

WOLLASTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY 18TH MAY 2017, AT THE OASIS, HIGH STREET, WOLLASTON

ACTION

PRESENT: Councillors Mrs Bailey, Messrs Alvis, Bailey (Chairman), Goldsmith, Hollowell, MacKenzie, Mitchell, Savage, Simmons and Tyrrell. Mrs A Young (Clerk).

IN ATTENDANCE: County Councillor Martin Griffiths.

17/041

ELECTION OF CHAIRMAN

Unanimously **RESOLVED** to elect Councillor Mr Bailey for the position of Chairman; the Declaration of Acceptance of Office was duly signed.

17/042

APOLOGIES RECEIVED

Mrs Fowler and Mr Alms.

17/043

DECLARATION OF INTERESTS

None.

17/044

MINUTES

It was **RESOLVED** that the minutes of the Annual Assembly of the Parish and the full Meeting of the Parish Council, both held on 20th April 2017, were read and to be signed as a correct record.

17/045

POLICE REPORT

- Councillor Mr MacKenzie offered to gain statistics from the relevant Police website in future and report to the Parish Council as no details will be sent direct from the Police.
- The May JAG meeting has been cancelled; the next meeting is scheduled for 19th July.

17/046

ELECTION OF VICE CHAIRMAN

Proposed by Councillor Mr Bailey, seconded by Councillor Mr Mitchell and unanimously **RESOLVED** to appoint Councillor Simmons as Vice Chairman.

17/047

APPOINTMENT OF WORKING PARTY AND COMMITTEE MEMBERS

The following members were all duly elected:

(a) Cemetery

Mrs Fowler and Mr Alvis

(b) Environmental & Highways

Mrs Fowler, Messrs MacKenzie, Mitchell (also Parish Highways Representative for NCC), Simmons and Tyrrell.

(c) Footpaths

Messrs Alms and Hollowell.

(d) Planning

Mrs Bailey and Mrs Fowler, Messrs Bailey, Goldsmith, Mitchell and Simmons.

(e) Playing Field and Parks including Pocket Park

Messrs Bailey, Hollowell, Mitchell, Rooney and Savage.

f) Street Lighting

Messrs Rooney and Savage.

g) Website

Dr Goldsmith and Mrs Young.

17/048

FURTHER APPOINTMENTS

(a) Community Safety Representatives

Mr MacKenzie and Mrs Fowler.

(b) Sports Association Representative

Mr Savage.

(c) Village Hall Representative

Messrs Goldsmith and Simmons.

(e) Youth Project

Messrs Alms and Rooney.

17/049

PARISH COUNCILLORS ATTENDANCE RECORD

Records of attendance by Councillors to the previous year's meetings were distributed prior to the meeting and duly noted (see below).

MEMBERS ANNUAL ATTENDANCE 2016-2017	Possible	Actual	Apologies
Mr J J Alms	11	9	2
Mr L Alvis	11	8	3
Mr A W Bailey	11	11	0
Mrs P Bailey	11	10	1
Mrs S J Fowler	11	8	3
Dr M J Goldsmith	11	10	1
Mr M J Hollowell	11	9	2
Mr J MacKenzie	11	8	3
Mr J Mitchell	11	10	1
Mr B Rooney	11	9	2
Mr T J Savage	11	10	1
Mr G Simmons	11	10	1
Mr J Tyrrell	11	7	4

17/050**CLERKS REPORT**

- 1) Wollaston Household Waste Recycling Centre will officially close on 30th May 2017. County Councillor Martin Griffiths was asked to make enquiries with the County Council as to what will happen with the site.
- 2) The Clerk is meeting with a representative from Persimmon Homes to discuss outstanding work required to the public open spaces at The Pyghtles prior to the land being transferred to the Parish Council.
- 3) Northants CALC auditor has signed off the accounts for 2016/17 with no recommendations.

MGr

17/051**FINANCE**

Payments for authorisation. It was RESOLVED to approve the following payments for May 2017:

A M YOUNG	1009.87
HMRC	142.94
NORTHAMPTONSHIRE COUNTY COUNCIL	376.04
HAYESWOOD LANDSCAPES	2174.70
OXFORD INNOVATION LTD	406.62
WELLINGBOROUGH NORSE LTD	399.00
EON	14.38
GLASDON UK	606.12
DAY & COLES	373.28
PESTFORCE	360.00
ST MARY'S CHURCH, WOLLASTON	73.36
KNIGHTS & HYDE	56.66
HERITAGE ARBORICULTURE	540.00
EON	77.83
M WEATHERLEY & SONS	6400.00
WELLINGBOROUGH NORSE LTD	56.21
ZURICH MUNICIPAL	1337.06
BARTON PETROLEUM	<u>330.00</u>
TOTAL	14734.07

17/052**TO RESOLVE TO APPROVE SECTION 1 OF THE ANNUAL RETURN FOR YEAR ENDING 31/03/2017**

It was RESOLVED to approve section 1 of the annual return for the year ending 31st March 2017.

