

## WOLLASTON PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 21<sup>st</sup> DECEMBER 2017 AT THE OASIS, HIGH STREET, WOLLASTON

ACTION

**PRESENT:** Councillors Mrs Bailey, Messrs Alms, Bailey (Chairman), Goldsmith, MacKenzie, Rooney, Savage, Simmons and Tyrrell. Mrs A Young (Clerk).

**OPEN MEETING:** One member of the public for the duration.

**17/106**

**APOLOGIES RECEIVED**

Councillor Mrs Fowler, Messrs Alvis and Mitchell.

**17/107**

**DECLARATION OF INTERESTS**

None.

**17/108**

**MINUTES**

It was RESOLVED that the minutes of the meeting of Wollaston Parish Council, held on 16<sup>th</sup> November 2017, were read and to be signed as a correct record.

**17/109**

**POLICE REPORT**

Councillor Mr MacKenzie reported that individual crime notifications had been received throughout the month which the Clerk has been forwarding to all Councillors for information. Crimes of note: burglary in York Road. Councillor Mr MacKenzie advised that he had been unable to make contact with our PCSO's.

**17/110**

**CLERKS REPORT**

- Phase 2 of Northamptonshire County Councils proposed budget consultation was received on 20<sup>th</sup> December and will run until 30<sup>th</sup> January. Details have been placed on the Parish Council website.
- Notification has been received from Borough Council of Wellingborough that we are now able to co-opt a Councillor to fill the current vacancy. Details have been put on the Parish Council website and it is proposed to invite interested parties to the Parish Council meeting on 18<sup>th</sup> February to make a decision.
- The Clerks annual appraisal will take place before the February meeting.

**17/111**

**FINANCE**

- **Parish Council Office.** Following the discussion at the budget setting meeting, it was agreed that the Parish Council should continually be looking for alternative suitable office space that offers better value for money than the existing office.

- **Payments for authorisation.** It was RESOLVED to approve the following payments for December 2017:

A M YOUNG	1008.37
HMRC	142.94
NORTHAMPTONSHIRE COUNTY COUNCIL	376.04
HAYESWOOD LANDSCAPES	1460.70
OXFORD INNOVATION LTD	406.62
EON	25.04
WHITESTAR SYSTEMS LTD	15.00
KNIGHTS & HYDE	34.35
S NORRIS	309.63
A BAILEY	175.00
ECOSOLVE LTD	840.00
WOLLASTON YOUTH CLUB	500.00
ROYAL BRITISH LEGION	79.56
BLESMA	79.55
	<hr/>
	<b>5452.80</b>

#### 17/112

- **TO RESOLVE TO APPROVE THE BUDGET FOR 2018/2019.** It was RESOLVED to accept the budget document and supporting statement as per pages 1182 and 1183.

#### 17/113

- **TO RESOLVE TO SET THE PRECEPT FOR 2018/2019.** Proposed by Councillor Mr Savage, seconded by Councillor Mr MacKenzie, following a vote, 7 in favour, 2 abstentions and Councillor Mr Simmons against, it was RESOLVED to increase the precept by 2% for 2018/19 – £71,865 will therefore be applied for from the Borough Council of Wellingborough.

<b>WOLLASTON PARISH COUNCIL - BUDGET 2018/19</b>		2018/19
<b>ITEM</b>		
<b>INCOME</b>		
1	PRECEPT	71865
2	GRANTS	0
3	GRANT CC A509 VERGES	995
4	BANK INTEREST	600
5	SPORTS ASSOC	700
6	CRICKET CLUB	700
7	S106 PAYMENTS	0
8	SUNDRY	120
9	<b>TOTAL INCOME</b>	<b>74980</b>
<b>EXPENDITURE</b>		
10	CLERKS SALARY/EXPENSES	19400
11	GEN ADMIN/OFFICE COSTS	5428
12	INSURANCE PREMIUM	500
13	AUDIT	600
14	SECTION 137	350
15	SUBSCRIPTIONS	885
16	ST LIGHTING	1000
17	GRANTS	6600
18	GRASS CUTTING	16270
19	PLAYING FIELD & PLAY AREAS MAINTENANCE	10000
20	SPORTS ASSOCIATION	700
21	CRICKET CLUB	700
22	ELECTION COSTS	2500
23	GENERAL MAINTENANCE	2500
24	CONTINGENCY	7547
25	<b>TOTAL EXPENDITURE</b>	<b>74980</b>
26	<b>NETT BALANCE REQD FROM RESERVES</b>	<b>0</b>
<b>BREAKDOWN OF 17 (GRANTS)</b>		
17A	VILLAGE HALL	0
17B	YOUTH ORGANISATIONS	1000
17C	PLAY AREAS	5000
17D	DAY CARE GRANTS	500
17D	FIRST RESPONDERS	100
	<b>TOTAL GRANTS AS ABOVE</b>	<b>6600</b>

**Wollaston Parish Budget 2018 / 2019 – Supporting Document**

**Receipts**

- 1 Increase of 2% on 1196 Band D tax (the amount of Band D properties may alter as this is 2017/18 figure).
- 2 No receipt of grants to be budgeted for.
- 3 County Council grant for grass cutting.
- 4 Bank interest.
- 5 Recovery of insurance and other expenses from Sports Association.
- 6 Recovery of insurance and other expenses from Cricket Club.
- 7 Payments for Section 106
- 8 Floodlight energy costs reimbursement for multi-sports courts at playing field
- 9 Total income

