

## WOLLASTON PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 15<sup>TH</sup> MARCH 2018 AT THE OASIS, HIGH STREET, WOLLASTON

ACTION

**PRESENT:** Councillors Mrs Bailey and Mrs Fowler, Messrs Alms, Alvis, Bailey (Chairman), Goldsmith, MacKenzie, Mitchell, Savage, Simmons and Tyrrell. Mrs A Young (Clerk).

**OPEN MEETING:** Four members of the public.

Mr Nick Sinnott addressed Members, giving them an update on the current situation regarding the Friends of Wollaston Library Group still wishing to community lead the library once Northamptonshire County Council (NCC) close the facility later in the year. Mr Sinnott was unable to describe what form the library will take until further information is received from NCC, although it is now known that NCC will not be supporting the facility other than to offer paid-for support.

One member of the public requested an update from the February Parish Council meeting regarding inconsiderate parking along South Street, making it difficult for buses to stop and travellers to alight the buses. The Clerk advised that she had spoken with both the Primary School and Pre-School and that they would ask visitors to park considerately via their newsletters. The Clerk has also requested a yellow box be marked on the road for the bus stop – NCC agreed this will be carried out later in the year. Councillor Mr MacKenzie has asked the PCSO's to monitor the area when possible.

**18/019**

#### **APOLOGIES RECEIVED**

None.

**18/020**

#### **DECLARATION OF INTERESTS**

None.

**18/021**

#### **MINUTES**

It was RESOLVED that the minutes of the meeting of Wollaston Parish Council, held on 15<sup>th</sup> February 2018, were read and to be signed as a correct record.

**18/022**

#### **CO-OPTION OF PARISH COUNCILLOR**

One application (from Michele Milroy) was received for the Councillor vacancy and this was distributed to Members prior to the meeting. Following a majority vote it was RESOLVED to co-opt Mrs Michele Milroy. Mrs Milroy duly signed the Declaration of Co-option and joined the meeting.

**18/023**

#### **POLICE REPORT**

Both Councillors Mr Bailey & Mr Simmons attended the Police JAG (joint action group) meeting. The LIPs (locally identified priorities) were agreed as: fly tipping, speeding traffic and parking. There have been a number of reports of hare coursing in the area.

**18/024****CLERK'S REPORT**

- Cobbs Lane spring. The Clerk has requested NCC flush out the French drain as it is believed it is silted up. As this is an ongoing maintenance issue and is dangerous when icy on the route to school, NCC have agreed to schedule the work later in the year.
- Hinwick Road bridge work. There is currently a diversion due to planned maintenance work.
- The Wildlife Trust has advised of some major fencing work proposed between Mary's Lake and Moon Lake (part of the Upper Nene Gravel pits). This will not have any impact on Rights of Way.

Due to the private and confidential nature of the next item, members of the public were asked to leave the room.

**18/025****RESOLVE TO APPROVE 1 POINT INCREMENT ON PAY SCALE FOR CLERK**

Councillor Dr Goldsmith outlined the Clerk's performance review process which took place with Councillors Messrs Bailey and Goldsmith and Mrs Young. All elements of the year's objectives had been met satisfactorily, resulting in a proposed increase of 1 spinal column point on the pay scale in the Clerk's salary, in line with her contract. A discussion ensued regarding the impact on the Parish Council's finances. The Clerk withdrew from the meeting and did not return. The Chairman explained that the annual increase on the spinal column is in line with the Local Government Services contract and that the Parish Council has no alternative but to adhere to the Clerks contract. As a result, a vote on the proposed increase was not required. Therefore, the Clerk will be on SCP30 from April 2018.

**18/026****FINANCE**

- **Payments for authorisation.** It was RESOLVED to approve the following payments for March 2018:

A M YOUNG	1009.02
HMRC	142.94
NORTHAMPTONSHIRE COUNTY COUNCIL	376.04
HAYESWOOD LANDSCAPES	1460.70
OXFORD INNOVATION LTD	407.50
EON	21.49
WHITESTAR SYSTEMS LTD	15.00
SIMON NORRIS	200.00
GLASDON UK LTD	1000.05
	<hr/>
	<b>4632.74</b>

Councillor Mr Simmons advised that a final review of any outstanding payments due in this financial year would be held on 28<sup>th</sup> March in order to make any final payments.

