

## WOLLASTON PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 21<sup>ST</sup> JUNE 2018, AT THE OASIS, HIGH STREET, WOLLASTON

ACTION

**PRESENT:** Councillors Alvis, A Bailey (Chairman), P Bailey, Goldsmith, MacKenzie, Milroy, Mitchell, Rooney and Simmons. Mrs A Young (Clerk).

**IN ATTENDANCE:** County Councillor Martin Griffiths for the open meeting.

**18/059**

**APOLOGIES RECEIVED**

Councillors Alms, Fowler, Savage and Tyrrell.

**18/060**

**DECLARATION OF INTERESTS**

None.

**18/061**

**MINUTES**

It was RESOLVED that the minutes of the Annual Meeting of the Parish Council, held on 17<sup>th</sup> May 2018, were read and to be signed as a correct record.

**18/062**

**POLICE REPORT**

- Councillor MacKenzie compiled a report of the previous month's Police matters – these included a break-in at the playing field resulting in a loss of mowing equipment totalling £9000 and thefts from unattended vehicles.
- Councillor MacKenzie attended the JAG meeting where locally identified priorities were agreed as: motorcycle nuisance, fly-tipping, Santa Pod traffic. A new scheme, Streetwatch, is being marketed whereby 2 citizens patrol their villages; Councillor MacKenzie will advertise the scheme in the next WASNAV.

**18/063**

**CLERKS REPORT**

- Housing Needs Survey – the surveys have now been delivered round the village as an insert in the WASNAV and secure boxes are in place in the Co-Op, library and post office for completed forms; the deadline is the 23<sup>rd</sup> July.
- The Clerk will attend the 'Future Northamptonshire's Councils' consultation event on the restructuring of the 7 main councils in Northamptonshire to two proposed unitary councils. It was agreed Councillors will send comments to the Clerk for inclusion in the Parish Council's consultation response by 10<sup>th</sup> July; the consultation end date is 22<sup>nd</sup> July.
- The Clerk met with Helen Howard, the County Council Highways Liaison Officer, to discuss the possibility of extra signage on the A509 for HGV's travelling to the industrial estate; this follows concerns from residents that traffic is incorrectly ending up at Briarwood Way. Helen will get some designs and costings to the Parish Council.
- Councillor Alvis remarked that he had visited the new Parish Council office and was impressed with the layout/size and felt it gave good value for money.

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**18/064****TO RESOLVE TO ADOPT NALC MODEL STANDING ORDERS**

It was unanimously RESOLVED to adopt the NALC model standing orders in its entirety; the Clerk will distribute hard copies to all Councillors.

**18/065****FINANCE**

**Payments for authorisation.** It was RESOLVED to approve the following payments for June 2018:

A M YOUNG	1071.02
HMRC	160.70
NORTHAMPTONSHIRE COUNTY COUNCIL	400.04
HAYESWOOD LANDSCAPES	2479.90
OXFORD INNOVATION LTD	347.76
EON	7.90
WHITESTAR SYSTEMS LTD	105.00
WELLINGBOROUGH NORSE LTD	70.86
BLACK CAT INSTALLATIONS	3058.09
ST MARY'S CHURCH, WOLLASTON	102.30
BARTON PETROLEUM	330.00

**8133.57****18/066****DAY CARE GRANTS**

It was agreed the Clerk will send application forms to all known organisations who organise facilities for the over 60's in the village. Applications will be discussed at the September meeting.

**18/067****PLANNING**a) Applications

Outstanding application status:

ACTION

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APPLICATION NO.	ADDRESS	DESCRIPTION	P C RESPONSE TO BCoW	STATUS
WP/18/00265/LBC	51 High Street	Listed Building Consent for the demolition and reconstruction of an outbuilding within the curtilage of a listed building, using existing materials.	No objections.	Permitted
WP/18/00257/FUL	17 Queens Road	Conversion and single storey side extension to an existing detached garage to link to the existing dwelling house to form a play room and study. The removal of garage doors infilling with a window and bricks and the installation of French doors in the rear elevation of the detached garage.	Note – loss of garage in centre of village.	Permitted
WP/18/00213/LBC	Swimming pool and changing rooms Wollaston Hall, High Street	Proposed single storey extension to changing rooms and alterations to existing stone wall and paving.	No objections.	Permitted
WP/18/00212/FUL	Swimming pool & changing rooms Wollaston Hall, High Street	Proposed single storey extension to changing rooms and alterations to existing stone wall and paving.	No objections.	Permitted
WP/18/00236/PAJ	28-34 Eastfield Road	Notification of prior approval for a proposed change of use of a building from office use (class B1(a)) to dwelling houses (class C3) – 4 units.	Objections regarding lack of parking	Declined

- b) Any other planning business  
None.

