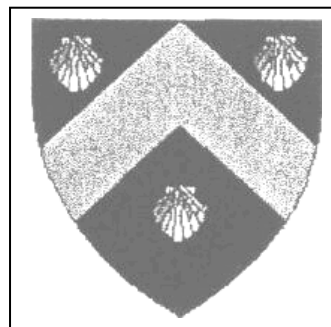


WOLLASTON PARISH COUNCIL

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MINUTES OF THE VIRTUAL MEETING OF WOLLASTON PARISH COUNCIL HELD VIA ZOOM ON THURSDAY 16 JULY 2020 at 7PM

PRESENT: Councillors Messrs Alms, Alvis, Bailey, Goldsmith, MacKenzie, Mitchell, Savage, Tew and Tyrrell and Mrs Bailey, Mrs Fowler & Mrs Milroy.
 Miss D. Styles (Clerk to the Parish Council).

IN ATTENDANCE: Borough Councillor Geoff Simmons
 No members of the public

This meeting has been convened virtually due to the Covid-19 coronavirus pandemic under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

20/0046

TO RECEIVE APOLOGIES FOR ABSENCE

Councillor Martin Griffiths and Councillor Jo Beirne.

20/0047

DECLARATION OF INTERESTS

None.

20/0048

MINUTES

It was **RESOLVED** the minutes of the Parish Council, held on 18 June 2020 were read and to be signed as a correct record. Proposed by Cllr Mr Tew, Seconded by Cllr Mrs Fowler. Unanimously approved.

20/0049

COUNCILLORS REPORTS

Cllr Mr Simmons reported the Police unit is moving and being divided between the unitary authorities. The refurbishment of the multi-storey car park in Wellingborough continues with the 3rd and 4th floors completed. Cllr Mr Simmons has asked that all surfaces be thoroughly cleaned. Grendon House has been sold and will be converted back into a family home. The crematorium is back to pre Covid-19 levels. Query regarding mortuary on Doddington Road and confirmed a permanent mortuary is in place on the site now.

20/0050**FINANCES**

It was **RESOLVED** to approve clerk's pay increase of 3% payable from April 2020 subject to final agreement of NJC pay scales advised by NCALC but no less than 3%. Proposed by Cllr Mr Tew, seconded by Cllr Mr Mitchell.

It was **RESOLVED** to approve payments for authorisation for July 2020 to include clerk's backdated pension and salary increase. All finances had been checked by finance which were proposed by Cllr Mr Mitchell, Seconded by Cllr Mr Alms.

Payments are as follows: (Gross)

Office/Staff/Professionals/Training	4102.67
EON Street lighting	253.67
Village Grass Cut/weed spray	2233.70
S137 Church floodlights/commemoration bench	948.39
Village clock maintenance	35.00

Playing Fields

Wellingborough Norse wheelie bin	4.80
Tennis court floodlights/basket ball net	21.16
Relocation meters old tractor shed	235.09
Tractor fuel	140.00

The Norse wheelie bin invoice was queried – clerk confirmed bin not emptied due to Pandemic during June. Query regarding cost of Pensions Actuary report being over budget – Cllr Mr Alms confirmed this was due to an additional clause allowing for additional questions which was used in the report.

It was **RESOLVED** to approve receipts for June 2020, proposed by Cllr Mrs Fowler, seconded by Cllr Mr MacKenzie. Receipts as follows:

Bank Interest	4.75
Tractor Shed insurance claim	889.86
HMRC VAT reclaim	1261.78

It was **RESOLVED** to approve the quarterly budget to end of June 2020. Query regarding spending on office – Clerk confirmed this was due to professional fees in relation to adoption of open spaces at The Pyghtles, Pensions Actuary report on LGPS and response to the planning application on Hookhams Path. It was agreed clerk to insert a separate column to the budget for professional fees. Proposed by Cllr Mr Mitchell, seconded by Cllr Mr Tyrrell. Unanimously agreed.

Clerk

It was **RESOLVED** to open additional bank account to ensure bank account limits remain under FSCS limit. Clerk to look at best interest rate savings accounts. It was agreed the S106 monies from The Pyghtles development and Neale Close would remain in a separate account accruing interest to be used for maintenance in those areas. Cllr Mr Mitchell requested confirmation of use of the monies. Clerk also confirmed Cllr Mr Savage would be added to the main banking account to enable him to make monthly payments should the Clerk be unavailable. The resolution was unanimously agreed.

