

## WOLLASTON PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 19<sup>TH</sup> JANUARY 2017, AT THE OASIS, HIGH STREET, WOLLASTON

#### ACTION

**PRESENT:** Councillors Mrs Bailey and Mrs Fowler, Messrs Alms, Alvis, Bailey, Goldsmith, MacKenzie, Mitchell, Savage, Simmons and Tyrrell.

**IN ATTENDANCE:** No members of the public or Police representative.

**17/001**

**APOLOGIES RECEIVED**

Messrs Hollowell and Rooney.

**17/002**

**DECLARATION OF INTERESTS**

None received.

**17/003**

**MINUTES**

It was RESOLVED that the minutes of the Meeting of the Parish Council held on 15<sup>th</sup> December 2016 were read and to be signed as a correct record.

**17/004**

**POLICE REPORT**

- 10 crimes were recorded for December 2016.

**17/005**

**CLERKS REPORT**

- Item 16/117 December minutes – Council Street. The Clerk met with County Council highways representative – the County Council’s main objective is the safe egress of traffic. They will not implement any ‘Not Suitable for HGV’s’ measures in the vicinity as businesses have a right to have goods delivered. Resident informed.
- Information only – a resident of Bell End has contacted the museum regarding large trees/vegetation near their property from Beacon Hill. The Heritage Society has contacted the resident to inform him that this will be discussed at their next committee meeting.

**17/006****FINANCE**

**Payments for authorisation.** It was RESOLVED to approve the following payments for January 2017:

WHITESTAR SYSTEMS LTD	750.00
A M YOUNG	884.69
HMRC	73.73
NORTHAMPTONSHIRE COUNTY COUNCIL	298.53
HAYESWOOD LANDSCAPES	1391.13
OXFORD INNOVATION LTD	406.62
WELLINGBOROUGH NORSE LTD	30.96
HERITAGE ARBORICULTURE LTD	540.00
TRINITY LAND LTD	300.00
HERITAGE ARBORICULTURE LTD	432.00
PLAYGROUND SUPPLIES LTD	354.00
EON	27.11
ST MARYS CHURCH, WOLLASTON	32.97
EON	77.83

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**5599.57**

**17/007****QUARTERLY BUDGET REVIEW.**

The budget document to 31<sup>st</sup> December 2016 was distributed to Councillors prior to the meeting. No comments were made. (See budget document on page 1125.)

**17/008****PLANNING**a) Applications

Outstanding application status:

APPLICATION NO.	ADDRESS	DESCRIPTION	P C RESPONSE TO BCoW	STATUS
WP/16/00438/FUL	Flat 3, 10 Fellows Close	Conversion from 1 two bedroom flat to 2 one bedroom flats.	Objection. Overdevelopment.	Refused.
WP/16/00683/LBC	2 London Road	Moving wall either side of gate within boundary to boundary of property.	No objections.	Pending.
WP/16/00685/LBC	84 High Street	Rethatching of roof and associated works.	No objections.	Pending.
WP/16/00755/FUL	51 High Street	Proposed extension to an existing garage to provide additional garage space and storage.	No objections.	Pending.
WP/16/00756/LBC	51 High Street	Proposed extension to an existing garage to provide additional garage space and storage.	No objections.	Pending.
WP/16/00741/FUL	19 Church Lane	Demolition of existing front extension and construction of two storey front extension.	No objections.	Pending.
WP/16/00774/FUL	Vicarage Farm, 179 Wellingborough Rd	New track to allow improved vehicular access to farmyard and provide turning circle for large vehicles including emergency services.	No objections.	Pending.

b) Any other planning business

## Neighbourhood Planning:

At its meeting on the 20th December 2016, the Borough Council of Wellingborough resolved to adopt the Wollaston Neighbourhood Plan, following the referendum on 8th September 2016. The Wollaston Neighbourhood Plan now forms part of the Development Plan for the Borough and will be used to help the Borough Council decide on planning applications in the neighbourhood area alongside existing planning policies and their successors

**17/009****REPORTS OF THE BOROUGH/COUNTY COUNCILLORS**

- **Borough** – Councillor Mr Simmons attended a Borough Council Capital Projects working group. The Borough Council discussed section 106 projects required in the Borough, using funds from various developments. Councillor Mr Simmons advised the group of the projects required at the Village Hall. Following discussion, it was agreed the Parish Council should write to Julie Thomas at the Borough Council giving a schedule of projects required elsewhere in the village.
- **County** – none.

