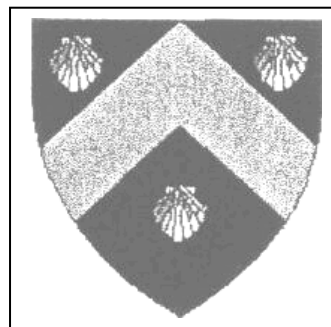


## WOLLASTON PARISH COUNCIL

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### MINUTES OF THE VIRTUAL MEETING OF WOLLASTON PARISH COUNCIL HELD VIA ZOOM ON THURSDAY 21 MAY 2020 at 7PM

**PRESENT:** Councillors Messrs Alms, Alvis, Bailey, Goldsmith, MacKenzie, Mitchell, Savage, Tew and Tyrrell and Mrs Bailey, Mrs Fowler & Mrs Milroy.  
 Miss D. Styles (Clerk to the Parish Council).

**IN ATTENDANCE:** County Councillor Martin Griffiths, Borough Councillor Geoff Simmons  
 3 members of the public were in attendance.

**This meeting has been convened virtually due to the Covid-19 coronavirus pandemic under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.**

#### **20/0018**

#### **ELECTION OF CHAIR AND DECLARATION OF ACCEPTANCE OF OFFICE**

Unanimously **RESOLVED** to elect Cllr Mr Alvis for the position of Chair.  
 Proposed by Cllr Mr Mitchell and Seconded by Cllr Mr Goldsmith. Declaration of Acceptance signed. To be delivered to clerk.

Chair

#### **20/0019**

#### **OPEN MEETING**

The members of the public put forward their individual cases with regard to the use of TV16 and the state of TV17. TV17 is unfit for use by the public and as a bridleway due to the deep ruts. There have been reports of motor bikes (riders not wearing helmets), hare coursing, misuse by 4x4 vehicles, gates constantly open leading to fly tipping and property break-ins in the area. The Parish Council have already written to Kier to request the lanes be closed and are aware maintenance is due to be carried out on the surface of the lane. Cllr Mr Simmons supported changing the green lane designation of Byeways Open to All Traffic (BOAT). It was **RESOLVED** the Parish Council will formulate a report to send to Cllr Mr Griffiths who will take this up with Cllr Mr Smithers. They will visit the site to take the issue forward on behalf of the Parish Council. Cllr Mr MacKenzie offered to find out the last incident of hare coursing. Cllr Mr Griffiths encouraged the reporting of this and other offences. The Police will attend more regularly if more reports are made. The public meeting was then closed and the public attendees left the virtual meeting.

Clerk  
 JMac

**20/0020****TO RECEIVE APOLOGIES FOR ABSENCE**

None.

**20/0021****DECLARATION OF INTERESTS**

None.

**20/0022****MINUTES**

It was **RESOLVED** the minutes of the Parish Council, held on 20 February 2020 and the Annual Assembly, held on 18 April 2019, were read and to be signed as a correct record. Proposed by Cllr Mr Tew, Seconded by Cllr Mr Goldsmith.

Unanimously approved.

**20/0023****COUNCILLORS REPORTS**

**County Council** – Cllr Mr Griffiths reported that due to the current pandemic a sensible decision had been taken to postpone plans for the new unitary authorities and instead to concentrate on the response to the pandemic with over 400 staff being utilised in tackling the pandemic through Change Champions. Northants has been recognised as having one of the best responses to Covid-19. The shadow North Northants Unitary Authority is building up to vesting day and will be going live on 01 April 2021. It will deliver a safe and legal unitary council. Election to the new Unitary councils were postponed due to the pandemic. Cllr Mr Griffiths is Deputy Leader to the shadow North Northants Unitary Authority.

Cllr Mr Mitchell enquired as to whether planning will change regarding BCW. Cllr Mr Griffiths reported no decision has been taken yet and that the Borough Council has completely transformed planning and been shortlisted for an award. He also reported he would support the Parish Council's objection to the proposed recycling plant along Doddington Road. During the meeting Cllr Mr Griffiths had spoken with Cllr Mr Smithers regarding the green lane issue and confirmed fly tipping was down but tonnage was up. Cllr Mr Griffiths left the meeting after Finances (20/0024).

**Borough** – Cllr Mr Simmons reported that proceedings at the Borough were understandably quiet and subdued during the current pandemic. Cllr Mr Simmons was concerned with regard to the amount of fly tipping in the area.

**20/0024****FINANCES**

It was **RESOLVED** to approve payments for authorisation for March 2020 paid outside the meeting. Proposed by Cllr Mr Tyrrell, Seconded by Cllr Mr Mitchell.

