

WOLLASTON PARISH COUNCIL

Playing Field & Parks Management Committee

You are hereby summoned to attend a meeting of the Playing Field & Parks Management Committee to be held on **Tuesday 14 July 2020 at 7.00pm** virtually via Zoom under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 during the Covid-19 Virus Pandemic for the purpose of transacting the following business, namely:-

- 1 Election of Chair
- 2 Election of Vice Chair
- 3 Welcome and Apologies
- 4 Confirmation of the minutes of the meeting held on Tuesday 10 March 2020.
- 5 Finances – End of Year Budget to 31 March 2020
Budget 2020/2021
Quarterly Budget to 30 June 2020
- 6 Review of Procedures – Terms of Reference
Risk Assessment
- 7 Play equipment and gym inspection/maintenance
- 8 Pocket Park
- 9 Sports Association report
- 10 Purchases required
- 11 Field maintenance/matters relating to the field
- 12 Date of next meeting

Dated this 07 day of July 2020.

D. Styles

Miss Debra Styles
Clerk & RFO

Zoom details – Please email the clerk on clerk@wollastonparishcouncil.gov.uk for the meeting ID and password

Attendees are reminded that in accordance with the Public Bodies (Admissions to Meetings) Act 1960 and Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.