

WOLLASTON PARISH COUNCIL
Meeting of the Council

Attendees are reminded that in accordance with the Public Bodies (Admissions to Meetings) Act 1960 and Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

You are hereby summoned to attend a **Meeting** of the Parish Council of Wollaston which is to be held on **Thursday 21 January 2021 which commences at 7pm virtually online via Zoom** for the purpose of transacting the following business, namely:-

- 1. Open Meeting (15 minutes).**
- 2. To receive and accept apologies for absence.**
- 3. To receive declaration of interest related to business on the agenda.**
- 4. Confirmation of the minutes of Meeting of the Parish Council held on Thursday 17 December 2020.**
- 5. Councillors Reports**
 - **Borough**
 - **County**
- 6. Finances**
 - **To RESOLVE** to approve receipts for December 2020 (*Appendix 1*).
 - **To RESOLVE** to approve payments for January 2021 (*Appendix 2*).
 - **To RESOLVE** to approve the quarterly budget to December 2020 (*Appendix 3*).
- 7. Reports of the Working Parties/Representatives**
 - (a) Playing Field & Parks Management Committee (TS) (*Appendix 4*)
 - (b) Environmental, Highways & Street Lights (DT/TS) (*Appendix 5*)
 - **To RESOLVE** to agree tree works as to Monday 8th February - removal of trees and reconstruction fronting 141 – 163 Hinwick Road, w/c Monday 22nd February at a total cost of £3,445.

- (c) Community Crime and Safety (JMac)
- (d) Cemetery (LA/SF)
- (e) Footpaths (JA/MM)
- (f) Village Hall (MG)
- (g) Youth Club (JA)
- (h) Community Centre and Pre School (MG / JM) and to **RESOLVE** to elect councillors to the new Community Centre and Pre School committee and adopt the terms of reference (*Appendix 6*)

8. Planning (JM)

(a) Applications

- Outstanding applications status update (*Appendix 7*)

- (b) Any other planning business
 - Dr Martens Update
 - Hookhams Path development

9. Clerk's Report (DS) (*Appendix 8*)

- 10.** Date of next Parish Council meeting.

D. Styles

Wollaston Parish Council Clerk and Responsible Financial Officer.

Dated this 15 day of January 2021.

Topic: Wollaston Parish Council - 21st January 21

Time: Jan 21, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/86301758536?pwd=cjVuU3hpRFhzYTI2T1FKRVNlV2NVQT09>

Meeting ID: 863 0175 8536

Passcode: 166583

Appendix
1-
Receipts
Dec 2020

<u>DATE</u>	<u>RECEIVED FROM</u>	<u>DESCRIPTION</u>	<u>NET AMOUNT</u>	<u>VAT ELEMENT</u>	<u>TOTAL AMOUNT</u>
03.12.2020	Timotay	Refund Shade Sail VH garden	2321.75	0.00	2321.75
04.12.2020	Western Power Wollaston Cricket Club	Plants - new substation London Rd	55.00	0.00	55.00
07.12.2020	Lloyds Bank *1823	Cricket Square maintenance	175.00	0.00	175.00
09.12.2020	Vics Football Club	Interest	0.91	0.00	0.91
15.12.2020		Floodlight energy costs, tennis courts	30.00	0.00	30.00
TOTAL:			2582.66	0.00	2582.66