Office	£1850.82
EON	£ 14.05
Wellingborough Norse	£176.02
Village Grass Cut	£1519.70
PF Earth removal, fence repair	£ 360.00

It was **RESOLVED** to approve payments for authorisation for April 2020 paid outside the meeting. Proposed by Cllr Mr Tyrrell, Seconded by Cllr Mrs Fowler.

Office	£1525.47
EON	£ 15.19

<p>Wellingborough Norse                   £ 62.02  Village Grass Cut &amp; weed spray   £2233.70  Church Floodlights contribution    £ 85.69  PF tractor shed                         £168.86  Solicitors fees Pyghtles             £909.00</p> <p>It was <b>RESOLVED</b> to approve payments for authorisation for May 2020.  Proposed by Cllr Mr MacKenzie, Seconded by Cllr Mrs Bailey.</p> <p>Office                                     £2867.55  EON   £ 234.31  Wellingborough Norse                 £ 417.51  Solicitors fees Pyghtles             £1000.00  Village Grass Cut                     £1519.70  S137 2x soldier silhouettes         £ 258.30  Annual Insurance                     £1798.89  PF Tractor maintenance             £ 15.18</p> <p>It was <b>RESOLVED</b> to approve receipts for February 2020. Proposed by Cllr Mr Tyrrell, Seconded by Cllr Mr Savage.</p> <p>Wollaston Joggers Tennis Court floodlights   £57.75  Bank Interest                             £ 3.56</p> <p>It was <b>RESOLVED</b> to approve receipts for March 2020. Proposed by Cllr Mr Tyrrell, Seconded by Cllr Mr Alms.</p> <p>VAT                                       £8637.21  WVHMC 2x internal doors           £ 291.28  Bank Interest                             £ 3.09  Building Society Interest             £ 837.06</p> <p>It was <b>RESOLVED</b> to approve receipts for April 2020. Proposed by Cllr Mr Tyrrell, Seconded by Cllr Mr Mitchell.</p> <p>Bank Interest                             £ 3.51  Precept BCW                             £48055.00</p> <p>All Unanimously approved.</p> <p>It was <b>RESOLVED</b> to postpone to the next PC meeting on 18 June 2020, approval of the end of year budgets and approval of the AGAR as the annual audit was not yet complete and the report not yet received to present to Councillors.</p> <p>It was <b>RESOLVED</b> to approve the Fixed Assets Register. Proposed by Cllr Mr Tew, Seconded by Cllr Mrs Fowler.</p> <p>The review of the effectiveness of internal financial controls was agreed. No queries or comments. Chair and Finance will sign a copy of the internal financial controls. The clerk had reported to the Chair that the internal auditor had queried why the clerk was not enrolled on the LGPS pension. Cllr Mr Alms offered to speak with the internal auditor. Put to a Vote – 8 in favour, 3 against, 1 abstain. It was <b>RESOLVED</b> to approve to appoint Messrs Hymans Robertson to investigate pension options and give a written report to the Parish Council at a cost of £750.</p> <p>It was <b>RESOLVED</b> to approve NCALC Internal Audit Service. Proposed by Cllr Mr Goldsmith, proposed by Cllr Mr Alms.</p> <p><b>20/0025</b>  <b>REPORTS OF THE WORKING PARTIES/REPRESENTATIVES</b>  <b><u>Playing Fields and Parks Management Committee</u></b>  Cllr Mr Savage reported the committee had not met since March 2020 due to the Pandemic. All sports had stopped at the playing field. The playing field car park,</p>	<p>Chair  JT  JA</p>
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<p>tennis courts and Pocket Park had been locked and the play equipment and adult gym equipment closed. There were concerns with the old tractor shed roof falling on to the animals in the nearby field and Cllr Mr Savage reported the electrics were to be moved from the old tractor shed into the clubhouse then the roof removed when the old tractor shed was demolished. Due to concerns it was agreed the clerk would organise for Western Power to attend the site to carry out the works as a matter of urgency. Clerk to contact contractor to remove the roof in the field. Cllr Mr Savage reported many of the benches in the village and playing field needed some rebishment/replacement. It was agreed maintenance to the benches could go ahead and to carry on maintaining them as before within the budgets of PC and PF.</p>	Clerk Sport Ass
<p><b><u>Street Lighting</u></b></p>	
<p>Cllr Mr Savage reported all lights working.</p>	
<p><b><u>Environmental &amp; Highways</u></b></p>	
<p>Bell End – Signs had been installed/relocated by NCC Highways</p>	
<p>York Road tree – The resident had removed the tree and replaced the wall under his own house insurance. The dispute of the ownership of the tree still remains an issue and the resident was hoping to attend the March meeting and was invited to attend this meeting.</p>	
<p>The Priory Wall – Area cordoned off by NCC Highways. Tree to be removed.</p>	
<p>St. Mary’s Church Access – Church requested resurface of path and yellow cross hatching to discourage cars parking and blocking access for pedestrians. Ben Wright from NCC Highways to attend the site and assess.</p>	
<p>Hickmire Closure – from 26 May to 26 June. Norse contacted Re: bin collections.</p>	
<p>London Road – Environment Agency contacted to clear brook of debris.</p>	
<p>Cobbs Lane bus shelter – Mr Norris cleared debris on roof and tidied area.</p>	
<p>Howard Road/Newton Road – Great Well Homes contacted Re: grass cutting.</p>	
<p>Electricity Substation – Western Power request installation of new substation on London Road at the green down from bench. The clerk will contact Western Power for clarification on the size of the substation and whether planning permission needs to be sought. Report to PC 18 June meeting.</p>	Clerk
<p>Working party to include street lighting. Litter pick terms to be agreed and group to be established.</p>	DT Clerk
<p>MVAS – It was <b>RESOLVED</b> to approve the additional £60 to the grant for the purchase of the MVAS. Proposed by Cllr Mitchell, Seconded by Cllr Mr MacKenzie.</p>	Clerk
<p>Cllr Mrs Fowler asked whether the vegetation on the bridge over the brook at the Industrial Estate could be cut back.</p>	Clerk
<p><b><u>Community Safety and Crime</u></b></p>	
<p>PCSO Fenner had sent a note of local crimes:</p>	
<p>Newton Road – 01 March – property entered through insecure internal wall</p>	
<p>London Road – 04 March – theft from vehicle</p>	
<p>Haselden Close – 06 March – items stolen from vehicle</p>	
<p>Neale Close – 22 March – theft from vehicle</p>	
<p>High Street – 29 March – burglary, door forced</p>	
<p>Newton Road – 07 April – criminal damage window smashed</p>	
<p>High Street – 09 April – damage to motor cycle</p>	
<p>Doddington Road – 10 April – fence damaged</p>	
<p>Hinwick Road – 12 April – items stolen from garden table</p>	
<p>Cllr Mr MacKenzie reported there had been lots of door knocking, people phishing for information and taking advantage of the public during the current pandemic.</p>	
<p>A resident had assisted in apprehending criminals in respect of an unpleasant incident</p>	

