green.

REVIEW PROCEDURES

The Standing Orders were reviewed and agreed save for the addition of the adult gym equipment under the heading of Responsibilities. Trees were discussed and it was agreed the Millennium Trees and the trees along Hinwick Road would be come under the Parish Council budget. The risk assessments were agreed.

MINUTES

The minutes of the meeting held on Tuesday 11 May 2021 were agreed unanimously and signed as a correct record.

FINANCES

Finances were circulated. Spends for May were Norse wheelie bins March and April hire and collections £123.58, Playground Supplies basket swing check £25 and top up of earth on the tractor tyre flower beds £3.99. Finances were agreed.

PLAY EQUIPMENT INSPECTION

Mr Savage had carried out the inspections of the play equipment at St. Mary's, The Pyghtles and Playing Field areas and the adult gym and passed the check sheets to the Clerk. No issues other than the grass needs cutting at the open spaces and the play equipment at St Mary's needs repainting. The annual inspection has been carried out by Seagrave Inspection Services and the inspection reports should be sent in the next day or so. New modern play equipment was discussed for all sites. S106 monies that had previously been received and not utilized were discussed with the option of pooling the funds and using on projects under 'play equipment' and 'sports'. Clerk was still looking for funding for new play equipment and awaits new funding projects after the current emergency Covid funding has ended.

POCKET PARK

Scott Bader volunteers will be at the Pocket Park 6 and 7 July to tidy the area. SB to confirm final dates. Clerk has provided SB with risk assessment.

SPORTS ASSOCIATION REPORT

Mr Perry reported that Saturday football has finished. Unfortunately, a player suffered bad ankle injury during the last First Team Gate. Thank you to Mr Folkes who is a First Responder, who cared for the player while the ambulance was on its way. There are 2 or 3 Sunday Veterans games still to play. A company has been approached for discussions about providing verti-draining the football pitches, which will aerate the ground and lessen it from compacting.

Cricket is going well, and the youth coaching on a Friday evening is very busy. However, we had to call off one Friday session due to the damp conditions, which does cause some issues trying to ensure all the parents and children receive the message. We have recently held a County Junior for Northants U15s against Buckinghamshire as well as a District Trials. We are also hosting 2 primary school Kwik Cricket Festivals in June, for which we have received a donation from Northants Sport.

Mr Silsby confirmed there is no date for the new nets to be delivered.

The insurance reclaim for the Clubhouse and tractor has been completed. It was agreed to submit the claim to the insurance company once the dehumidifier invoice, boiler service invoice and tractor invoices had been received. The boiler replacement quote will be submitted to the insurance company to see whether it will be covered. The new carpet is in, and the furniture will be delivered tomorrow.

It was agreed that Mr Savage would attend any future Sports Association meetings/AGM and Mr Perry will provide accounts for football and cricket clubs.

PURCHASES REQUIRED

Discussions took place regarding another bin or moving the Tidy Bear bin forward so it is more prominent for the public to use, but this is concreted in. It was agreed that the Clerk will purchase 25 sandbags with ties for future flood proofing. It was agreed to propose a resolution to the Parish Council for the Playing Field capital monies to be rolled over another year to provide cctv to the field due to the amount of anti-social behaviour on site. The Police have recommended cameras to the storage area, the clubhouse, field and car park area. Clerk to include on the Agenda for the PC meeting next week. Mr Perry will speak to Mr Schmitz for a quote for the cctv. Mr Boddington reported he had been collating ideas and support for the youth in village having a voice and playing more of a part in the community and more provision for them. A report has been produced and will be submitted to the Parish Council meeting next Thursday. A cover is still required for the tap in the play area. Clerk spoke to Anglian Water but the cover offered did not fit the area. Clerk confirmed the recycling wheelie bin had been ordered.

FIELD MAINTENANCE/MATTERS RELATING TO THE FIELD

Mr Silsby has asked Day & Coles regarding the possible sale of the tractor and discussions took place as to whether a contractor will be used to cut the grass on the field. Mr Jones has calculated costs. To be discussed once a figure for the tractor has been received. The tractor has been serviced and is back on site to cut the field. Annual tractor user forms completed for 2021. Mr Savage thanked everyone who has been maintaining the field and thanked Mrs Milroy and Mr Tew for painting the flower bed tractor tyres.

