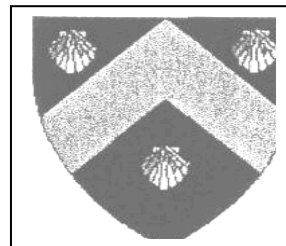


WOLLASTON PARISH COUNCIL

Tel: 07856 203260
 Email: clerk@wollastonparishcouncil.gov.uk
 Web: wollastonparishcouncil.gov.uk

**MINUTES OF THE MEETING OF WOLLASTON PARISH COUNCIL HELD AT THE VILLAGE HALL,
 HIGH STREET, WOLLASTON ON THURSDAY 17 JUNE 2021 at 7pm**

PRESENT: Councillors Messrs Alvis (Chair), Boddington, Carter, Goldsmith, Jones, Mitchell, Savage (Vice Chair) Tew, Threadgold and Councillor Mrs Milroy. Miss D. Styles (Clerk & RFO to the Parish Council).

IN ATTENDANCE: Member from the Wildlife Trust, Cllrs Messrs Carr, Griffiths and Partridge-Underwood.

21/055**OPEN MEETING**

Mr Kevin Hennessey from The Wildlife Trust, Beds attended the meeting to explain the recent planning application for a temporary visitor unit within the car park on the Summer Leys Nature Reserve. Mr Hennessey explained that during lockdown visitor numbers had increased and it had been noted that the Reserve Regulations were not being adhered to. There had been an increase in litter and more dogs off leads. The temporary visitor unit would be used to help wardens engage with visitors, schools and other community groups to encourage responsible use of the Nature Reserve and a way of gaining more members. The temporary visitor unit would be cited on the left of the entrance and slightly back from the car park on the grass area. Queries were raised and Mr Hennessey confirmed the temporary visitor unit would need to be portable as the site was on a flood plain and that in the future, a charge for car parking would be brought in to raise funds for The Wildlife Trust which has a legal obligation to maintain the site. The site costs approx. £50,000 pa to run. Cllrs were concerned if a charge were to be brought in for parking, cars would be parked along Hardwater Road and Mill Lane. It was agreed Mr Hennessey would provide the clerk with a picture of the temporary visitor unit to circulate to councillors. Mr Hennessey was thanked for attending and left the meeting.

KH/
Clerk

21/056**TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Mr Alms and accepted, annual leave, Cllr Mr Tyrrell and accepted, business and Cllr Mr Griffiths. Cllr Mr Talbutt sent apologies although he had ICT issues, illness.

21/057**DECLARATION OF INTERESTS**

None.

21/058**MINUTES**

It was **RESOLVED** the Minutes of the Parish Council, held on Thursday 20 May 2021 were read and signed as a correct record. Proposed by Cllr Mr Tew, Seconded by Cllr Mr Mitchell. Unanimously approved, motion carried.

21/059**NORTH NORTHANTS COUNCIL**

Cllr Mr Partridge-Underwood raised the subject of the parish forum and reported it would be beneficial to hold parish forums with the chair and clerk invited from parish councils. Cllr Mr Carr reported there has been lots of training at the new unitary authority and that North Northants had a new highways point of contact, Mr Ian Boyes. Mr Boyes had visited the area to discuss key issues. Mr Boyes and Cllr Tew will organise a meeting to discuss findings and any other key issues. It was agreed councillors from North Northants Council would be invited to future Parish Council meetings if there was something to report and that the week beginning 21 July, a meeting will be set up at Little Chapel, Bozeat for the chair, a councillor and clerk to attend to discuss a response to the boundary commission. Cllrs Mr Carr and Mr Partridge-Underwood then left the meeting.

21/060**CLERK'S REPORT**

Report circulated with Agenda, appendix 1. Clerk had also received an email letter from Cllr Mr David Howes who is the newly appointed portfolio lead at NNC for Rural Communities and Localism, a letter from Magpas Air Ambulance regarding funding and an email from Mr Parsons on behalf of the Deputy Clerk to the Lord-Lieutenant of Northamptonshire regarding planting a tree for the Queen's Platinum Jubilee next year. Clerk to forward this email to all councillors. Clerk had informed London Road Dr Surgery that Cllr Mr Alvis and Cllr Mrs Milroy were happy to be included on the Patient Participation Group, no reply received yet. The Cambridge Building Society had confirmed receipt of the cheque for £20,000 into the savings account. The Freedom of Information request for information of any byelaws relating to the use of UAVs in particular the use of drones (not model aircraft), within the land owned or managed by the Parish Council would be responded to, to confirm there were none. Cllr Tew raised the issue of the Cemetery and the complaint from a resident regarding the state of the site. Clerk confirmed another resident had left a voicemail wanting a call back regarding the Cemetery. It was agreed Cllr Tew would raise the issue with Norse and NNC from the contact clerk had provided. HR working party would arrange with clerk an appraisal review.