<p>of theft of money.</p> <p><b><u>Cemetery</u></b> No issues. It was agreed Cllr Mr MacKenzie and the clerk will meet with Highways to resolve the issue of the spring water across the path.</p> <p><b><u>Footpaths</u></b> Previously covered under public meeting.</p> <p><b><u>Village Hall</u></b> No report. Hall closed due to the pandemic. It was reported NCC have told the Preschool to reopen the first week in June. The management committee will meet on 02 June 2020 to discuss options and delay the opening of the preschool to the following week. Cllr MacKenzie reported the preschool will need its own risk assessment.</p> <p><b><u>Youth Club</u></b> No report. Site closed due to pandemic.</p>	<p>JMacK Clerk</p>
<p><b>20/0026</b> <b>CLERK'S REPORT</b></p> <p>Pyghtles – It was <b>RESOLVED</b> to sign the transfer to formally adopt the open spaces at the Pyghtles. Cllr MacKenzie agreed to sign the transfer. Clerk to witness. It was <b>RESOLVED</b> to approve purchase of a VE Day bench subject to the clerk checking life of the bench. Proposed by Cllr Mrs Bailey, Seconded by Cllr Mrs Fowler.</p> <p>The clerk was asked to obtain a full report with regard to carrying out an accessibility check on the website and report back at 18 June meeting.</p> <p>Clerk had updated insurance schedule to ensure play areas in St. Marys and PF and adult gym equipment still covered. The Pyghtles play equipment is now insured in light of pending adoption of public open spaces. New tractor shed security fencing and tennis court/car park lights and poles all insured after floodlights were upgraded last year and 6 recycled plastic benches and picnic table also covered at the request of the PF Chair. Cost of insurance shared with the Sports Association and Cricket Club. Tractor insurance from PF budget.</p>	<p>JMacK Clerk  Clerk  Clerk</p>
<p><b>20/0027</b> <b>PLANNING</b> <b>(a) Applications</b></p> <p>SP/19/00498/FUL - 11 Duck End – Appeal under S78.</p> <p>WP/20/00206/PAD - 15 Raymond Close – Prior approval for demolition of part of redundant factory building – Prior approval/notification not required.</p> <p>WP/20/00133/FUL – 1 Priory Road – demolish conservatory, erection single storey extension &amp; pitched roof - Application permitted.</p> <p>WP/20/00183/FUL – 47 Holyoake Road – 2 storey side and single storey rear extensions – Application permitted.</p> <p>WP/20/00217/LBC - 51 High Street – reconstruct gate piers – Awaiting decision.</p> <p>WP/15/00818/FUL (Previously) – Poplars Farm, 80 Shepherds Hill – Construction of new access – objection by PC</p> <p>NCC 20/00017/WASFUL – Land at 30-50 Doddington Road – Proposed development Industrial/Commercial Building – Awaiting decision.</p> <p>WP/20/00262/TCA – The Priory, 1 Hickmire – Removal of mature Horse Chestnut tree made significant contribution to the failure of the adjacent retaining wall – Application permitted.</p>	