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**17/010****REPORTS OF WORKING PARTIES/COMMITTEES****a) Environmental & Highways.**

- Councillor Mr Mitchell and the Clerk met with the newly appointed County Council Highways Area Manager to discuss the need for Hardwater Road to be re-haunched. An email has since been received back with costings for the project which is going to be in the region of £1m so at this stage there is no funding. A further meeting is being arranged for April once the new financial year has begun.
- 40mph speed signs are now installed on London Road near the playing field.
- High Street/Cobbs Lane ‘not suitable for HGV’s’ signs will be in place in Spring.
- White chevron lines at Scott Bader Irchester Road entrance will be carried out end March.
- The County Council has agreed to re-bed all offset cobbled kerbstones at The Cradle.
- The Clerk is trying to ascertain how to get Timotay on the County Council approved list of contractors prior to work commencing on The Cradle.

**b) Cemetery**

The Clerk reported that permission has been granted by Borough Council of Wellingborough for a commemorative plaque in memory of Don Loakes to be placed in the cemetery near the Oak tree by his family.

**c) Footpaths**

Councillor Mr Mitchell advised he has been trying to ascertain who is responsible for the removal of ivy on footpath TV3 encroaching onto a neighbouring property.

**d) Playing Field & Parks** (see minutes below of meeting held on 10<sup>th</sup> January).

**FINANCIAL REPORT**

Since the last meeting invoices received as follows: £24.80 Wellingborough Norse for wheelie bin emptying and invoice expected from Heritage Arboriculture for tree work in the sum of £450.00.

Invoices paid in December: £104.76 tractor diesel, £395.00 Wilby Tree for tree test at the field, £22.94 EON floodlight energy, £25.00 swing repair at St Mary's, £332.50

Wellingborough Norse for litter picking and bin emptying, £24.80 Wellingborough Norse for wheelie bin emptying, £292.86 Simon Norris for clearing Pocket Park culvert, making and erecting signs on the entrance to the field, removal of damaged bin and installing replacement bin. The Clerk will compile a spend against budget document for the next meeting.

**PLAY EQUIPMENT INSPECTION**

Mr Savage reported that the equipment is in good order. It was noted that there are some cracks in the safety surfaces but this has already been discussed and we are hoping to renew the worst surfaces in the new financial year. Mr Savage advised that part of the grass area at St Mary's has been churned up, presumably by children playing, and that we may need to rectify in the Spring.

**POCKET PARK**

The culvert has been cleared. Winter opening hours are in operation.

**SPORTS ASSOCIATION REPORT**

Mr Perry reported on the football teams. Irchester football club have used the field for training but there appeared to be a communication problem as to the time that it was available to be used – this situation will need to be monitored to avoid clashing of use. An offer has gone out for an overseas cricket player which will hopefully be formalised in the next week.

The Clubhouse was broken into mid-December. Items were stolen which will need to be claimed on the Sports Association contents insurance. The Clerk has received insurance claim forms from Zurich but has not sent back as an invoice is still awaited for the boarding up of the kitchen window and prices from Door Supplies for replacement shutter on kitchen window. Repairs/replacement cellar door will be required and there are still some further security measures that can be made.

The Police Crime Prevention Unit has installed some temporary measures on a loan basis.

**PURCHASES REQUIRED**

It was agreed the Playing Field Committee will pay for some new cameras to be installed at a cost of approximately £400.00.

Tennis court power wash – it was agreed this work is required by the end of March. A price is awaited from RPM.

**FIELD MAINTENANCE/MATTERS RELATING TO THE FIELD**

Mr Silsby has instructed Pest Force to deal with the current mole problem.