17/053**TO RESOLVE TO APPROVE SECTION 2 OF THE ANNUAL RETURN FOR YEAR ENDING 31/03/2017.**

It was RESOLVED to approve section 2 of the annual return for the year ending 31st March 2017

17/054**PLANNING**a) Applications

Outstanding application status:

APPLICATION NO.	ADDRESS	DESCRIPTION	P C RESPONSE TO BCoW	STATUS
WP/17/00295/ADV	Co-op, Newton Road	1 x fascia only logo illuminated, 1 x internally illuminated projector and 2 x non-illuminated wall mounted aluminium panels	Request further details regarding possible light pollution.	Pending.
WP/17/00272/FUL	6 Redhill Crescent	Single storey side and rear extensions.	No objections.	Pending.
WP/17/00232/LBC	124 High Street	Removal of existing tiles on the barn roofs, repair all the timber and replace in reclaimed welsh slate that is in keeping.	No objections.	Pending.
WP/17/00226/LBC	124 High Street	Repair the collyweston slates on the roof of Keep House by stripping the old slates, reusing them and replacing any where needed	No objections.	Pending.
WP/17/00214/FUL	16 Abbey Rise	Two storey extension to side.	No objections.	Permitted.
WP/17/00171/FUL	46 Priory Road	Conversion and extension of existing double garage to form ancillary residential family accommodation	No objections.	Permitted.
WP/17/00138/ADV	Verge between Williams Way and Raymond Close, Hinwick Road	2 x v-shaped tenant directory signs (retrospective application)	Objections.	Permitted.
WP/17/00137/FUL	2 South Street	Removal of unstable chimney and rebuild gable end.	No objections.	Permitted.
WP/17/00135/FUL	7 York Road	Conversion of existing double garage to two storey residential annex and erection of detached garage.	No objections.	Permitted.
WP/16/00565/OUT	37 Windmill Close	Outline application for one single storey dwelling	APPEAL. PC OBJECTED	Pending.

b) Any other planning business

No news has been received regarding developing the land at Hookhams Path.

Following discussion, it was agreed not to approach the landowners asking for an update; this matter will be discussed again in 6-9 months.

17/055**REPORTS OF THE BOROUGH/COUNTY COUNCILLORS**

- **Borough** – Councillor Mr Simmons reported that residents of Little Lane had received a letter from Wellingborough Norse asking for overgrown vegetation to be cut back in order that the bin lorries have safe access.
- **County** – County Councillor Martin Griffiths reported that the Borough Council are creating new positions for Members of the Council for tourism in the area to improve facilities in conjunction with Rushden Lakes development. The County Council are undertaking major highway patching in the area.

17/056

REPORTS OF WORKING PARTIES/COMMITTEES**a) Environmental & Highways.****Report from Councillor Mr Mitchell:**

Angela and I met with Ben Wright, NCC Highways on 27th April. Following discussions at the PC office we drove around the village and along Hardwater Road. We highlighted all the potholes that are awaiting repair and also areas where patching would provide a better result; junctions of South St / Queens Rd and Bell End / Irchester Road for example. Other areas in High St / Queens Rd and York Rd were identified. Ben agreed that these sites would benefit from patching and whilst adding them to the list could not guarantee anything this financial year.

During our village survey it was clear that white lines need re painting and an instruction has been given for this to be carried out before the winter.

We had a long discussion re Hardwater Road and whilst funds seem not to be available to cover the cost to completely haul and resurface the extent of the road from the bridge by Spectrum to the entrance to the gravel yard (estimate £1 million) the coring investigation works is being carried out this week with a view to preparing a bid for central government funding. In the meantime Ben advised that he would allocate approx £40/£50k from the NHMI budget of £340k that he manages to cover the whole of Wellingborough / East Northants / Kettering and Corby and select the worst sections. He planned to visit Hardwater Road with his technicians this month and get back to us with agreed short term plans.

Hardwater Road will be closed for 3 nights this week. May 17th - 19th 8pm to 5am for the coring investigation work.

Other points

Not suitable HGVs sign on Cobbs Lane / High St junction- NCC aware this has been outstanding sometime and will expedite its installation.