Appen 2
Jan 2021

DD	EON	PF Floodlight energy supply	30.89	1.54	32.43	OS Act 1906 ss12
BACS0230	Midland Tree Specialists	PF Medium tree maintenance works	2355.00	0.00	2355.00	OS Act 1906 ss 9 & 10
BACS0231	Miss Debra Styles	January pay , post .65p	958.12	0.00	958.12	LGA 1972 s112
BACS0232	HMRC	Employer NI employee NI Tax	51.55	0.00	51.55	LGA 1972 s112
DD	Aviva Pensions	Employer/Employee contributions	71.47	0.00	71.47	LGA 1972 s112
BACS0233	Whitestar Ltd	Website monitoring and support	25.00	0.00	25.00	LGA 1972 S112
BACS0234	Oxford Innovation Ltd	Office Costs, internet, catering	303.70	60.74	364.44	LGA 1972 s111
BACS0235	Hayeswood Landscapes	Village grass cut November 2020	1266.42	253.28	1519.70	OS Act 1906 ss 9 & 10
BACS0236	Wellingborough Norse Ltd	PF Wheelie Bin empty & new car park bin	447.60	89.52	537.12	OS Act 1906 ss 12
BACS0237	Mr J. Tyrrell	Zoom monthly fee Nov 2020 meetings	11.99	2.40	14.39	LGA 1972 S112
BACS0238	Mr S Norris Property Maintenance	Bench fitting at Cemetery - labour & materials	261.53	0.00	261.53	OS Act 1906 ss 9 & 10
BACS0239	Knights & Hyde	A4 box envelopes	9.81	1.96	11.77	LGA 1972 S111
BACS0240	Playground Supplies Ltd	PF Retighten bolts at basket swing	50.00	10.00	60.00	OS Act 1906 ss 9 & 10
BACS0241	Wicksteed Leisure Ltd	PF Repair swing rings at PF - supply & fit	283.64	56.73	340.37	OS Act 1906 ss 9 & 10
BACS0242	EON Energy Solutions Ltd	Street Lighting maintenance quarterly charge	54.52	10.90	65.42	OS Act 1906 ss 12
BACS0243	EON	Street lighting quarterly energy supply	181.26	9.06	190.32	OS Act 1906 ss 12
BACS0244	Mr J. Alms	Green lane post and welding - reclaim from NCC	168.93	33.79	202.72	OS Act 1906 ss 9 & 10
BACS0245	WVH Man Comm/Preschool	reimbursement shade sail grant	2000.00	0.00	2000.00	OS Act 1906 ss 9 & 10
BACS0246	Wollaston Busy Bees Preschool	reimbursement shade sail grant	934.79	0.00	934.79	OS Act 1906 ss 9 & 10
BACS0247	Society of Local Council Clerks	Cert of Local Council Admin fee	410.00	0.00	410.00	LGA 1972 S112
BACS0248	Wollaston Cricket Club	Annual fee cricket square grass cut	500.00	0.00	500.00	OS Act 1906 ss 9 & 10
GRAND TOTAL:			10376.22	529.92	10906.14	

<i>Appendix 3</i> WOLLASTON PARISH COUNCIL - BUDGET 2020-21		2020/2021	Jun-20	Sep-20	Dec-20
ITEM					
RECEIPTS					
1	PRECEPT	80092	48055	48055	80092
2	GRANTS/S137	0	0	1513	74
3	GRANT CC A509 VERGES	0	0	0	0
4	BANK INTEREST	850	13	22	25
5	SPORTS ASSOC	700	0	0	317
6	CRICKET CLUB	700	0	2235	2409
7	S106 PAYMENTS	0	0	0	0
8	SUNDRY	150		0	48
8a	INSURANCE CLAIM	0	890	890	0
9	TOTAL INCOME	82492	48958	52715	82965
PAYMENTS					
10	CLERKS SALARY/EXPENSES	20350	3244	7112	10667
11	GEN ADMIN/OFFICE COSTS	5665	2683	3579	4999
11a	PROFESSIONAL FEES	0	2591	3074	4673
12	INSURANCE PREMIUM	520	555	555	555
13	AUDIT	665	345	345	745
14	SECTION 137	330	370	1179	1229
15	SUBSCRIPTIONS	1200	1041	1077	1077
16	ST LIGHTING	1000	205	464	700
17	GRANTS	13600	0	0	9361
17a	GRANT		1513	1513	1513
18	GRASS CUTTING	16,588	4394	8789	13563
19	PLAYING FIELD & PLAY AREAS MAINTENANCE	12200	1580	3443	5880
19a	PLAYING FIELD/PLAY AREAS CAPITAL	0	169	2318	338
20	SPORTS ASSOCIATION	700	317	317	317
21	CRICKET CLUB	700	459	459	2409
22	ELECTION COSTS	2500	0	0	0
23	GENERAL MAINTENANCE & PURCHASES	5000	95	365	1886
24	CONTINGENCY	1,474	0	223	961
25	TOTAL EXPENDITURE	82492	19561	34812	60873
26	NETT BALANCE REQD FROM RESERVES	0	0	0	
BREAKDOWN OF 17 (GRANTS)					
17A	VILLAGE HALL	5000			3740
17B	YOUTH ORGANISATIONS	1000			500
17C	PLAY AREAS	0			0
17D	DAY CARE GRANTS	500			0
17E	FIRST RESPONDERS	100			100

17F	LIBRARY	5000			5000
17G	PRESCHOOL - EARLY LEARNING	2000			0
17H	VILLAGE DAFFS FROM Receipts 2.	55			21
	TOTAL GRANTS AS ABOVE	13655			9361

Appendix 4
WOLLASTON PARISH COUNCIL
PLAYING FIELD & PARKS MANAGEMENT COMMITTEE
MINUTES OF THE MEETING HELD ON TUESDAY 12 JANUARY 2021 7.00pm
Virtually via Zoom

VOTING MEMBERS PRESENT

Messrs Bailey, Green, Jones, Mitchell, Perry, Savage (Chair), Silsby, and Tew, Mrs Milroy (Vice Chair) - Miss D. Styles, Clerk.