**(b) Any other Planning Business****Hookhams Path Development**

The Parish Council has been advised that irrespective of the views put forward by the Parish Council the developer will proceed with a planning application for 98 houses on the Hookhams Path site. Full details will be available for scrutiny and further response once the application has been submitted. PC to respond to School regarding S106 monies.

AirWair/Doc Marten – Discussions ongoing with another developer.

Doddington Road – PC object to recycling use. Mortuary to become more permanent

Clerk

**20/0028****ELECTION OF VICE CHAIR**

Proposed by Cllr Mr Alvis, Seconded by Cllr Mrs Fowler and unanimously **RESOLVED** to appoint Cllr Mr Savage as Vice Chair.

**20/0029****APPOINTMENT OF WORKING PARTY AND COMMITTEE MEMBERS**

The following members were all duly elected:

- (a) Cemetery – Cllrs Mr Alvis and Cllr Mrs Fowler.
- (b) Community Safety and Crime – Cllr Mr MacKenzie.
- (c) Environmental, Highways and Street Lights – Cllr Mrs Fowler, Cllr Mr MacKenzie, Cllr Mr Mitchell, Cllr Mr Savage, Cllr Mr Tew, Cllr Mr Tyrrell.
- (d) Footpaths – Cllr Mrs Milroy, Cllr Mr Alms.
- (e) Planning – Cllr Mr Alvis, Cllr Mrs Bailey, Cllr Mr Bailey, Cllr Mrs Fowler, Cllr Mr Goldsmith, Cllr Mr MacKenzie, Cllr Mr Mitchell, Cllr Mr Tew.
- (f) Playing Field & Parks Management Committee – Cllr Mr Savage (Chair), Cllr Mr Bailey, Cllr Mrs Milroy, Cllr Mr Mitchell, Cllr Mr Tew.

**20/0030****FURTHER APPOINTMENTS**

- (a) Human Resource – Cllr Mr Alms, Cllr Mr Alvis, Cllr Mrs Fowler, Cllr Mr Goldsmith.
- (b) Finance – Cllr Mr Alvis, Cllr Mr Tyrrell.
- (c) Pocket Park Representative (See PF).
- (d) Sports Association Representative – Cllr Mr Savage.
- (e) Village Hall Representatives – Cllr Mr Goldsmith, Cllr Mr MacKenzie.
- (f) Youth Project – Cllr Mr Alms.

**20/0031****PARISH COUNCILLORS' ATTENDANCE 2019/2020**

Records of attendance by Councillors to the previous year's meetings were Distributed prior to the meeting and duly noted (see below):

<b>MEMBERS ANNUAL ATTENDANCE 2019-2020</b>	<b>Possible</b>	<b>Actual</b>	<b>Apologies</b>
Mr JJ Alms	9	6	3
Mr L Alvis	9	8	1
Mr AW Bailey	9	7	2
Mrs P Bailey	9	7	2

Mrs SJ Fowler	9	4	5
Dr MJ Goldsmith	9	8	1
Mrs M Milroy	9	7	2
Mr J MacKenzie	9	9	0
Mr J Mitchell	9	8	1
Mr TJ Savage	9	9	0
Mr G Simmons (resigned Nov 2019)	6	6	0
Mr D Tew	9	8	1
Mr J Tyrrell	9	8	1

**20/0032**

**CONSIDER APPLICATIONS FOR PARISH COUNCILLOR VACANCY AND TO RESOLVE TO APPOINT A SUITABLE CANDIDATE BY WAY OF CO-OPTION**

It was **RESOLVED** to delay co-option and wait for the election in May 2021. Proposed by Cllr Mr Mitchell, Seconded by Cllr Goldsmith. Vote – 8 in favour, 4 against.

**20/0033**

**DATE OF NEXT MEETING**

Thursday 18 June 2020 at 7pm.

The Chair thanked councillors for their attendance and closed the meeting at 9.10pm.

Chair.....

Date: .....