The Cradle

Both Angela and myself have spoken to the "Regulations Officer" at NCC and there is no way we can get them to agree the resurface work by Timotay. NCC has agreed to re-seat the cobbled edging so we have asked Ben Wright to speak to the NCC approved contractor he would use for that work and advise the added cost if they were to also lay the resin surface. I would then propose we invite sponsorship from Timotay and / or another village business. Ben did say he would try and put his weight behind allowing Timotay to carry the work they have offered to do if an approved contractor was unable. Councillor Mr Mitchell advised of outstanding Street Doctor reports and completed work.

- Street lighting. Councillor Mr Savage advised that any problems had been reported for repair. Wellingborough Homes have now formally adopted the 5 lamps in Windmill Close; Councillor Mr Savage will ensure the 2 unlit lamps are re-lit.
- **To resolve to spend £2,267.80 to upgrade two lamps in Church Lane.** It was unanimously RESOLVED to upgrade two lamps in Church Lane, being the oldest in the village.
- **To resolve to adopt the proposed Tree Management Policy as distributed by the Clerk.** Proposed by Councillor Mr Hollowell, seconded by Councillor Mr Simmons and unanimously RESOLVED to use the Tree Management Policy as a guideline when dealing with trees owned by the Parish Council.
- Hayeswood weed spraying. The poor quality of the weed spraying by the contractor was discussed. The Clerk has lodged a complaint with the contractor; Hayeswood have since re-seeded some areas; situation to be monitored.

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b) Cemetery

Nothing to report.

c) Footpaths

Nothing to report.

d) Playing Field & Parks (see minutes below of meeting held on 9th May).

FINANCIAL REPORT

Approval was given by the Parish Council to carry forward the £4000 underspend from 2016/17. Payments made in April as follows: £135.00 Wellingborough Norse for replacement wheelie bin, £24.57 Eon for floodlight energy, £104.76 Barton Petroleum for tractor diesel, £660.00 for tennis courts to be power washed and £108.00 to Simon Norris for repairs to fence at London Road play area and clearing of pocket park culvert. Payments to be made in May: £30.97 Eon for floodlight energy to tennis courts, £46.84 Wellingborough Norse for wheelie bin emptying, £332.50 for 6 months of litter picking/ dog and waste bin emptying, £450.00 Heritage Arboriculture for removal of damaged goat willow in the pocket park, £315.85 to Day & Coles for repair to mower on the tractor, £300.00 to Pestforce for mole control and £505.10 Glasdon for picnic bench at London Road play area.

Mr Silsby requested £330.00 credit be paid to Barton Petroleum in advance for the next 3 lots of diesel – this was agreed.

PLAY EQUIPMENT INSPECTION

Mr Savage reported that the equipment is in good order at the playing field; St Mary's play area safety surface under the swings and multi-play area is in need of re-surfacing; this was agreed as per the budget – Mr Savage will place the order.

Mr Savage will purchase new basketball nets.

Mr Savage will look at equipment suitable for St Mary's to break up the area where football is being played. This will be relayed to a resident that had sent a letter of concern that children were being told off for playing ball games – hopefully more equipment in the area will discourage the playing of ball games on St Mary's as there is a byelaw in place. The Pyghtles public open space including the play area was discussed – the responsibility still lies with Persimmon Homes but the contact the Parish Council previously had has left the company. The Clerk will make contact to discuss outstanding remedial work required prior to the Parish Council taking responsibility.

PROPOSED TREE MANAGEMENT POLICY

The Clerk had distributed this document prior to the meeting. Members agreed they will recommend adoption to the Parish Council at the next meeting on the 18th May.

POCKET PARK

Heritage Arboriculture has removed the damaged goat willow which, on inspection, had rotted and the remainder was dangerously close to the adjacent property.

SPORTS ASSOCIATION REPORT

Mr Perry advised football is finishing this evening. The top pitch will have loam and will be reseeded. The Clerk was asked to get a price for fertilising the field from Mr Wilcox and will let Mr Perry know.

Cricket has started with the youth doing well. The overseas player has settled in.

Security is ongoing.

Mr Green requested permission for new brighter bulbs in the floodlights, cost to be borne by youth football – this was agreed.

PURCHASES REQUIRED

None.

FIELD MAINTENANCE/MATTERS RELATING TO THE FIELD

The pest control contract has been renewed. Some signs of rabbits on the field.

The Clerk will enquire with the Co-op regarding the community grants available.

e) Village Hall
Nothing to report

f) Youth Group
Nothing to report

There being no further business, the meeting terminated at 8.25pm.

Chairman.....

APPROVED