MEMBERS/PUBLIC PRESENT

None.

APOLOGIES

None.

MINUTES

The minutes of the meeting held on Tuesday 08 December 2020 were agreed unanimously and signed as a correct record. Meetings are held virtually due to the Covid-19 coronavirus pandemic under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

FINANCES

Finances were circulated. Spends for December EON Nov/Dec £34.28, Norse wheelie bin £54.08, Frostwood removal of Dizzy Disk base £40, Wydels replacement LED tennis court £165.50, total spends to date £5880.54. Capital spends had the adjustment for the insurance claim of £2944.85 which leaves £5,478.47 to spend. The budget review to end of December 2020 had been circulated showing a total spend of £5880.54 which tallies with the amount on months spends. Queries raised included grants – Capital grants had been received from BCW and PC – whole grant for the adult gym equipment and half of the grant for the tractor shed which was matched by the PC. Clerk confirmed a grant application of £500 had been sent in to BCW towards the new multi play unit at St. Mary’s play area for next year’s budget as part of the capital spends. BCW has forwarded a DEFRA grant application form for the multi play equipment which clerk will complete and send. £8,000 has been earmarked for the multi play equipment budget 2021/2022 and a further £8,000 will be earmarked in budget 2022/2023. Tree work at Playing Field, Stone Close and Neale Close invoices still to come in for payment. Clerk confirmed the £500 for Cricket Club mowing will be paid this month. The finances were all approved unanimously.

PLAY EQUIPMENT INSPECTION

Mr Savage carried out the inspections of the play equipment and adult gym reporting no faults. Some loose bolts on the basket swing at St. Mary’s play area had been tightened and the toddler swing at Playing Field play area had been repaired. Mr Savage thanked clerk for locking the tennis courts and closing off the adult gym equipment and putting notices up during the current lockdown. There has been reports of football being played at St. Mary’s play area, to monitor and if any damage caused to grass surface, football to be stopped.

POCKET PARK

Christmas tree has been removed. Clerk to check whether the culvert has been cleared of debris. The locking and unlocking of the gate appears to be running smoothly. Clerk to ask whether vegetation can be cut back soon.

SPORTS ASSOCIATION REPORT

Mr Bailey raised a point regarding the new shelter and Mr Perry confirmed the unit will be fitted with wheels to enable it to be pulled out for matches and then stored away in the new storage area when it is not needed. The unit had come up bigger than expected. Football has been halted due to the current lockdown and a decision will be made later in the season as to what will happen with the football league.

The field, clubhouse and storage area had all been flooded due to the excessive rainfall received on Christmas eve. The floor tiles/carpets in the clubhouse have been taken out and removed from site by a skip and some furniture has been damaged by water as well as fridges. Sports Association have made a contents claim on their insurance. Clerk to contact PC insurer for 5 dehumidifiers to be placed in the building for a month to dry out the walls. An assessor had visited the building and taken readings and confirmed the dehumidifiers were the best option. Mr Silsby will advise clerk what doors and woodwork will need replacing under the buildings insurance.

The cricket nets were also damaged and the SA will make a claim for some new nets on the insurance too.

It was agreed the playing field had never experienced this unprecedented amount of flooding before. Need to ensure Wollaston Brook is clear in future, clerk will contact Street Dr and Environment Agency to clear drains and check the brook. Mr Silsby will check the mower and blower in the storage area and have the area cleaned out. Mr Green confirmed the football storage container was fine as it is raised from the ground.

Mr Savage thanked all for their hard work with the clean up operation and insurance claims.

Clerk confirmed the new storage area fencing is due to be fitted from Monday 08 February 2021.

PURCHASES REQUIRED

The new litter bin has been fitted in the car park. It is up the tennis courts end.