It was agreed as part of the measures to cut the risk of future flooding that the brook would be cleared in August, date to be confirmed. Volunteers and a skip will be needed. The drains on London Road still need to be cleared. Breeze blocks would be fitted around the vents to the base of the clubhouse. The 2 loose benches currently at the clubhouse will be relocated to the tennis courts and fixed down. The field needs a weed spray and Clerk will find out whether the GJ Wilcox (Agricultural) Ltd are still available. If not, Maximow also provide the same service. Clerk to ask Hayeswood to spray weed killer inside the storage and gas areas and cut back the brambles to the side of the net storage area. Mr Savage will contact pest control for an update on mole hills. The car park will be closed in the evening.

DATE OF NEXT MEETING

Tuesday 13 July 2021 7pm at the Clubhouse.

There being no further business the Chair thanked everyone for attending and closed the meeting at 8.20pm.

Environment and Highways **Incorporating Streetlighting and Cemetery** **June 2021- Appendix 5**

Working Party

Debra, Terry and I welcomed Alan, Paul and Richard to a first meeting on Thursday 10th June.

We talked through the development of the working party, looked ahead including the two aims in respect of the terms of reference, and the more strategic ongoing issues.

We looked at the Streetlighting Inventory and the Street Doctor Report and were all in agreement to take responsibility for an area based more or less on where each of us lives for each of the tasks included in the terms of reference, and to work as a group on targeted projects. The first one being in accordance with the Parish Council's Replacement Tree Policy, to replace the three trees removed from Hinwick Road.

Hinwick Road Replacement Trees

In addition to the offers of replacement trees by the residents, a further four ornamental cherry tree saplings have become available from Maxi Mow.

Planting of these additional trees will enhance the area overtime and I am sure residents will take responsibility for the maintenance and care of the trees, much like the resident at St Mary's who helped plant and is looking after the replacement tree at the play area.

Parking and Double Yellow Lines

There have been two requests by residents and one by PCSO Donna Fenner, to make application for an extension to double yellow lines.

The first request was direct to Northamptonshire Highways and responded to by Ian Boyes, the Assistant Community Liaison Officer who has replaced Helen Howard.

The request is for a short extension of the double yellow lines on the Howard Road bend, which presently stops just short of the joint access to properties No 71 and 73 and the parking area for Nos 65-69. This allows just enough space for a small vehicle to park in this area which severely restricts the visibility to the left of a driver exiting from this access of traffic coming from the Howard Road direction.

We have been asked to respond and the working party agreed to the proposal and **REQUEST APPROVAL BY THE PARISH COUNCIL** before responding to Ian.

The second recommendation is from PCSO Donna Fenner for application for double yellow lines around the junction of Hookham's Path and Irchester Road.

The third request is similar to the first, from residents on London Road whose driveway serves three properties before the junction of the Pyghtles for double yellow lines either side of the driveway.

Witness statements are being sought for both of these.

Street lighting and Street Doctor

Monitoring of street lights and pot holes continue with an updated report (appendix 7) showing numbers, location, dates, fault description and action taken.

