

WOLLASTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 19TH APRIL 2018 AT THE OASIS, HIGH STREET, WOLLASTON

ACTION

PRESENT: Councillors Alms, Alvis, Allan Bailey (Chairman), Pamela Bailey, MacKenzie, Milroy, Mitchell, Savage, Simmons and Tyrrell. Mrs A Young (Clerk).

OPEN MEETING: None present.

18/030

APOLOGIES RECEIVED

Councillors Fowler and Goldsmith.

18/031

DECLARATION OF INTERESTS

None.

18/032

MINUTES

It was RESOLVED that the minutes of the meeting of Wollaston Parish Council, held on 15th March 2018, were read and to be signed as a correct record.

18/033

MATTERS ARISING FROM THE ANNUAL ASSEMBLY

No matters arising.

18/034

POLICE REPORT

Councillor MacKenzie reported there had been a number of crimes involving tools taken from vehicles, attempted car break-ins and items taken from sheds. The next Joint Action Group (JAG) meeting is scheduled for 23rd May – locally identified priorities ideally will include the above crimes. It was agreed the Clerk will write to the Police Crime Commissioner requesting this (copy to the Chief Inspector) and also requesting more PCSO presence in the village as Councillor MacKenzie follows our PCSO on Twitter and has noticed Wollaston doesn't get visited often.

18/035

CLERK'S REPORT

- The Clerk will be moving to a smaller office within the existing premises next week, giving a monthly saving of £50.00.
- Councillor Simmons and the Clerk are attending a Northants CALC GDPR training course. Following this, all policies and procedures will need to be reviewed to ensure they are compliant before the new Data Protection Regulations come into force on 25th May.
- Northants County Council has carried out the white line chevron work at the entrance to Scott Bader on Irchester Road.
- It was agreed to send Mr Gray a letter requesting he continues to cut the allotment grass as in previous years. His mower will need inspecting as part of the Parish Council insurance risk assessment.

18/036

FINANCE –Budget Review

WOLLASTON PARISH COUNCIL - AGREED BUDGET 2017/18 ITEM		2017/18	AS
			AT 31-Mar 2018
INCOME			
1	PRECEPT	70455	70455
2	GRANTS	0	0
3	GRANT CC A509 VERGES	995	995
4	BANK INTEREST	800	67
5	SPORTS ASSOC	1000	285
6	CRICKET CLUB	1000	2184
7	S106 PAYMENTS	0	0
8	SUNDRY	150	461
8a	INSURANCE CLAIM PF	0	3143
9	TOTAL INCOME	74400	77590
EXPENDITURE			
10	CLERKS SALARY/EXPENSES	17350	18148
11	GEN ADMIN/OFFICE COSTS	8000	5493
12	INSURANCE	500	500
13	AUDIT	600	550
14	SECTION 137	600	258
15	SUBSCRIPTIONS	950	1213
16	ST LIGHTING (INCL UPGRADES £1000)	1800	2206
17	GRANTS	8600	11211
18	GRASS CUTTING	16000	15919
19	PLAYING FIELD MAINTENANCE	11000	11681
20	SPORTS ASSOCIATION	1000	285
21	CRICKET CLUB	1000	2184
22	ELECTION COSTS	2500	0
23	GENERAL MAINTENANCE	2500	2276
24	HIGHWAYS SMALL WORKS	2000	0
25	WOLLASTON HWRC	0	0
26	NP	0	0
26a	INSURANCE CLAIM PF	0	2828
27	TOTAL EXPENDITURE	74400	74752
28	NETT BALANCE REQD FROM RESERVES	0	2838
BREAKDOWN OF 17 GRANTS			
17A	VILLAGE HALL	3000	5333
17B	YOUTH ORGANISATIONS	1000	1000
17C	PLAYING FIELD CAPITAL	4000	4028
17D	MISC	0	250
17E	DAY CARE GRANTS	500	500
17F	FIRST RESPONDERS	100	100
	TOTAL GRANTS AS ABOVE	8600	11211

18/036

- **FINANCE – Budget Review**

The budget review document was discussed, no issues to resolve, however Councillor Alms asked for clarification on how the section 106 funds held in reserve are able to be spent.

- **Payments for authorisation:** the following payments for April 2018 were authorised:

A M YOUNG	1050.62
HMRC	150.79
NORTHAMPTONSHIRE COUNTY COUNCIL	388.66
HAYESWOOD LANDSCAPES	1460.70
OXFORD INNOVATION LTD	347.76
EON	18.53
WHITESTAR SYSTEMS LTD	15.00
EON	129.05
DOOR SPRING SUPPLIES	3590.67
WELLINGBOROUGH NORSE LTD	44.56
TRINITY LAND LTD	150.00
BARTON PETROLEUM	330.00
	£7676.34
PAID OUT OF MEETING (2017/2018 figures)	
EON	77.83
SIMON NORRIS	461.70
ST MARY'S CHURCH, WOLLASTON	47.52
	£587.05

18/037

PLANNINGa) Applications

Outstanding application status:

