

WOLLASTON PARISH COUNCIL
PLAYING FIELD & PARKS MANAGEMENT COMMITTEE
MINUTES OF THE MEETING HELD ON TUESDAY 11TH APRIL 2017 7.00pm AT THE HILL, HIGH STREET, WOLLASTON

VOTING MEMBERS PRESENT

Messrs Bailey, Green, Hollowell, Mitchell, Perry, Savage and Silsby.

MEMBERS/PUBLIC PRESENT

None.

APOLOGIES

None.

MINUTES

The minutes of the meeting held on Tuesday 7th March 2017 were agreed and signed as a correct record.

FINANCIAL REPORT

The year-end budget review was discussed (see next page) – payment has been made for the field to be vertidraind, for the tractor service and £400 for CCTV. Payment to RPM for power washing the tennis courts was withheld as the job was not done satisfactorily; another company has now power washed the courts and payment of £660.00 plus VAT will be made later in the month.

There has been a slight overspend on the budget for tree work and power to the tennis courts, but apart from these two items the budget has been very well adhered to.

The Chairman will request permission to carry forward £4000 of unspent funds as it was agreed two shutter doors need upgrading and the picnic bench needs replacing.

PLAY EQUIPMENT INSPECTION

Mr Savage reported that the equipment is in good order at the playing field; St Mary's play area will be inspected after the Easter break.

The contractor has made repairs to the fence between the play area and the brook. The car park tarmac work required following the damage after the wheelie bin was set fire to will be undertaken by Simon Norris at an approximate cost of £200.00.

Some of the metal bars on top of the tennis court fencing have come down but at this stage do not appear to be causing an issue with the fencing – Mr Green will place the bars in the storage containers for safety.

POCKET PARK

Mr Hollowell reported a tree had come down in the Park, on the left hand side near the house. The Clerk will instruct Heritage Arboriculture to make good.

SPORTS ASSOCIATION REPORT

Mr Perry advised the new CCTV system has been installed – the Parish Council has paid £400.00 toward the cost and the balance will be paid between the clubs. Another outside light is being installed.

Mr Green advised the football has nearly finished for the season; the top pitch will need re-seeding.

Mr Perry reported the cricket season is due to start and the Australian player is now here.

Mr Perry has received the drawings for the proposed extension – the clubs will need to meet to decide if the proposals are agreeable by all users – estimated cost at this stage in the region of £30,000.

Mr Perry reported a defibrillator is being given free of charge to be situated in the clubhouse and training will be given.

PURCHASES REQUIRED

It was agreed to purchase a replacement picnic bench for the play area at a cost of £505.00 plus installation costs of approximately £50.00.

The out of date sign on the tennis courts needs replacing with current information – Clerk to organise.

FIELD MAINTENANCE/MATTERS RELATING TO THE FIELD

The Norse wheelie bin has been set fire to which needs replacing at a cost of £130.00 and damage has been caused to the car park.

The tennis club for youths during the Easter break has been cancelled due to a lack of response.

There have been ongoing problems with dogs off leads and fouling – Clerk to contact Borough Council Dog Warden.

There being no further business the meeting finished at 8.05pm.

Chairman.....

PLAYING FIELD COMMITTEE 2016-2017		
	BUDGET FIGURE	SPEND TO DATE
BUDGET REVIEW 31/03/2017		
ANNUAL EXTERNAL AUDIT	200.00	144.00
BCW LITTER PICKING, DOG/LITTER BIN EMPTYING	700.00	665.00
GREEN WHEELIE BIN EMPTYING	650.00	445.21
HEDGES X TWICE PER YEAR	600.00	1000.00
MOLE CONTRACT	300.00	300.00
MOWING (CRICKET CLUB)	500.00	400.00
MULTI COURTS ENERGY CHARGE	175.00	254.51
POCKET PARK	250.00	0.00
SEPTIC TANK EMPTYING	1000.00	975.00
SUNDRY REPAIRS/MAINTENANCE	3000.00	3012.22
TENNIS COURT POWER WASH	800.00	0.00
TREE WORK	1525.00	1895.00
TRACTOR INSURANCE	200.00	166.44
TRACTOR FUEL	600.00	529.04
TRACTOR SERVICE/MAINTENANCE	1800.00	551.67
SUB TOTAL	12300.00	10338.09
CAPITAL	1000.00	
CARRY OVER FROM 2015-16	1200.00	
TOTAL	14500.00	
LESS SPEND FOR YEAR	<u>10338.09</u>	
SURPLUS	<u>4161.91</u>	