David Tew

14th June, 2021

STREET DOCTOR FAULT REPORT - AS AT 15/06/21 Appendix 6				
REPORT NUMBER	FAULT DESCRIPTION	REPORTED BY	DATE	ACTION TO BE TAKEN
NNC INSPECT	BLACK RAILINGS IN HIGH STREET DAMAGED	NNC	13/06/2021	TO FIX WITHIN 28 DAYS
27890085	REPORT OF RAILING AS ABOVE	ANON	13/06/2021	AS ABOVE
NNC INSPECT	POTHoles IN SOUTH STREET	NNC	11/06/2021	AS ABOVE
2783764	BRANCH HANGING IN COBBS LANE	DS	10/06/2021	NOW IN VERGE
2775325	HOLE IN GREEN STREET, NEAR DRAIN	ANON	07/06/2021	TO FIX IN 28 DAYS
2759856	POTHOLE AT BOTTOM OF GRENDON ROAD	TJS	31/05/2021	TO FIX WITHIN SIX MONTHS
2759878	POTHoles AT VERY TOP OF HINWICK ROAD	TJS	31.05/2021	TO FIX WITHIN 28 DAYS
2753696	POTHOLE NEAR CROSSING IN COBBS LANE	ANON	27/05/2021	TO FIX WITHIN SIX MONTHS
2751811	POTHoles NEAR SCOTT BADER ENTRANCE	TJS	26/05/2021	INVESTIGATING (MARKED)
2748650	FLOODING PROBLEM IN COLLEGE STREET	ANON	25/05/2021	TO FIX WITHIN SIX MONTHS
2746881	STREET SIGN DAMAGED IN RAYMOND CLOSE	TJS	25/05/2021	INV. (CABLE TIED TO FENCE?)
2746052	WEEDS OBSTRUCTING VIEW, GRENDON ROAD	ANON	24/05/2021	NOW CUT DOWN
2745384	DRAIN BLOCKED IN COBBS LANE	DS	24/05/2021	ON CYCLIC CLEANING LIST?
2744966	WEED OBSTRUCTION - SEE 2746052	ANON	24/05/2021	NOW CUT DOWN
2744509	MISSING COVER IN COLLEGE STREET?	DS	23/05/2021	REPORTED TO ANG. WATER
2734778	DRAIN SURROUND POOR, O/S 104 HINWICK RD	TJS	18/05/2021	TO FIX WITHIN 28 DAYS
2732597	POTHoles AT TOP OF ROTTEN ROW + HIGH ST.	TJS	17/05/2021	TO FIX BY 19TH NOVEMBER?
2723312	POTHOLE IN YORK ROAD, NEAR NO.74	TJS	13/05/2021	TO FIX WITHIN SIX MONTHS
2716742	POTHoles NR. WOLLASTON INN, LONDON RD	TJS	10/05/2021	NOW FIXED
2716709	POTHoles NEAR PLAYING FIELD BRIDGE	TJS	10/05/2021	TO FIX WITHIN 6 MONTHS

2716618	MANY POTHoles IN FRANCIS DICKINS CLOSE	ANON	10/05/2021	AS ABOVE
2713501	ZEBRA CROSSING LINES FADED - SOUTH ST?	ANON	08/05/2021	INVESTIGATING
2707487	TOP BELL END STREET SIGN STOLEN - AGAIN!!	DS	05/05/2021	INVESTIGATING
2704343	POTHoles IN HINWICK ROAD, NEAR NO.47	ANON	03/05/2021	TO FIX WITHIN 6 MONTHS
2672947	PARKING BAY WALL IN HINWICK RD, NR. 139	DS	15/04/2021	INVESTIGATING
2667941	FOOTPATH GATE TO PLAYING FIELD DAMAGED	TJS	12/04/2021	NOW FIXED
2648309	POTHOLES NEAR DRAIN IN GREEN STREET	ANON	04/04/2021	TO BE FIXED WITHIN 28 DAYS
NCC INSPECT	APPROX. 30 FAULTS REPORTED AND MARKED		25/3/21 TO	ALL TO BE FIXED AT VARIOUS
	BY THE NCC IN VARIOUS PLACES IN VILLAGE	NCC	9/3/21.	TIMES IN COMING WEEKS.
NCC INSPECT	POTHoles IN LONDON ROAD NEAR NO. 31	NCC	18/03/2021	TO FIX WITHIN 26 WEEKS
NCC INSPECT	POTHoles IN LONDON ROAD NEAR NO. 158	NCC	18/03/2021	AS ABOVE
NCC INSPECT	POTHoles IN HINWICK ROAD, NR. VULC.	NCC	18/03/2021	AS ABOVE
NCC INSPECT	POTHoles IN PARK ST., NR. NOS. 18 & 22	NCC	18/03/2021	AS ABOVE
NCC INSPECT	POTHoles IN POPLAR PLACE, NEAR NO. 9	NCC	18/03/2021	AS ABOVE
NCC INSPECT	POTHoles ON GRENDON ROAD	NCC	10/03/2021	AS ABOVE
NCC INSPECT	DAMAGED SIGNS ON GRENDON ROAD	NCC	10/03/2021	AS ABOVE
2531927	DRAIN STILL BLOCKED NEAR PLAYING FIELD	TJS	07/02/2021	INVESTIGATING
2455371	DAMAGED DRAGONS TEETH IN F.D.CLOSE	ANON	31/12/2020	TO REPAIR WITHIN 6 MONTHS

June 2021

*When children succeed it is not only that child and their family that benefits.
Our community benefits as well.*

As youth representatives we would like to expand our role and reach within the community. We believe that by engaging with as many of the groups who work with children and young adults in Wollaston, we can work to better their lived experiences within our community. Community engagement within young people has always been low and this is something we would like to try and address as well. Participation is a key element of the political process and it is often a part where young people are left out.