APPLICATION NO.	ADDRESS	DESCRIPTION	P C RESPONSE TO BCoW	STATUS
WP/18/00213/LBC	Swimming pool & changing rooms Wollaston Hall, High Street	Listed building consent for proposed single storey extension to changing rooms and alterations to existing stone wall and paving.	No objections.	Pending.
WP/18/00212/FUL	Swimming pool & changing rooms Wollaston Hall, High Street	Proposed single storey extension to changing rooms and alterations to existing stone wall and paving.	No objections.	Pending.
WP/18/00236/PAJ	28-34 Eastfield Road	Notification of prior approval for a proposed change of use of a building from office use (class B1(a)) to 4 dwelling houses (class C3).	JM agreed to further investigate with owner/architect. Proposed to object re: lack of parking.	Pending.
WP/18/00194/FUL	23 Poplar Place	Proposed rear two and single storey extensions.	No objections.	Pending.
WP/18/00146/FUL	89 Queens Road	Part two storey and part single storey rear extension and internal alterations. Demolition of a rear single storey.	No objections	Permitted.
WP/18/00074/FUL	19 Feast Field Close	Demolition of existing conservatory and erection of two storey rear extension.	No objections	Pending.
WP/18/00105/VAR	7 York Road	Variation of condition 2 of planning permission ref: WP/17/00135/FUL to permit the garage roof to be lengthened to accommodate a covered wood store. To raise the existing stone boundary wall to provide privacy between this property and no. 5 York Road - retrospective.	No objections.	Pending.
WP/18/00075/LBC	10 Hickmire	To replace old tin roof with a thatched roof (in need). To raise the level of one chimney to comply with fire regulations.	No objections.	Permitted.
WP/18/00053/FUL	45 York Road	Conversion of garage and removal of garage Doors with minor internal alterations.	No objections. Ample off road parking so no issues with loss of garage in this area.	Permitted.
WP/16/00438/FUL	Flat 3, 10 Fellows Close	Conversion from 1 x 2 bedroom flat to 2 x 1 bedroom flats	APPEAL. PC OBJECTED	Pending.

b) Any other planning business

None.

18/038

- **COUNTY COUNCIL REPORT** – no representative in attendance. The Clerk advised of the current consultation on the Provision and Delivery of Universal Children's Services and De-designation of Children Centres in Northamptonshire 2018.

ACTION

- **BOROUGH COUNCIL REPORT** – Councillor Simmons reported that the Borough Council have recognised that a unitary authority will be necessary in the future. A date is awaited for the next Parishes Forum meeting.

18/039

REPORTS OF WORKING PARTIES/COMMITTEES

a) Environmental & Highways.

Councillor Mitchell reported he has received the costings for priority resurfacing and repair of potholes in the village. Some potholes have been repaired during the month. Further litter picking events are scheduled for later in the month by the Youth Group. The ivy on the Vicarage wall on Irchester Road footpath is being removed by the PCC.

b) Cemetery.

Councillor Alvis reported that the wall on entry to the cemetery needs repointing. The Clerk to report to Wellingborough Norse.

c) Footpaths.

Councillor Milroy advised Green Lane is in poor condition due to motorbike usage.

d) Playing Field & Parks (see minutes below of April meeting)

FINANCIAL REPORT

Payments made since the last meeting: £20.47 EON for floodlight charges and £376.88 Simon Norris for ground reinstatement at London Road playing field (following water pipe replacement). The year-end budget review document was distributed and discussed. There was an overspend in total of £709.00 for the year but considering there was £3,900.00 spent on replacement damaged water pipes which was unbudgeted for, overall the budgeted figures for £2017/18 were extremely accurate.

An invoice for £2,992.00 plus VAT has been received from Door Spring Supplies for the replacement shutters which will be paid from the £4000.00 granted by the Parish Council for security measures.

PLAY EQUIPMENT INSPECTION

Mr Savage handed the reports to the Clerk. It was noted that St Mary's play area was clear of litter due to the recent litter pick organised by volunteers from the youth group.

Mr Savage has placed the order with Playground Supplies for new safety surface at London Road play area, which is believed to be carried out in May.

The Clerk enquired whether there will be grass seeding at St Mary's play area, following a request by a resident – Mr Savage advised that he is looking at an item of new equipment to be placed on this area, which hopefully will resolve the issue and discourage football playing.

POCKET PARK

The Clerk has instructed Simon Norris to clear the culvert of leaves. As there is a lack of volunteers, it was suggested an article is placed in the next edition of the WASNAV to try to recruit new helpers.

SPORTS ASSOCIATION REPORT

Mr Green advised that there is a small backlog of fixtures due to the poor weather but that football should be finished for the season by mid-May.

Mr Silsby reported that the bar improvements should be complete next week and the new kitchen fitted in the next 3-4 weeks. The tractor shed was broken into a couple of weeks ago – no major damage or losses but the tractor ignition had been broken; Day & Coles have fixed this and an invoice is awaited.

The Clerk was asked to lodge money on account with Barton Petroleum for tractor diesel.

AY

Mr Green reported the 125th year anniversary of the Wollaston Vics club celebrations were well attended and very successful.

PURCHASES REQUIRED

The new shutters have now been installed. Further security measures are still being investigated.

FIELD MAINTENANCE/MATTERS RELATING TO THE FIELD

Mr Silsby again reported the damaged metal fencing to the perimeter of the field – the Clerk advised that this was discussed with Hampton Steel who originally fitted it but that they no longer deal with this type of fencing; Mr Silsby will make some enquiries with his contact.

e) Street Lighting

Councillor Savage advised all street lights are in order.

f) Village Hall

Councillor Simmons reported a neighbour complaint is currently being dealt with regarding excessive noise – investigations are being made as to whether the noise inhibitor installed at the Village Hall is in working order.

g) Youth Group

Councillor Alms reported during the Annual Assembly that the youth group is in its fourth year and has a membership of 35. The group is financially stable and is unlikely to require assistance from the Parish Council this year.

There being no further business, the meeting terminated at 9.00pm.

Chairman.....

