

## WOLLASTON PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 17<sup>TH</sup> JANUARY 2019, AT THE OASIS, HIGH STREET, WOLLASTON

#### ACTION

**PRESENT:** Councillors Messrs Alms, Alvis, Bailey (Chairman), MacKenzie, Mitchell, Savage, Simmons and Tyrrell. Mrs Bailey, Mrs Fowler, Dr Goldsmith and M Milroy. Mrs A Young (Clerk).

**IN ATTENDANCE:** One member of the public in attendance for the duration. One member of the public for the open meeting to discuss planning application number: WP/18/00788/OUT.

#### 19/001

##### **APOLOGIES RECEIVED**

None.

#### 19/002

##### **DECLARATION OF INTERESTS**

None.

#### 19/003

##### **MINUTES**

It was RESOLVED that the minutes of the meeting of the Parish Council, held on 20<sup>th</sup> December 2018, were read and to be signed as a correct record. Councillor P Bailey requested that Councillors titles be included (as used to be the case) in the minutes for matters of historical significance. Following discussion it was agreed that individual Members be referred to by title if they so wished.

#### 19/004

##### **CLERKS REPORT**

- Village Hopper bus update. A request had been received asking for a further contribution from Wollaston of £1000.00 and £600.00 from smaller parishes. Considering that the usage in October by Wollaston was 103 pick-ups and Cogenhoe had 541 pick-ups, it was reiterated by Members that the contribution calculation was unfair and that our refusal to sign the service agreement was the correct decision to make. A further update email has since been received advising that a successful revenue grant had been gained and that no further contribution will be required for the financial year 2019/2020. The Clerk carried out a survey of users of the service; although there only appear to be approximately 8-10 regular users, it is a vital service on Saturdays.
- Wollaston Library update. The Friends Group have sent an update advising that it is almost certain Wollaston library does not constitute a statutory requirement by the County Council and it will therefore be community managed as long as the group can purchase the premises on Newton Road. Councillor MacKenzie offered to attend the meeting being held on 2<sup>nd</sup> February to generate more volunteers.
- The Councillor vacancy is now being advertised and to date three completed application forms have been returned. The closing date for applications is 18<sup>th</sup> February with a decision to be made at the full Parish Council meeting on 21<sup>st</sup> February.

**19/005****POLICE REPORT**

Councillor MacKenzie reported on the Rural Joint Action Group meeting where it was advised that 2 extra PCSO's will be covering the rural areas; this means PCSO Donna Fenner should be available to spend more time in Wollaston. It was agreed that Donna will be invited to the February Parish Council meeting. Parking issues around both schools remains a problem – Clerk will report to PCSO Fenner. The new Streetwatch Community Warden scheme was discussed – residents will walk in pairs around the village and report any suspicious activity – Councillors were asked to read the information provided and decide at a later date if this scheme is worth encouraging.

AY

**19/006****FINANCE**

• **Payments for authorisation.** It was RESOLVED to approve the following payments for January 2019:

|                                      |                       |
|--------------------------------------|-----------------------|
| A M YOUNG                            | 1066.56               |
| HMRC                                 | 160.70                |
| NORTHAMPTONSHIRE COUNTY COUNCIL      | 400.04                |
| HAYESWOOD LANDSCAPES                 | 1489.90               |
| OXFORD INNOVATION LTD                | 347.76                |
| EON                                  | 30.28                 |
| WHITESTAR SYSTEMS LTD                | 25.00                 |
| WELLINGBOROUGH NORSE LTD             | 33.24                 |
| NENE VALLEY COMMUNITY 1ST RESPONDERS | 100.00                |
| WOLLASTON CRICKET CLUB               | 400.00                |
| EON                                  | 149.92                |
| <b>TOTAL:</b>                        | <b><u>4203.40</u></b> |

• **QUARTERLY BUDGET REVIEW**

The budget review document (following page) was distributed to Councillors prior to the meeting. There were no items of significance to note.