AY/  
GS

**18/027**  
**PLANNING**

a) Applications

Outstanding application status:

APPLICATION NO.	ADDRESS	DESCRIPTION	P C RESPONSE TO BCoW	STATUS
WP/18/00146/FUL	89 Queens Road	Part two storey and part single storey rear extension and internal alterations. Demolition of a rear single storey.	No objections	Pending.
WP/18/00074/FUL	19 Feast Field Close	Demolition of existing conservatory and erection of two storey rear extension.	No objections	Pending.
WP/18/00105/VAR	7 York Road	Variation of condition 2 of planning permission ref: WP/17/00135/FUL to permit the garage roof to be lengthened to accommodate a covered wood store. To raise the existing stone boundary wall to provide privacy between this property and no. 5 York Road - retrospective.	No objections.	Pending.
WP/18/00075/LBC	10 Hickmire	To replace old tin roof with a thatched roof (in need). To raise the level of one chimney to comply with fire regulations.	No objections.	Pending.
WP/18/00053/FUL	45 York Road	Conversion of garage and removal of garage doors with minor internal alterations.	No objections. Ample off road parking so no issues with loss of garage in this area.	Pending.
WP/17/00796/FUL	77 York Road	Two storey rear extension.	No objections.	Permitted.
WP/18/00020/OUT	196 Hinwick Road	Application for outline planning permission with some matters reserved for the erection of up to two dwellings (access to be determined at this stage)	No objections.	Pending.
WP/16/00438/FUL	Flat 3, 10 Fellows Close	Conversion from 1 x 2 bedroom flat to 2 x 1 bedroom flats	APPEAL. PC OBJECTED	Pending.

b) Any other planning business

None.

**18/028**

- **COUNTY COUNCIL REPORT** – no representative in attendance.
- Wollaston Library update – this item was covered in the public session.
- W8 bus service. This service is currently subsidised on a Saturday and is therefore in the planned NCC budget cuts.
- **BOROUGH COUNCIL REPORT**  
Nothing to report.

ACTION

**18/029**

**REPORTS OF WORKING PARTIES/COMMITTEES**

**a) Environmental & Highways.**

Councillor Mr John Mitchell reported that the youth group had organised a litter pick on 10<sup>th</sup> March and had collected 28 bags of rubbish. Several areas of the village had not been covered so further litter picks will be required.

Councillor Mr Mitchell, the Chairman and the Clerk met with Ben Wright from KierWSP, NCC Highways. All finances are on hold due to NCC budget freeze. A list has been given to Ben of priority pothole repairs/resurfacing work required and Ben will arrange for the work to be costed. Councillor Mr Mitchell will then put a proposal to the Parish Council for match-funding. The actual cost of repairs are relatively small (potholes £70 and resurfacing £25/m<sup>2</sup>).

- South street parking – covered in the public session.

**b) Cemetery.**

Councillor Mr Alvis had visited the cemetery as had Councillor Mr MacKenzie – the wall will continue to be monitored but at present does not pose a health and safety issue.

**c) Footpaths.**

Councillor Mr Alms has walked some of the parish footpaths. The Clerk had provided a definitive map showing all the footpaths in the Parish and is looking to get a copy to all Councillors. The Chairman suggested Councillor Mr Alms enquires about having the footpath signs replaced as some have faded.

**d) Playing Field & Parks (see minutes below of March meeting)**

**FINANCIAL REPORT**

Payments made since the last meeting: £48.85 EON for floodlight charges and £25.42 Wellingborough Norse for large bin emptying.

**PLAY EQUIPMENT INSPECTION**

Mr Savage handed the reports to the Clerk. Mr Savage will place the order with Playground Supplies for new safety surface at London Road play area.

Mr Savage is still awaiting a price for replacement lights to the multi-sports area.

John Hicks Associates will be available to carry out ROSPA play equipment audit in June – Clerk to authorise.

**POCKET PARK**

All looking okay.

**SPORTS ASSOCIATION REPORT**

Mr Green advised of an ex-players night with old photographs being shown. All plans for the 125<sup>th</sup> year anniversary of the Wollaston Vics club are going ahead with lots of interest shown.

**PURCHASES REQUIRED**

The remaining shutters to be replaced have now been ordered and an installation date is awaited. Pestforce have been out and eradicated moles.

**FIELD MAINTENANCE/MATTERS RELATING TO THE FIELD**

Simon Norris has put top soil and grass seeds on the areas that were required following the pipe replacement work.

The boot camp are not chaining up the tyres and these are being moved around the field – Clerk to have a word.

The box for the defibrillator is now in place and the equipment to go inside is awaited.

JM

JJA

**e) Street Lighting**

Nothing to report

**f) Village Hall**

Councillor Mr Simmons advised that he had received £500 from Borough Council of Wellingborough for repairs to the Oasis ceiling and lighting. Councillor Dr Goldsmith reported that the new doors were welcome but they were fitted incorrectly and are waiting for the contractor to return. The radiator pipes still require a cover; Simon Norris to attend to.

**g) Youth Group**

Councillor Mr Alms reported that the window between the hall and lounge in the Village Hall had accidentally been broken but has now been boarded up. A decision is to be made on the repair options at the next Village Hall meeting.

There being no further business, the meeting terminated at 8.30pm.

Chairman.....