FIELD MAINTENANCE/MATTERS RELATING TO THE FIELD

Mr Jones will note low hanging branches which impedes grass cutting and advise Mr Savage of the areas. Mr Silsby reported the path to the A509 was beginning to get overgrown. Clerk to advise Street Dr. Clerk confirmed the LED had been replaced at the tennis courts and will return it to the supplier to find out whether it is covered under warranty and a refund will be given. The mole contractor is coming out to the field tomorrow to have a look at the mole hills on the far side of the pitch. Clerk advised the Public Spaces Protection Order had not been placed on the Playing Field so the Borough Council had been contacted and clerk has asked for the Playing Field to be included. There is a Byelaw that states dogs must be kept on a lead, residents can use the field next door if they want to let their dogs off. The issue will be monitored for review over the next few month.

DATE OF NEXT MEETING

Tuesday 09 February 2021 7pm. Virtual meeting.

There being no further business the Chair thanked everyone for attending and closed the meeting at 7.51pm.

Signed by Chair:

Appendix 5 – January 2021
Environment, Highways and Street Lighting Report

Hinwick Road Trees

- i. Midland Tree Services are due to carry out the removal of three trees and the reconstruction of three others as follows:

Monday 8th February- removal of Lime Tree fronting 141 Hinwick Road

Monday 22nd February- removal of Horse Chestnut Tree fronting 145 Hinwick Road and reconstruction of Field Maple Tree fronting 159 Hinwick Road

Tuesday 23rd February- reconstruction of Lime Tree and Copper Beech Tree fronting 163 Hinwick Road

Wednesday 24th February- removal of Sycamore Tree fronting 161 Hinwick Road and stump removal of the Sycamore Tree, Lime Tree and Horse Chestnut Tree

- ii. If the work is completed by the end of February the total cost will be £3,445 (£1,660 approved from this year's budget and £1,785 from next year's budget)
- iii. Therefore, the Agenda Resolution to approve a single payment of £3,445 on completion of this work.
- iv. On completion, attention can then be directed to reinstating the path and the damaged car park retaining wall.
- v. Replacement smaller ornamental trees will be planted to replace those trees being removed as per the Parish Council tree policy. (The two residents directly affected by the size and closeness of the trees have offered to purchase and maintain replacement trees).
- vi. Concerns for the future role of the Parish Council with the setting of a precedent along with financial contributions from residents are acknowledged by all Councillors. And, although rightly need to be guarded against, all future collective decisions will continue to be based on merit pertaining to the particular circumstances, as is the case with this issue.

Back Way

An offer of £10,00 continues to be available towards the cost of thermal patching and top dressing the surface. The offer is a joint contribution from NPS and Marren as a result of an agreement made at the time of the sale of Marren to NPS. Discussions are ongoing with NCC Highways as to the feasibility of the project.

Mobile Vehicle Activated Sign

There is a restriction on site visits by NCC Highways personnel during this most recent lockdown. The MVAS will be relocated to Irchester Road as soon as it is convenient and safe to do so.

David Tew - 18th January 2021

Appendix 6
Wollaston Parish Council
Community Centre and Preschool Management Committee

Terms of Reference adopted at the Parish Council meeting on Thursday [18 February/18 March] 2021 to be reviewed annually.

Members: Five Parish Councillors, appointed annually at the May Parish Council meeting (except in the case of the first committee) and four elected representatives of Wollaston Village Hall Management Committee. If a member is unable to attend, they should give their apologies to the Parish Clerk and the name of any person attending the meeting in their place.

Quorum: The quorum of the committee will be five.

Voting: Only the above members (or approved substitutes) may vote at a meeting. For any contentious issues seven voting members must be present. The Chair shall, in the case of an equality of votes, have a second or casting vote.

Finance: The Parish Council will allocate an annual grant to the committee, although the funds will be retained in the Parish Council bank account. Expenditure may be authorised by the committee, with payment being made at the next Parish Council meeting.

Interests: If a member has a personal interest as defined by the Code of Conduct adopted by the Council on July 1st 2012 then they shall declare such interest as soon as it becomes apparent, disclosing the existence and nature of that interest as required.

If a member who has declared an interest then considers the interest to be prejudicial, they must withdraw from the room during consideration of the item to which the interest relates.

Minutes: All minutes shall be open for the inspection of any member of the Council and public.

Admission of The Public and Press to Meetings: The public and press shall be admitted to all meetings, which may, however temporarily exclude the public and press by means of the following resolution:- "That in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

Responsibilities: The committee is responsible for [the planning and building of the Community Centre, Irchester Road, Wollaston].

Procedures: The committee shall at its first meeting, before proceeding to any other business, elect a Chair and Vice-Chair (from among the Parish Council members) who shall hold office until the next Annual Meeting of the Parish Council.

ADOPTED this day of 2021.