| WOLLASTON PARISH COUNCIL - BUDGET<br>2018/19<br>ITEM |  | 2018/19      | AS AT<br>31/12/2018 |
|--|--|--------------|---------------------|
|  |  |              |                     |
| <b>INCOME</b>  |  |              |                     |
| 1  | PRECEPT                                | 71865        | 71865               |
| 2  | GRANTS                                 | 0            | 0                   |
| 3  | GRANT CC A509 VERGES                   | 995          | 0                   |
| 4  | BANK INTEREST                          | 600          | 597                 |
| 5  | SPORTS ASSOC                           | 700          | 0                   |
| 6  | CRICKET CLUB                           | 700          | 2398                |
| 7  | S106 PAYMENTS                          | 0            | 0                   |
| 8  | SUNDRY                                 | 120          | 3027                |
| 8a   | INSURANCE CLAIM                        | 0            | 8524                |
| 9  | <b>TOTAL INCOME</b>                    | <b>74980</b> | <b>86411</b>        |
| <b>EXPENDITURE</b>                                   |  |              |                     |
| 10   | CLERKS SALARY/EXPENSES                 | 19400        | 14491               |
| 11   | GEN ADMIN/OFFICE COSTS                 | 5428         | 3634                |
| 12   | INSURANCE PREMIUM                      | 500          | 512                 |
| 13   | AUDIT                                  | 600          | 558                 |
| 14   | SECTION 137                            | 350          | 422                 |
| 15   | SUBSCRIPTIONS                          | 885          | 973                 |
| 16   | ST LIGHTING                            | 1000         | 535                 |
| 17   | GRANTS                                 | 6600         | 5391                |
| 18   | GRASS CUTTING                          | 16270        | 12520               |
| 19   | PLAYING FIELD & PLAY AREAS MAINTENANCE | 10000        | 7143                |
| 20   | SPORTS ASSOCIATION                     | 700          | 292                 |
| 21   | CRICKET CLUB                           | 700          | 2398                |
| 22   | ELECTION COSTS                         | 2500         | 0                   |
| 23   | GENERAL MAINTENANCE                    | 2500         | 0                   |
| 24   | CONTINGENCY                            | 7547         | 23420               |
| 24a  | INSURANCE SPEND                        | 0            | 7596                |
| 25   | <b>TOTAL EXPENDITURE</b>               | <b>74980</b> | <b>79885</b>        |
| 26   | <b>NETT BALANCE REQD FROM RESERVES</b> | <b>0</b>     | <b>-6526</b>        |
| <b>BREAKDOWN OF 17 (GRANTS)</b>                      |  |              |                     |
| 17A  | VILLAGE HALL                           | 0            | 0                   |
| 17B  | YOUTH ORGANISATIONS                    | 1000         | 0                   |
| 17C  | PLAY AREAS                             | 5000         | 4891                |
| 17D  | DAY CARE GRANTS                        | 500          | 500                 |
| 17D  | FIRST RESPONDERS                       | 100          | 0                   |
|  | <b>TOTAL GRANTS AS ABOVE</b>           | <b>6600</b>  | <b>5391</b>         |

**19/007**  
**PLANNING**

a) Applications

Outstanding application status:

| APPLICATION NO. | ADDRESS                         | DESCRIPTION  | P C RESPONSE TO BCW | STATUS    |
|-----------------|---------------------------------|--|---------------------|-----------|
| WP/18/00717/FUL | 58 York Road                    | Single storey flat roofed front extension between the existing dwelling house and detached garage to include glass roof lantern. Infill existing door on rear elevation, removal of g/floor window and replace with French doors, remove g/floor window and replace with smaller window. | NO OBJECTIONS       | Pending.  |
| WP/18/00689/FUL | 22 The Heathers                 | Change of use/conversion of health club to 4 no. one bedroom flats   | NO OBJECTIONS       | Permitted |
| WP/18/00681/LBC | Wollaston House, 51 High Street | Listed Building consent for the erection of a pool house with a basement, terrace, external staircase and roof lantern above within the curtilage of a listed building and including hard and soft landscaping works.  | NO OBJECTIONS       | Permitted |
| WP/18/00680/FUL | Wollaston House, 51 High Street | Erection of a pool house with a basement, terrace, external staircase and roof lantern above within the curtilage of a listed building and including hard and soft landscaping works.  | NO OBJECTIONS       | Permitted |
| WP/18/00788/OUT | Duckmire, 1 Duck End            | Application for outline planning permission with some matters reserved for the erection of 1 no. detached, one and a half storey, 4 bedroom house on lower garden area of Duckmire. Access taken from Bramley Court (access and layout to be determined at this stage).                  | NO OBJECTIONS       | Pending.  |
| WP/18/00808/FUL | 3 Prospect Close                | Single storey side and rear extension replacing garage and sun room.   | NO OBJECTIONS       | Pending.  |
| WP/19/00003/FUL | 5 The Maltings                  | Garage conversion to habitable accommodation including removal of vehicle and pedestrian doors. Rear single storey extension. Demolition of an existing front canopy and entrance porch and construction of single storey extension.   | NO OBJECTIONS       | Pending.  |
| WP/19/00008/FUL | 29 Holyoake Road                | Conversion of existing covered area and store into shower room, study and garage/store including the installation of a window to the rear. Single storey rear extension and alterations.   | NO OBJECTIONS       | Pending.  |

b) Any other planning business

Councillor Mitchell reported the Duchy has been in contact and will be arranging a meeting with the Parish Council and the developer they have interested in land east of Hookhams Path.