Clerk

Clerk

20/0051**REPORTS OF THE WORKING PARTIES/REPRESENTATIVES****Playing Fields and Parks Management Committee**

Report circulated – Cllr Mr Savage was elected as Chair and remains representative for Sports Association, Cllr Mrs Milroy was elected as vice-chair. Standing orders were reviewing and agreed. Risk assessment was updated with Pyghtles play area and adult gym equipment. It was agreed commercial users would be removed from

<p>the risk assessment and the clerk would look into wording for the Sports Association and non-commercial use. Sports Association has its own risk assessment and a risk assessment will be developed for the new storage area. Play equipment was inspected and needs toddler seats replacing at St. Marys and PF. All equipment has been sanitised, risk assessed, notices placed on site and opened on 04 July. Pocket Park gates are being locked and unlocked by Cllr Mr Savage, the Clerk and Scott Bader security. Relocation of the meters at the old tractor shed completed, await demolition of old shed and removal of roof from field. Cllr Mr Goldsmith confirmed Western Power had put a rubber casing on the cable to prevent it rubbing on the nearby tree. S106 monies projects being looked at for MUGA. Cllr Mr Alms queried only 1 tennis court available. Cllr Mr Savage confirmed tennis club disbanded and youth had asked for basket ball court. Cllr Mr Mitchell reported a tennis camp had been encouraged and subsidised but it was cancelled due to a lack of interest. Replacement Cherry Tree at St. Marys to be purchased and planted with help of residents in Autumn with Cllr Mr Tew. Loose tile on clubhouse which will be rectified by SA. First inter club cricket game took place. Youth begins practice and Committee meet on Wednesday 15 July 2020. Football training started but changing rooms and equipment not in use. Changing rooms refurbished and more cupboards installed. Storage discussed at old tractor shed with fencing. Tractor tyres to be placed on car park exit and planted up.</p>	Clerk
<p><u>Environmental, Highways and Street Lights</u></p>	
<p>Report circulated. All 5 areas of the village are being monitored. The Gap/Park Street – Hayeswood to cut back vegetation on pathway. Hickmire – EON cut back tree branches surrounding lights. Raymond Close/Francis Dickins Close – light in each close repaired and back on. Pot Holes/Kerbstones reported at Francis Dickins Close, Pyghtles, Wollaston Inn. Uneven path surface at Park Street/Windmill Close. Irchester Road bus shelter tidied and swept, await roof repair. MVAS – Establishing suitable sites with Highways. Section 50 Licence paid for searching for Licence No. Great British Summer Clean – moved to end of September, date to be confirmed at later meeting. Back Way – road sweeper requested due to complaints of broken glass. Cllr Mr Mitchell reported FB discussion regarding Back Way and resurfacing. Donation of £10,000 funding available. Cllr Mr Tew and Clerk to investigate with residents and Highways possibility of upgrading site. Previous quote £29,000. Councillors will look at future refurbishment of areas in village during budget set later in the year. Request for residents to cut back vegetation. Cobbs Lane – Await hearing from Environment Agency regarding clearing of brook. Street Dr request to cut back trees. St. Mary’s Church – request for pathway hatching. Cllr Mr MacKenzie queried addition of double yellows around the village to ensure good access particularly once Hookhams Path development built, more cars so more parking needed.</p>	Clerk/ DT
<p><u>Community Safety and Crime</u></p>	
<p>Report circulated – garden ornament stolen from Hinwick Road, Catalytic converters stolen from business premises at Grendon Road, theft from shop at Newton Road, damage to vehicle tyre at Heathers, theft of charity bag at Holyoake Road. Cllr Mr MacKenzie reported drugs bust on Howard Road so vegetation other side of the fence on St Marys play area will be removed where proceeds stored. Incident of fire at bins at St. Marys Church. Clerk put a notice on FB. Police require first hand report of</p>	Clerk/ MM

evidence of drugs use around the village. Police will attend if report of drugs to 101 number under anti-social heading.

Cemetery

No issues.

Footpaths

Green Lane TV15/16 closed for repairs. Equipment from Kier is on site so the lanes will be closed to all access for 3 weeks from 09 July 2020. Clerk to email Cllr Mr Griffiths to thank him for his support and ask whether the lane can be downgraded and access controlled. Cllr Mr Alvis queried the rights of way at the old railway track at Little Irchester which appears to be fenced off by the local fishing club. Clerk to investigate.

Village Hall

The preschool has been open, no other groups using the village hall. Risk assessment in place for village hall and all users will need their own. Deep clean to be completed 26 August 2020 ready for opening in September. The pre-app for the expansion plan was previously rejected on a number of areas. Committee are looking at this again for a single storey redesign. Grants can be used for professional fees. Cllr Mr Alms supports improving the village hall and discussions took place regarding site and cost.

Youth Club

No report as hall is still closed to other users.