APPL NO	ADDRESS	DESCRIPTION	PC RESPONSE TO BCoW	STATUS
NCC 20/00017/WASFUL	Land at 30-50 Doddington Road	Proposed development: Industrial/ Commercial Building (Use Class B1, B2, B8 including non-hazardous waste transfer, storage, and recycling) and storage yard	PC – objection, responded 06.05.200 Comments by 15.05.2020	Objection 11.06.2020 (Consultation Response – NCC, EA) No response 15.12.2020
WP/20/00314/FUL	Land adjacent 25 Hookhams Path	Residential development consisting of 98 dwellings, a community woodland, SuDS attenuation, open space including children's play area, access arrangements off Hookhams Path and associated landscaping, infrastructure and ancillary development	PC – objection. Report sent to Mr Swann and Ms Kirk Planning BCW. Available on WPC website & FB link. Response to applicant's comments sent to BCW Debbie Kirk on 09 October 2020. November 2020 – Consent granted in principle as per notice.	S106 legal agreements under process. Expert conclusion, end January 2021.
WP/20/00725/FUL	51 High Street	Rebulding using existing materials of 2 gate piers & flanking walls at London Rd entrance of Wollaston House & insertion of pair of iron gates over 2m high. Reconstruction to take place due to dilapidation caused by trees 1 Sycamore 1 Ash to be removed from site before reconstruction begins. Inner walls between gate piers to be omitted to create wider opening to make safer access on to A509	PC – Cllr investigated, no objection. Trees referred to BCW Comments by 04 December 2020	Awaiting Decision
WP/20/00737/FUL	64 Priory Road	New gated driveway access on the northern boundary of the property. Erection of 2 x 2.1m high x .45m wide brick piers and 4.8m wide gates and new personnel gate with 2 brick piers measuring 1.2m in height x .45m in width	PC – no objection. Access on to York Road refer to NCC Highways Comments by 08 December 2020	Application permitted 13.01.2021
WP/20/00761/VAR	11 Duck End	Variation of Condition 2 approved drawings of appeal against ref APP/H2835/D/20/3247515 (WP/19/00498/FUL) amend the condition relating to the approved drawing to reflect some minor changes to the scheme proposals and seek approval of the changes. 1. Change the front door and side window arrangement as shown on drawing 350-20-01. 2. Change the window	PC – site inspected, no objection	Awaiting Decision

		arrangement that serves the front elevation on the single storey side extension to the study by separating the door and window as shown on drawing 350-20-01. 3. Add approval for a small air source heat pump piece of plant located at the front of the property, the most ideal location as specified by the specialist installer, to be screen from the highway by means of low-level planting as shown on drawing 350-20-01. Drawing reference to refer to drawing 350-20-01 to supersede the previous approved drawing references.		
WP/19/00498/FUL	11 Duck End	Raising of existing roof to create first floor habitable accommodation including 3 bedrooms, bathroom and ensuite. Single storey side extension		“The Planning Inspectorate allowed the appeal on 6 July 2020. With apologies The Parish Council should have been informed of this decision at that time”. BCW 23.12.2020.
WP/20/00680/CND	11 Duck End	Details submitted pursuant to conditions 3 (external materials) and 4 (obscure glazing) of appeal reference APP/H2835/D/20/3247515. (WP/19/00498/FUL)		Decision: Discharged fully Status: Unknown.
WP/20/00789/PNX	40 Hinwick Road	Application to determine if prior approval is required for a proposed larger home extension for a single storey rear extension	PC – no objection	Granted 22.12.2020

CLERK’S REPORT JANUARY 2021 – Appendix 8

- **Street Doctor:**

2434730 Single parking line faded at Bell End – road markings at this location have been added to our forward programme for refurbishment.

2424587 Concrete trip hazard at gate on TV18 to Hinwick Road (allotment path) – Thank you for reporting a fault. We will use the information you have provided to assess and prioritise this fault in accordance with our published response times for fault reports.

2424601 Gate buckled to TV18 from Pyghtles entrance. - Thank you for your enquiry. Unfortunately the gate at this location is not the access for the public footpath and has not been installed by Northamptonshire Highways, therefore we cannot take any further action regarding this enquiry – Who installed the gate?

2434940 Loose paving slabs outside Wright Image, Newton Road – Highways confirmed the area directly outside the business premises belongs to the owner. Letter dropped in to Wright Image 20.01.21.