21/061**POLICIES**

To review and approve:

Complaints Procedure and Policy, no updates, agreed.

Email and Use of Internet Policy, no updates, agreed.

General Statement of Safety Policy, no updates, agreed.

Clerk

DT

HR/
Clerk

It was **RESOLVED** to adopt the new Member Code of Conduct for Parish and Town Councils North Northamptonshire. Proposed by Cllr Mr Tew, Seconded by Cllr Mr Savage. Unanimously approved, motion carried.
Clerk to update passwords and signatories on the bank account.

Clerk

21/062**FINANCES**

It was **RESOLVED** to approve receipts for May 2021. Proposed by Cllr Mr Mitchell, Seconded by Cllr Mr Tew, unanimously agreed, motion carried.

Memorial donations	1396.00
Cricket Club	8436.00
Interest	0.71
Member of the public, grant	20.00

It was **RESOLVED** to approve payments for June 2021. Proposed by Cllr Mr Savage, Seconded by Cllr Dr Goldsmith, unanimously approved, motion carried. Clerk confirmed staff costs would be calculated when Cllr Mr Tyrrell was in the office in the morning. (Nett figures)

EON tennis court energy cost	15.56
Staff, HMRC, Pension	1228.66
Office, website, fone contract & post	350.86
Village Grass Cut, PF strim & weed, Pyghtles cut	2007.26
Wellingborough Norse wheelie bin, 6 month litter pick	123.58
Playground inspection	360.00
Fuel for tractor and tractor repair/service	1775.59
Metal paint, tree stakes, sand bags	68.43
Zeta Interiors flooring & boiler inspection, clubhouse	6373.33

It was agreed a finance meeting would be arranged to review finances and create a reserves policy.

Clerk
LA/JT**21/063****REPORTS OF THE WORKING PARTIES/REPRESENTATIVES**

- (a) Playing Field and Parks Management Committee – Draft minutes from the last meeting were circulated. Mr Savage reported that the inspection reports had been received and that the main issue was safety surfaces on the play areas. The inner gate to the playing field had received some damage after being pulled off its hinges and padlocks had been sawn off the containers on the field but it would appear nothing had been stolen. Clerk to obtain 3 quotes for new gates. Cllrs Mr Tew and Mr Savage had placed a wooden slat on the gateway between the playing field and field behind and Cllr Mr Savage had removed the barbed wire to the top of the fence next to the gate. NNC had repaired the gate but the weight to close it had not worked properly. NNC had returned and adjusted it but Cllrs Mr Tew and Mr Savage had fine-tuned it.

Clerk

It was **RESOLVED** to use remaining £2,000 capital for security of storage area, playing field and car park areas. Proposed by Cllr Mr Tew, Seconded by Cllr Mrs Milroy. Unanimously agreed, motion carried.