Staffing – Clerk’s Annual Appraisal

Cllr Mr Alms reported Clerk’s appraisal went well and thanked her for the last year. Pay rise discussed under finances.

20/0052

CLERK’S REPORT

Pyghtles –Await Statement of Trust.

Proposed Substation – Cllr Mr Goldsmith had spoken with Western Power and options to site the substation on his land were rejected. Suggested Odd Fellows field before the Church allotments. Clerk to chase.

Hinwick Road Trees – Still ongoing with responsibility. Clerk has contacted Highways and BCW. BCW reported the Chestnut needs removing but can see no reason why the other trees need to be removed. Query who will pay for removal.

Standing Order clause – It was **RESOLVED** to approve standing order clause regarding confidentiality. Clerk to update.

Website – Accessibility needs to be in place for September. Clerk circulated report as to whether 2Commune website is adopted or current website developer Whitestar completes update. Whitestar also need to update the website to enable it to remain secure. It was **RESOLVED** that Whitestar will update the website and at the same time address the accessibility issues. Councillors agreed to use Whitestar as it is a local business, is available and accessible for any queries and the PC website is unique. Clerk to contact Whitestar to confirm. 11 votes in favour, 1 abstention.

Councillors queried conifers along Hinwick Road/Howard Road junction – resident’s contractor reported any more cutback and it will reveal deadwood, it does need cutting back vertically without the arch over the pathway. Cllr Mr Tew and clerk to meet to discuss options and revert to residents who have raised the issue.

20/0052

PLANNING

(a) Applications

SP/19/00498/FUL - 11 Duck End – Appeal under S78. Allowed with conditions.

Clerk

Clerk

Clerk

Clerk

Clerk

DT/
Clerk

WP/20/00217/LBC - 51 High Street – reconstruct gate piers – Application withdrawn.
 WP/15/00818/FUL (Previously) – Poplars Farm, 80 Shepherds Hill – Construction of new access – objection by PC
 NCC 20/00017/WASFUL – Land at 30-50 Doddington Road – Proposed development Industrial/Commercial Building – PC objection now at consultation response NCC
 WP/20/00298/FUL – 29 Dando Close – Single storey side extension – Awaiting decision.
 WP/20/00308/FUL – 196 Hinwick Road – Erection of 2 detached dwellings – Awaiting decision.
 WP/20/00306/FUL – 18 St. Marys – Demolition single storey rear projection, construction of single storey rear extension, infill of 1st floor side window, infill ground floor window, adjustment 1st floor front window – Awaiting decision.
 WP/20/00314/FUL – Land adjacent to 25 Hookhams Path – residential development consisting of 98 dwellings, woodland, SuDS, open space – Awaiting decision.
 APP/H2835/W/20/3248384 from WP/20/0014/PAR – Farm Building, 179 Wellingborough Road – Appeal proposed change of use – Appeal in progress.
 WP/20/00350/LBC – Wollaston Inn 87 London Road – Listed Building consent for rebuilding of stack. Installation of pattress plates – Awaiting decision.
 WP/20/00375/FUL – 51 Priory Road – Proposed 1st floor extension to form bedroom and en-suite bathroom – Awaiting decision.
 WP/20/00352/LBC – 8 Bell End – Listed building consent replacement of existing thatch roof covering with new thatch & ridge to match existing in place – Awaiting decision.
 WP/20/00388/OUT – 15 Raymond Close – Outline application for 6 semi-detached dwellings with associated parking and amenity space – Awaiting decision.
 WP/20/00346/FUL – Rushmoor, 30 Doddington Road – Existing detached house to have single storey pitched roof extension with lobby (residential use) & double garage – Awaiting decision.
 PC no object to above. Fully support 15 Raymond Close ensure TV18 clear.

(b) **Any other Planning Business**

Hookhams Path Development

Cllr Mr Mitchell circulated PC objection response for which an extension of time had been allowed. S106 monies at £1.8m at the moment. Time is needed for project details by 10/12 September 2020. Queries were raised - if housing allocation is fulfilled with this development what rights does the PC have for future developments, S106 monies can come in stages; possibly in advance, cash allocated at planning permission by BCW and they will hold the monies, otherwise monies will go back to developer unless projects are in place. Councillors thanked Mr Haybyrne for his report. It was **RESOLVED** to submit the PC response to the planning application. Unanimously agreed. Clerk to submit with covering letter. It was agreed to call an extraordinary meeting for planning if so required.

Clerk

20/0053

DATE OF NEXT MEETING

Thursday 17 September 2020 at 7pm. The Chair thanked councillors for their attendance and closed the meeting at 8.44pm.

Chair..... Date