- 2478890 Eastfield Sign hit & obscured by vegetation – assessing. BCW were also dealing as sign opposite replaced. Enquiry made to BCW by clerk.
- 2477360 Flooding across London Road from Cottage Farm to Playing Field car park – investigating – email received from Andy Leighton at NCC who cannot attend site due to Covid restrictions. Have asked for brook to be cleared of debris under bridge on London Road, drains to be cleared on London Road and farmer at Cottage Farm has kindly assisted by digging drainage channel. French drain to corner of car park now cleared. Some sort of dam needed for kerb on London Road/car park entrance-exit.
- 2467791 Telephone called received from SRM Ltd at Doddington Road flooding of premises at Christmas eve and wanted ditch in front of property cleared. Reported to street Dr – Investigating.
- 2441959 Tarmac disintegrating and holes in parking area at Mill Lane off Doddington/Hardwater Road – investigating.
- 2414805 Damage to footpath Cobbs Lane/Manchester Road corner – Matthew Clarke at NCC cannot attend due to Covid restrictions – clerk to reorganise meeting when restrictions lifted.
- 2444114 Potholes bad highway condition London Road from PF to A509 – in progress.
- 2491572 Wooden sign on Irchester Road opposite Hookhams Path junction falling apart – Investigating.
- 2491578 Drains on Gannick path High Street/College Street blocked – Investigating. Priory Road – letter sent to resident requesting cut back of hedge.

- **Community Grants** applied for from BCW for WIK, Hinwick Road trees and play equipment £500 each – no decision made yet.
- **Congratulations** – the Parish Council nominated Moira and WIK to the Lord Lieutenant of Northants, High Sheriff of Northants and NCC for the ‘Unsung Heroes of Northamptonshire’ initiative and Moira has been awarded a ‘Rose of Northamptonshire Award’ in recognition of the hard work and determination shown during the Pandemic and WIK’s assistance and support to the community. She will be presented with the Award virtually over the next 10 days.
- **Village** – Road/path sweeper requested for Irchester Road, Manchester Road, York Road and Duck End. Litter picks on Cobbs Lane and Irchester Road to bus shelter. Daffodil bulbs planted by street signs around village. Heritage Sign at Cradle – Mr Luck paid for his refurb of the sign, await update as to date for installation with Frostwood. Request for residents not to park on grass in village via social media. Social media posts for dogs to be kept on lead at PF, staying at home if you test positive for covid, learning from home for school children BBC links, Think NHS 111 first campaign, Local Government reorganisation update, E Scooter legislation, W8 and Village Hopper bus updates and national lockdown information. Consultations regarding Police Fire Crime Commissioner budget and Health and Well Being Boards for the new unitary authorities.
- **Parking** – No response from parking@northamptonshire.gov.uk so I have made another enquiry with the County Council and Diane Walsh, parking and operations senior officer regarding the use of the parking enforcement officers and whether the company charges for extra visits. Await response.
- **Election Thursday 06 May 2021** – Going ahead, Village Hall has been booked by BCW electoral team.
- **Traveller’s Encampment, Doddington Road, Nr Wollaston** – letter received from Mr Peter Bone MP who has written to the Secretary of State for Environment, Food and Rural Affairs on the Parish

Council's behalf. Caravans have been removed from the site after flooding over the Christmas period. The van from the entrance has now been removed and BCW are looking into getting the hardcore removed from the site. Clerk has thanked all involved and advised BCW the Secretary of State has been approached should they need any further assistance.

- **Dr Surgery, London Road** - Parish Council has contacted the Drs surgery regarding the difficulties residents are having getting through to the surgery on the telephone. Email received stating 10 day wait for practice to contact the PC. Letter dropped to practice on 19 January 2021 requesting meeting and response to as to why residents cannot get through on the telephone, what strategies the practice are putting in place as it is in the 'needs improvement' category for a period of time, suggestions to let elderly and those with disabilities in to the practice to wait rather than be locked out in the car park and asked to wait in their cars (if indeed they have travelled by car) and updates regarding the vaccination programme with regard to the Pandemic. No response as yet.
- **Memorial Site** – the memorial plaque site of the crash of Avro Manchester bomber of 207 Squadron RAF is at the green lane TV16. It has been proposed a plaque be created to commemorate the lives of those on board 80 years at 01:00 on 22 June 2021 when the bomber crashed. We are near to agreeing a stone mason for a 1m square stone plaque to be sited on the green lane. Permission is being sought from NCC/Kier (Steve Fowler and Gary Thorp/farmer. A fly over from 207 Squadron RAF will be requested together with a Service Chaplain to officiate at the unveiling of the memorial. Await responses. Information attached.