We believe that all of the objectives outlined in this document are achievable and progress can be made on all of these in the coming months. The work needed to meet these objectives can be achieved by the youth representatives, but if any other councillors wish to get involved it would be welcomed. We have reached out to a few groups in the Village in an attempt to gauge how willing they are to work with us on this initiative. We have included a list of all the relevant youth groups in Wollaston as well as a summary of their responses below.

The objectives that are outlined below should not be seen as an end point of the expanded role of the youth representative, they are the starting point of which new objectives and projects can be created. Once this proposal has been implemented and all of the groups have been visited and a deeper understanding of their work has been established, a new proposal could be drafted with more targeted goals and objectives.

This initiative is broken into three sections, **youth participation scale, aims and objectives, interest and responses**. If you have any suggestions or other groups that you feel could be included in this initiative then please do let us know.

Youth participation scale

Roger Hart's ladder of young people's participation notes the different stages of youth participation in politics and policy making. Through this initiative we aim to move up this ladder and create an environment that encourages youth participation in our community and political process.

Roger Hart's ladder of young people's participation



Rung 8: young people and adults share decision-making

Rung 7: young people lead and initiate action

Rung 6: adult-initiated, shared decisions with young people

Rung 5: young people consulted and informed

Rung 4: young people assigned and informed

Rung 3: young people tokenised

Rung 2: young people are decoration

Rung 1: young people are manipulated

Note: Hart explains that the last two rungs are non-participation

Rung 8: young people and adults share decision-making

Rung 7: young people lead and initiate action

Rung 6: adult-initiated, shared decisions with young people

Rung 5: young people consulted and informed

Rung 4: young people assigned but informed. This is where young people are assigned a specific role and informed about how and why they are being involved.

Rung 3: tokenism. When young people appear to be given a voice, but in fact have little or no choice about what they do or how they participate.

Rung 2: decoration. Happens when young people are used to help or 'bolster' a cause in a relatively indirect way, although adults do not pretend that the cause is inspired by young people.

Rung 1: manipulation. Happens where adults use young people to support causes and pretend that the causes are inspired by young people (Hart, 1992)

A number of resources are available on increasing youth participation from the **Local Government Association** who have created a programme on Engaging young people. By following their example, we believe that we can succeed in making Wollaston a politically engaged environment for the young.

used and the outcomes of the decisions made by adults.

adult-initiated, shared decisions with young people and young people while use of adults.

and direct a project

or programmes are

advice on projects or

their input will be

Adapted from Hart, R. 1992. 'Children's Participation from Tokenism to Citizenship'. Florence: UNICEF Innocenti Research Centre

Aims and Objectives

Below we have listed the **overall aim** of this initiative as well as six **objectives** that will enable us to reach it.

Overall aims:

1. To ensure that children and young adults are represented and their needs are met within our community; and that we as a Parish Council are acting to protect and enhance their way of life.

Objectives:

1. Meet all the leaders from the many youth groups in Wollaston who work with children and young adults.

2. Where possible attend a session of each of these groups, to demonstrate our engagement and understand how they operate. Make regular visits to these groups (once every two months for example). This will be done in line with government advice and lockdown restrictions.
3. With some of these groups conduct a short activity of our own design. This is merely an exercise; no commitments shall be made directly from this. The activity will allow us to understand how children and young adults feel about life in Wollaston.

Part one: This part of the activity aims to engage them generally with the community and issue they see and face. Asking them a simple question “if you could change anything in our community, what would it be?”

Part two: This part of the activity is more targeted to find out issues they face and how we as a Parish Council can better represent them and meet their needs. Our aim is to do this in the form of a short questionnaire with a range of questions on facilities and life in Wollaston.

Constant activities to engage young people with our community will allow them to be better represented; therefore, further activities will be created to ensure constant engagement. e.g. anti-littering poster campaign created by children.

4. Keep in regular contact with each of these groups, receiving short updates on their activities. These updates will be summarised and presented at full Parish Council meetings.
5. We have two school in the village, both of which have large numbers of children and young adults. Although not all of these children live in Wollaston a large number of them will. We would like to contact them offering support as youth representatives and if possible, try to work with them on increasing political and community engagement. This interlinks with objective three.
6. Support these groups wherever possible within our limits as a Parish Council.

Reason for this investigation/initiative:

The point of this initiative is to allow the Parish Council to better understand the needs of children and young adults in our community. It is only by engaging with them will we be able act in their best interests. As discussed on pages 2-3 youth participation can lead to a more democratic community. Therefore, another reason for this initiative is to increase the level of youth participation in Wollaston.