**19/008**

**REPORTS OF THE BOROUGH/COUNTY COUNCILLORS**

- **Borough** –Nothing to report.
- **County** – Nothing to report.

**19/009**

**REPORTS OF WORKING PARTIES/COMMITTEES**

**a) Environmental & Highways.**

Councillor Mitchell had distributed a report to Members to include breakdown costs of the resurfacing project carried out at the end of last year on a match-funding basis with the County Council.

Councillor Mitchell and the Clerk continue to try to make progress with the County Council to get A French drain or similar to rectify the spring depositing on Cobbs Lane.

Councillor Mitchell and the Clerk continue to try to find out who is responsible for the trees on Hinwick Road.

Some grit bins have had rubbish deposited in them – reported to Norse.

The Clerk has contacted Persimmon Homes to get broken fence at Briarwood Way fixed and to rectify the rubbish bin problem at the play area in The Pyghtles (needs a freestanding one).

**b) Street lighting**

Councillor Savage reported all lamps are in good order; 2 unlit lamps at The Pyghtles were reported.

**c) Cemetery**

Norse has cut the hedges fronting on to Cobbs Lane.

**d) Footpaths**

The way marker discs have been received and were given to Councillors Alms and Bailey to replace worn out ones.

One of the padlocks to Green Lane gate had been cut – the Clerk reported to the County Council Rights of Way department and this has now been replaced.

**e) Playing Field & Parks (minutes below)**

FINANCIAL REPORT

Payments made since the last meeting: £29.48 EON for floodlight charges, £26.70 Wellingborough Norse for wheelie bin emptying, £12.00 for keys cut, £92.00 Playground Supplies to repair equipment at St Mary's, £440.36 Simon Norris for culvert clearing at Pocket Park, collection and erection of 3 signs, cost of basketball backboard (installation still awaited), play equipment installed at St Mary's.

Grass cutting costs are still to be paid to the Cricket Club minus £100.00 insurance excess and extra bin empty payments.

PLAY EQUIPMENT INSPECTION

Mr Savage handed the reports to the Clerk.

The daisy spring equipment has now been repaired. The new Curlique roundabout equipment has been installed at St Mary's.

POCKET PARK

The culvert has been cleared by our contractor – in future we need to advise adjacent resident prior to clearing.

SPORTS ASSOCIATION REPORT

A Smartmeter is being fitted tomorrow.

There are problems with the changing room showers – the boiler won't stay on the football side and won't switch off the cricket side – Mr Perry/Mr Silsby are looking to instruct an LPG registered contractor who also has knowledge of the boiler that is fitted so it is proving difficult to locate someone.

The football pitches were rolled as they were spongy. Most training sessions are being held at the secondary school to give the pitches a rest. Vics 1<sup>st</sup> team doing well as are the reserves.

There are new captains for both the first and second cricket teams. Mr Perry reported he is hopeful that an overseas player will be joining the team this year however, there have been problems with Home Office regulations. A permanent structure for the electronic scoreboard is being organised to be angled in the top corner of the field.

Mr Perry is looking to install some solar lighting along the tarmac path following a tripping incident.

The concrete reinstatement following the field pipework repair is poor and will need rectifying.

PURCHASES REQUIRED

Mr Silsby agreed to get a cost for replacement tractor shed as the Parish Council are hopeful there may be match-funded capital grants available to apply for from the Borough Council.

FIELD MAINTENANCE/MATTERS RELATING TO THE FIELD

The committee has been approached by a fledgling tennis coaching business hoping to use the tennis courts. It was agreed that a discussion with the business will need to take place prior to looking at whether permission will be granted – Mr Perry, Mr Green, Mr Savage and the Clerk will arrange.

**(End of Playing Field minutes)**

The need for a replacement tractor shed was discussed at length. The cost has been estimated in the region of £40,000, of which there would be a need to apply for a capital grant from the Borough Council of Wellingborough. Further discussions need to take place on how to keep the costs down, one of which was the suggestion of a shipping container clad to make it aesthetically better.

**f) Village Hall**

Councillor Simmons reported the year-end accounts have been submitted. Rental agreements with hirers have now been reviewed. The Scouts are looking to hire the hall as the WAY building is proving too small.

Councillor Simmons and the Clerk met with Howdens to gain a quote for a replacement kitchen (supply of materials only).

Busybees are having a garden sail installed.

**g) Youth Group**

Numbers remain increased. A new volunteer leader has been introduced.

There being no further business, the meeting terminated at 8.30pm.

Chairman.....