### 18/068

#### REPORTS OF THE BOROUGH/COUNTY COUNCILLORS

- **Borough** – nothing to report.
- **County** – County Councillor Martin Griffiths attended the open meeting and updated Members on the current situation regarding the County Council and Borough Council. The library closures will be undergoing a judicial review and no closures will happen until the outcome of the review is known. The consultation on the proposed two unitary councils is running until the 23<sup>rd</sup> July and there are events being organised for town and parish councils to attend. The devolution of responsibilities was discussed and in particular that local parishes would prefer to be more involved in planning issues as they have local knowledge. Councillor Griffiths is aware of the problems with Wellingborough Norse being unable to empty bins on the correct day – this is partly due to so much garden waste being produced and the fact that there are bridge/road closures in the County; this is having a significant impact on the drop-offs as the crews are having to go to Corby instead of Finedon.

### 18/069

#### REPORTS OF WORKING PARTIES/COMMITTEES

##### a) **Environmental & Highways.**

Councillor Mitchell reported on his meeting with Ben Wright (the County Council Highways Area Manager) and the Clerk. The areas costed for resurface were visited – the worst being Queens Road, York Road and junctions at The Pyghtles, Bell End and Queens Road/South Street. Ben will let us know how much money towards the total of £39,000 he can raise and would like to know how much the Parish Council may be willing to add on a match-funding basis. A discussion followed; 5 councillors agreed they would consider the possibility of paying towards these highway works and 4 councillors said they would not consider it.

##### b) **Cemetery**

Nothing to report.

##### c) **Footpaths**

Two of the gates on the field leading to the playing field need repairing – the Clerk to report to the County Council Rights of Way department.

##### d) **Playing Field & Parks** (see minutes below of meeting held on 12<sup>th</sup> June).

#### ELECTION OF CHAIRMAN

Proposed by Mr Silsby and unanimously RESOLVED to appoint Mr Savage as Chairman.

#### ELECTION OF VICE CHAIRMAN

Proposed by Mr Savage and unanimously RESOLVED to appoint Mr Mitchell.

#### FINANCIAL REPORT

Payments made since the last meeting: £7.52 EON for floodlight charges, £52.12 Wellingborough Norse for wheelie bin emptying, £98.00 for tractor tyre and £109.40 Day & Coles for tractor ignition repair, £320.00 to Pestforce for mole control, £332.50 Wellingborough Norse for half yearly dog bin emptying and litter picking, £142.32 for tractor insurance and £4028.00 to Playground Supplies for new safety surface at London Road play area.

**REVIEW OF PROCEDURES/POLICIES**

**Standing Orders:** no amendments required. It was noted that there is a vacancy for one more Sports Association representative – Mr Green will ask if anyone is interested in joining the committee.

**Risk Assessment:** some amendments required to include the addition of the Pocket Park and associated risks. This will be amended accordingly and copies distributed. The Sports Association members were reminded that risk assessments from their organisations need to be lodged with the Committee. Mr Silsby took the tractor risk assessments for all drivers to sign – these are to be returned asap and held on file.

**New policy for commercial/organised sports groups:** it was agreed that written permission is required by any commercial or organised sports groups and copies of their public liability insurance to be put on file. An hourly charge will be put in place and notices put up that the facilities have been pre-booked in case any members of the public wish to use the facilities ad-hoc. The finer details of the contract to be drawn up are still to be finalised. The Chairman and the Clerk will arrange to meet with any existing users to discuss the new policy.

**PLAY EQUIPMENT INSPECTION**

Mr Savage handed the reports to the Clerk, no issues to deal with.

**POCKET PARK**

Simon Norris will be spending a couple of hours in the Park making it tidy for open gardens on the 8<sup>th</sup> July. The Clerk will put up notices in the Park on the day advertising for volunteers.

**SPORTS ASSOCIATION REPORT**

The tractor shed has been burgled and items taken to include mowers, compressor and batteries – total loss in the region of £8-9,000.00. The Clerk has been working with Mr Silsby to get the insurance claim and quotations processed. New security measures are to be taken.

Mr Green advised that youth training sessions have been taking place.

Mr Silsby advised that cricket is going well including youth cricket.

The Cricket Club will be having an electronic scoreboard – permission for a permanent one will be sought at a later stage.

**PURCHASES REQUIRED**

The Chairman is looking at a new piece of equipment for St Mary's.

Some wooden slats to the fencing near the bridge require replacement – Clerk to contact Simon Norris.

**FIELD MAINTENANCE/MATTERS RELATING TO THE FIELD**

None

**e) Street Lights**

Councillor Savage reported via email that he had walked the village and all lights are in working order.

**f) Village Hall**

Councillor Simmons advised that further noise complaints have been received regarding the fitness sessions. The window repair to the lounge is still awaited.

**f) Youth Group**

It was reported that there are currently only 4 attendees to the youth group.

There being no further business, the meeting terminated at 8.34pm.

Chairman.....