Future plans for this initiative:

The future and direction of this initiative will be determined based on the response we get from the groups and through the questionnaires. A few preliminary ideas I have are;

- Anti-littering campaign lead by the youth in our community. This can be in the form of an anti-littering poster which children can design, the best of which can be displayed around the village in appropriate locations.
- Allowing children to create posters on issues they are concerned about, and possibly create a display in the library.
- Get groups working together, this is already demonstrated through the Wollaston youth F.C club asking for members of other groups to become involved with the club.
- Regular communication with these groups will allow us to listen to any new concerns they have and report back to the Parish Council.
- Short monthly reports will be provided to the Parish Council on the activities of these groups.
- We have done some preliminary research into ways in which we can engage and better represent the youth in Wollaston and some possible resources could be;
 - Local Government association (Engaging young people councillors work book)
 - British Youth Council

Once this initiative has been approved further research can be carried out.

Interest and Responses

Wollaston Scouts Group (Beavers, Cubs, Scouts & Explorers)

Paul Palmer, leader of the Wollaston Scouts, has expressed his keen **support** for the initiative and the proposed objectives laid out in it.

He has also agreed to allow me to visit for a session of Beavers, Cubs, Scouts and Explores.

Girl Guides Group (Rainbows, Brownies & Guides)

We have reached out to the committee leaders of this group and they are discussing it.

They will get back to me with their final decision soon.

Baptist Youth Group

We have heard from the minister at the Baptist Church. He has expressed his **support** for this proposal and has forwarded my objectives to the deacon in charge of youth for the Church.

St Marys Youth Group

JJ, chairman of this youth group, has agreed and **supports** to the objectives laid out in this proposal.

He has also agreed to allow me to visit the group on a regular basis.

Wollaston and Bozeat is Kind

Moira, the admin for this group, has contacted me and has expressed her **support** for the initiative and the proposed objective laid out in it.

We have received information on the vast amount of work WABIK does to support children and young adults in Wollaston. Moira has offered to meet up and discuss the work WABIK does and ways we as youth representatives can provide support.

Rookie Lifeguards

Elizabeth, the leader of this group, has expressed her **support** for this initiative.

I have previously volunteered at this group; through this capacity I already understand how they operate. I will continue to volunteer with this group and provide short reports on this group's activities along with all other groups that agree to this in line with objective four.

Wollaston Victoria Youth F.C

Phil Cotter, the coach of the Wollaston Victoria Youth F.C, has expressed his interest and **support** of this proposal. He has also approached me with an opportunity for members from other groups.

"One of the things I would like to do is offer opportunities for young adults (15/16t+) to coach and referee with us so if through your engagement with other groups there are people who would be interested, I'd be keen for you to put them in touch with me and go from there. For anyone looking to study or work in sport / teaching, this could be a great opportunity and will help us too."

Wollaston Young Cricketers

Neal Perry, senior coach and junior organiser of this group, has expressed his interest and **support** of this proposal. Although not all the aims are achievable for this particular group, liaising with them on the youth aspect could provide beneficial to ensuring their needs are met.

Due to the overlap with the playing field committee and sports association supporting this group it would be beneficial to work with the playing field committee to ensure two working groups are not trying to do the same job.

Wollaston Library

Amanda Atkinson, has expressed her **support** for this initiative and the proposed objectives laid out in it.

The library hosts a number of clubs and activities for children inside and outside of term time. As restrictions allow and this group begin to meet again, we will visit and engage with this with its members.

Wollaston Primary School

Debra has contacted the schools in order to find out how many students they have and how many live in Wollaston. Once she has an appropriate email address, we will contact the school.

Wollaston Secondary School

Debera has contacted the school in regards to the number of students at the school and of that how many come from Wollaston.

Students: 1436

Number from Wollaston (best estimate): 300

Now that we have an appropriate email address of which to contact the school, we will write to them. The way in which we go about engaging with the school will have to be different from that of the youth groups who operate in Wollaston. This is due to a large number of students not living in Wollaston, although we believe that engaging with them is still important as they could provide some opinions and alternative ideas on how we can better represent children and young adults in Wollaston.

The Secondary School also has a Sixth form attached to it, this is the age group that we believe need attention and representing as they are soon to become full members of our society with the ability to vote.