<p>(b) Environmental Highways Street Lights, Street Dr – Report and Schedule were circulated. Cllr Tew reported the working party had had a productive meeting recently and had split the village into 5 areas for working party cllr members to walk and report problems. Hinwick Road has a number of outstanding issues with tree replacement, ownership of land, repair of parking bay wall and to level the area behind the wall and reseed. Ian Boyes from NNC Highways will meet with Cllr Tew. There are 3 requests for double yellows within the village, Hookhams Path & Irchester Road junction, junction to the driveway just before The Pyghtles and an application for an extension to lines at Howard Road. The Parish Council approves the extension of the double yellow lines to Howard Road. Clerk to respond to Ian Boyes with approval. The MVAS on Irchester Road appears to be helping in slowing vehicles down. It was agreed Cllr Mr Tew would meet with Norse regarding residents' issues regarding the state of the Cemetery and Clerk would advise Cllr Tew of the voicemail left regarding the Cemetery.</p> <p>It was RESOLVED to purchase litter bins for the village. Large free standing at Cobbs Lane/Priory Road and replace the one by the parking bay in Hinwick Road. Proposed by Cllr Mr Savage, Seconded by Cllr Mr Tew. Unanimously agreed, motion carried.</p>	<p>Clerk DT Clerk</p> <p>Clerk</p>
<p>(c) Street Dr – Report circulated and Cllr Mr Savage confirmed all lights were working. The railings to the top of Cobbs Lane had been damaged and this had been reported to Street Dr for repair. Details of the accident had been forwarded to NNC.</p> <p>(d) Community Safety – Cllr Mrs Milroy confirmed she had taken over the role of Police Liaison Representative. She had attended 2 Teams meetings with the Chief Constable and Fire Service and reported that there were proposals being put forward to improve Neighbourhood Policing, make police more visible by increasing numbers and provide 2 beat buses to connect with residents by providing mobile police stations. Drones and bikes are now available to the Police to use. Operation Snap had worked well with dashcam footage being sent to Police. Cllr Mrs Milroy would provide further information regarding victim support at a later date.</p>	<p>MM</p>
<p>(e) Village Hall – Cllr Dr Goldsmith reported that the hall was not open yet for private functions but the preschool and dance school continue to hold sessions. The management committee had met and it had been agreed to advise Mr Williams he could use the village hall to hold the Live Life Fully classes on the condition he could provide public liability insurance, DBS to deal with vulnerable and children and a risk assessment, the same as other users providing a service to the community. An additional requirement was that a professional would be on the team. Due to loss of income from the Pandemic, it had been agreed Mr Williams would be charged the same rate as the other users of the hall. A response from him had not yet been received.</p> <p>(f) Footpaths – No report.</p> <p>(g) Youth – A report had been circulated, appendix 7. Cllr Mr Boddington had a proposal to expand the role of the youth rep along with Cllr Mr Alms and would meet with groups and request support to do this. Girl Guides and the</p>	

<p>schools were also now on board and there has been keen interest from all youth groups in the village. Cllr Mr Boddington would provide an update and report on how lives could be enhanced in the village through youth support, in a few months. Voluntary groups within the village need more support.</p> <p>(h) Memorial – Cllr Mr Alvis reported everything was in place for the memorial event next week with the refreshment tent, tables and chairs being taken up to Cllr Alms’ house at the weekend to be set up.</p> <p>(i) Wollaston Community News and Social – Cllr Mr Alvis asked councillors to think about a committee to be set up to organise social events and a village magazine. A Michaelmas Fayre was historically granted to take place in the village on Michaelmas Day being 29 September.</p>	CB
<p>21/064 PLANNING (a) Applications</p> <p>Schedule was circulated with Agenda, Appendix 8. Cllr Mr Mitchell asked whether planning could be moved up the Agenda for a full and proper discussion next time as the meeting was drawing to a close due to time restraints.</p> <p>Additional planning applications received late, not on the schedule:</p> <p>NW/21/00529/PAJ 1-3 High Street – Application to determine if prior approval needed under Class 0 of Part 3 Sch 2 of Town & Country Planning (Gen permitted Dev) (Eng) Order 2015 (as amended) for proposed Change of Use from Offices (Class B1(a)) to dwellinghouses (Class C3) creation of three 2 bed flats. All habitable rooms to have ventilation & Natural light.</p> <p>NW/21/00497/FUL Parochial Rooms – change of Use from function hall (Class D1/D2 to residential Class C3) including subdivision of 1 building into two 2 bed dwellings and a part single storey section to be incorporated onto the existing property at 13 College Street.</p> <p>NW/12/00404/FUL 145 Hinwick Road – AMENDED PLANS PC to look at adopting land between slab path belonging to residents and NNC open space.</p> <p>Any other Planning Business</p> <p>Hookhams Path – Cllr Mr Mitchell asked Clerk to provide a copy of the Neighbourhood Plan to Cllr Boddington. The S106 Agreement has not been signed off.</p> <p>It was agreed the planning working party would meet next Monday morning to discuss responses to outstanding planning applications.</p>	Clerk
<p>21/065 DATE OF NEXT MEETING</p> <p>Thursday 15 July 2021 at 7pm Oasis Room, High Street, Wollaston.</p> <p>The Chair thanked councillors for their attendance and closed the meeting at 9.15pm.</p> <p>Chair.....</p> <p>Date:</p>	