Mr Green advised that he has contacted Timotay for a price for 3G surface on the multi-sports area – quote awaited.

Councillor Mr Tyrrell reported that there has been dangerous parking on the verge outside The playing field, mainly at weekends; Councillor Mr Savage will discuss at the next Playing Field meeting.

**e) Sand & Gravel**

Quarrying has now ceased at the Bozeat site.

**f) Street lighting.**

Councillor Mr Savage advised that the County Council has not been able to contact Wellingborough Homes in relation to the adoption of five lamps in Windmill Close. Councillor Mr Simmons reported that lights on properties on Bell End have not been upgraded and asked that Councillor Mr Savage investigates.

**g) Village Hall**

Councillor Mr MacKenzie advised Busybees are going ahead with work to the garden.

**h)Website**

Councillors were shown the proof options of the homepage for the new website.

**17/011**

**TO CONSIDER THE RE-GRADING OF THE POSITION OF THE PROPER OFFICER & RESPONSIBLE FINANCIAL OFFICER TO WOLLASTON PARISH COUNCIL**

On request, the Clerk left the meeting for the duration of this item. A discussion took place regarding what scale the Clerk salary should be. It was proposed by Councillor Mr Tyrrell and seconded by Councillor Mr Alvis that the Wollaston Parish Council Clerk should be paid on Local Government pay scale LC2, SCP 26 to 34. The motion was carried nine in favour, one against and one abstention. It was agreed that the Chairman would ask a small number of Members to join him to form a working party to meet with our Clerk to review her salary, terms, conditions and contract of employment.

There being no further business, the meeting terminated at 8.30pm.

Chairman.....

ACTION

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**17/007**  
**BUDGET REVIEW DOCUMENT**

<b>WOLLASTON PARISH COUNCIL - BUDGET 2016/2017</b>		<b>APPROVED BUDGET 2016/17</b>	<b>UP TO 31/12/2016</b>
<b>(all figures exclude VAT)</b>			
<b>ITEM</b>			
<b>INCOME</b>			
1	PRECEPT	68368	68371
2	GRANTS	0	0
3	GRANT CC A509 VERGES	995	995
4	BANK INTEREST	900	85
5	SPORTS ASSOC	1000	873
6	CRICKET CLUB	1000	1641
7	S106/CIL PAYMENTS	0	0
8	SUNDRY	150	3474
9	<b>TOTAL INCOME</b>	<b>72413</b>	<b>75439</b>
<b>EXPENDITURE</b>			
10	CLERKS SALARY/EXPENSES	14920	11177
11	GEN ADMIN/OFFICE COSTS	7200	5452
12	INSURANCE	550	495
13	AUDIT	600	540
14	SECTION 137	600	153
15	SUBSCRIPTIONS	950	918
16	ST LIGHTING	700	505
17	GRANTS	7850	1430
18	GRASS CUTTING	15000	11675
19	PLAYING FIELD MAINTENANCE	12000	7315
20	SPORTS ASSOCIATION	1000	873
21	CRICKET CLUB	1000	1641
22	ELECTION COSTS	2500	0
23	GENERAL MAINTENANCE	3500	7789
24	HIGHWAYS SMALL WORKS	1000	0
25	INSURANCE CLAIM	0	2803
26	NP	2500	2008
27	<b>TOTAL EXPENDITURE</b>	<b>71870</b>	<b>54774</b>
28	<b>NETT BALANCE REQD FROM RESERVES</b>	<b>543</b>	<b>20665</b>
<b>BREAKDOWN OF 17 - GRANTS</b>			
17A	VILLAGE HALL	3000	150
17B	YOUTH ORGANISATIONS	1000	980
17C	PLAYING FIELD CAPITAL	1000	0
17D	HERITAGE SOCIETY	2000	0
17E	DAY CARE GRANTS	750	300
17F	FIRST RESPONDERS	100	0
	<b>TOTAL GRANTS AS ABOVE</b>	<b>7850</b>	<b>1430</b>