**Payments**

- 10 Clerks salary/expenses made up of: salary £14,219 (this is assuming one spinal point increment on salary column to SCP30, increase of £37.50 per month on 2017/18), pension 26.3% of salary £3,739 and national insurance £806. (Northants CALC are anticipating a 3% pay rise on the NJC spinal columns therefore total cost of employee £20,253). Petrol allowance £47.00.
- 11 Made up of: office costs £319.05 x 12 (plus 5% increase 2018/2019) = £4020.00 plus broadband at £15.00 x 12 = £180.00, telephone £15.00 x 12 = £180.00, refreshments £4.80 x 12 = £57.60 (£4438.00).  
Data protection renewal £35.00, Chairman's allowance £175.00, website hosting £180.00, training £500.00, £100.00 stationery/contingency (£990.00).
- 12 Insurance premium
- 13 Audit - NCALC £300 and external auditors £300.
- 14 Church floodlight energy costs £300. Remembrance Day wreath £25. £25 contingency.
- 15 Subscriptions – Northants CALC.
- 16 Street light energy/maintenance charges
- 17 Grants - £1000 Youth organisations, £5000 playing field capital, £500 Day Care grants and £100 First Responders (£6,600).
- 18 Village grass cutting £14,899, 2 x village weed spraying total £1190 and £180 B Gray allotment mowing (£16,269).
- 19 Revenue costs.
- 20 Expenses to be recovered.
- 21 Expenses to be recovered.
- 22 Election £2,500,
- 23 Village maintenance contractor/sundry purchases or maintenance.
- 24 Contingency to include library, highways and miscellaneous.
- 25 Total expenditure.
- 26 Amount required from reserves.

**17/114**  
**PLANNING**

a) Applications

Outstanding application status:

APPLICATION NO.	ADDRESS	DESCRIPTION	P C RESPONSE TO BCoW	STATUS
WP/17/00765/FUL	69 Priory Road	Rear extension and internal alterations.	No objections.	Pending.
WP/17/00696/FUL	50-60 Doddington Road	Change of use from household recycling centre to pallet recycling, sorting, repairing and selling.	Ensure adequate off road parking for employees on site.	Pending.
WP/17/00700/FUL	56 London Road	Single storey extension to side.	No objections.	Pending.
WP/17/00590/FUL	12 Redhill Crescent	First floor front extension.	No objections.	Permitted.
WP/17/00597/FUL	Wollaston House, 51 High St	Alterations and additions to a Listed dwelling house comprising reconstruction of a wing which was demolished in the 20th century, the addition of a conservatory and the creation of a new basement.	No objections.	Permitted.
WP/17/00598/LBC	Wollaston House, 51 High St	Alterations and additions to a Listed dwelling house comprising reconstruction of a wing which was demolished in the 20th century, the addition of a conservatory and the creation of a new basement.	No objections.	Permitted.
WP/17/00572/FUL	54 Irchester Road	Single storey and two storey rear extension	No objections.	Permitted.
WP/17/00515/OUT	Duckmire, 1 Duck End	Outline application with some matters reserved for the erection of 2 no. new dwellings (access and layout to be determined at this stage)	No objections.	Refused.
WP/16/00438/FUL	Flat 3, 10 Fellows Close	Conversion from 1 x 2 bedroom flat to 2 x 1 bedroom flats	APPEAL. PC OBJECTED	Pending.

b) Any other planning business  
Nothing to report.

**17/115**

- **COUNTY COUNCIL REPORT** – no representative in attendance.  
Phase 2 Northamptonshire County Council budget consultation was released 20<sup>th</sup> December and closes 30<sup>th</sup> January 2018. Information difficult to locate so unsure of how this will directly relate to Wollaston. It was agreed to write in response much the same as to phase 1 of the consultation – not enough information to be able to give a full response. The Clerk will formally respond to the Library Review Consultation by the close date of 13<sup>th</sup> January 2018.
- **BOROUGH COUNCIL REPORT**  
Nothing to report.

AY

17/116

**REPORTS OF WORKING PARTIES/COMMITTEES**

**a) Environmental & Highways.**

The Clerk reported some white lining work had been carried out around the village but not all and not the white chevron lines at Irchester Road entrance to Scott Bader. The Clerk will email Ben Wright at the County to thank for the work carried out and ask when it will be completed.

AY

**Northamptonshire County Council S136 agreement for urban highway grass mowing 2018.** It was RESOLVED to sign the agreement accepting responsibility for grass mowing on the A509 for a payment from the County Council of £995.94.

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**Northamptonshire County Council Annual Waiting Restriction Review – proposed Double yellow lines London Road.** Some objections from residents had been received by the County Council - as discussed and agreed previously at the April meeting, the Parish Council will support double yellow lines in this area as requested by a resident. The Clerk will respond accordingly. The Clerk will also request a map giving full details of yellow lines in the village.

AY

**b) Street Lighting.**

The street lamp column on the A509 roundabout has been hit by a vehicle – this has been reported.

**c) Cemetery.**

There is still some outstanding hedge work to be carried out by Norse. The Clerk will continue to monitor the situation.

**d) Footpaths.**

The Clerk will arrange for Councillor Mr Alms to have a copy of the Definitive Map giving details of all the footpaths in the Parish. Councillors Mr & Mrs Bailey offered to accompany Councillor Mr Alms on a walk of all the footpaths to enable him to become familiar with the areas.

**e) Playing Field & Parks.**

No meeting was held in December. There have been a few problems with the floodlights to the multi-courts at London Road but these have been fixed now.

**f) Village Hall**

All lighting in the main hall has been replaced with LED covered lights. Additional bookings have been received.

**g) Youth Group**

Nothing to report.

There being no further business, the meeting terminated at 7.43pm.

Chairman.....