PLANNING APPLICATIONS REPORT *(Appendix 8)* **JUNE 2021 @ 15.06.2021**

APPL NO	ADDRESS	DESCRIPTION	PC RESPONSE TO BCOW	STATUS
NCC 20/00017/WASFUL	Land at 30-50 Doddington Road	Proposed development: Industrial/ Commercial Building (Use Class B1, B2, B8 including non-hazardous waste transfer, storage, and recycling) and storage yard	PC – objection, responded 06.05.200 Comments by 15.05.2020	Objection 11.06.2020 (Consultation Response – NCC, EA) No updates to May/2021
WP/20/00314/FUL	Land adjacent 25 Hookhams Path	Residential development consisting of 98 dwellings, a community woodland, SuDS attenuation, open space including children’s play area, access arrangements off Hookhams Path and associated landscaping, infrastructure and ancillary development	PC – objection. Report sent to Mr Swann and Ms Kirk Planning BCW. Available on WPC website & FB link. Response to applicant’s comments sent to BCW Debbie Kirk on 09 October 2020. November 2020 – Consent granted in principle as per notice.	S106 legal agreements under process. Expert conclusion awaited. Await Decision
NW/21/00182/FUL NW/21/00183/LBC	1 Church Lane	Listed Building Consent.... Single storey rear extension to form a kitchen, conversion of storeroom to gym no external alterations, conversion of garage to form a home office, kitchenette, cloaks and store, the removal of garage doors and replacement with a window, an external door and brick infilling and a single storey side extension on the existing garage to form a garden room	PC comments – no objection, neighbours and highways repairs if damaged Respond by 22 March 2021	Awaiting Decision
NW/21/00293/FUL	Summer Leys Country Park	Temporary Visitor Centre	PC Comments – strong objection, parking, litter, vandalism, disruption to wildlife, it’s a nature reserve not a country park. Letter before committee Respond by 21 April 2021	Application withdrawn 18.05.2021
NW/21/00311/FUL	Abbey Farm, Wellingborough Rd	Installation of ground mounted solar panels 49.4 kWp	PC comments – no objections, highways issue Respond by 28 April 2021	Application permitted 21.05.2021

NW/21/00322/FUL	17 Hookhams Path	Conversion & extension existing garage to habitable accommodation consisting of bedroom, ensuite & utility room. Removal of rear window in existing garage/utility & replace with French doors. Removal of 2 pedestrian doors in side elevation of existing garage/utility and replace with French door and addition of roof lanterns above original garage & proposed extension	PC comments – neighbours and noise, nuisance, repair damage to verges, paths and highways Respond by 30 April 2021	Application permitted 21.05.2021
NW/21/00362/FUL	3 York Road	Single storey side extension with a lean to roof	PC Comments – no objections, ensure neighbours are aware Respond by 19 May 2021	Awaiting Decision
NW/21/00376/FUL NW/21/00377/LBC	87 High Street	Replacement porch and front door and alterations to leaded windows (FUL) List Building Consent for replacement porch and front door, internal alterations to ground floor including replacement stair, underfloor heating, window shutters and internal alterations to first floor bedrooms and bathroom. Alterations to leaded windows, new window seats and replacement internal doors (LBC)	PC Comments Respond by 28 May 2021	Awaiting Decision
NW/21/00427/FUL	3 Unity Close	Conversion of garage into habitable space including the removal of the garage door and infilling with brick and a window on the front elevation and the removal of a door and window on the rear elevation and replacement with a window and brick infilling, new roof above the porch and raising garage roof. The replacement of a window and French doors on the ground floor rear elevation with a set of 4 aluminium bifold doors.	PC Comments: Respond by: 04 June 2021	Awaiting Decision
NW/21/00423/FUL	5 Bramley Court	Erection of a single storey rear extension, projecting 5 metres to provide additional living space. Existing rear patio to be extended around the proposed extension.	PC Comments: Respond by 04 June 2021	Awaiting Decision
NW/21/00404/FUL	145 Hinwick Road	Proposed rear single/two storey and front porch extensions,. Demolition of a single storey WC/Store/Lobby	PC Comments Respond by: 04 June 2021	Awaiting Decision

NW/21/00497/FUL	Parochial Rooms, Adjacent 13 College Street	Change of use from function hall (class D1/D2 to residential class C3). Including the subdivision of 1 building into 2 x 2 bed dwellings & a part single storey section to be incorporated onto the existing property at 13 College Street.	PC Comments Respond by 30 June 2021	Awaiting Decision
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