

## WOLLASTON PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 20<sup>TH</sup> APRIL 2017, AT THE OASIS, HIGH STREET, WOLLASTON

ACTION

**PRESENT:** Councillors Mrs Bailey and Mrs Fowler, Messrs Alms, Alvis, Bailey (Chairman), Fowler, Goldsmith, Hollowell, MacKenzie, Mitchell, Rooney, Savage, Simmons and Tyrrell. Mrs A Young (Clerk).

**IN ATTENDANCE:** One member of the public until item 17/034 had been discussed.

**17/031**

**APOLOGIES RECEIVED**

None.

**17/032**

**DECLARATION OF INTERESTS**

None.

**17/033**

**MINUTES**

It was RESOLVED that the minutes of the Meeting of the Parish Council held on 16<sup>th</sup> March 2017 were read and to be signed as a correct record. It was RESOLVED that the minutes of the Annual Assembly of the Parish held on April 21<sup>st</sup> 2016 were read and to be signed as a correct record.

**17/034**

**MATTERS ARISING FROM THE ANNUAL ASSEMBLY OF THE PARISH**

A resident of 62a London Road has requested double yellow lines be placed either side of the car park entrance to his property which is opposite the junction with the High Street, direct with Northamptonshire County Council. Following discussion, it was RESOLVED, 8 for and 3 against, to support the application when the County Council consults the Parish Council.

**17/035**

**POLICE REPORT**

- 19 crimes were recorded for March 2017. The way the statistics are now reported has altered and it will be up to us to find the information on the Police website. Councillor Mr MacKenzie agreed to facilitate this.
- Councillor Mr MacKenzie reported that himself, the Chairman and the Clerk facilitated a meeting on the 19<sup>th</sup> April with the local Crime Prevention Officer, the Co-operative Area Manager and Manager of the Wollaston store to discuss recent robberies. It was agreed it would be inappropriate to publish information on operational issues but the Parish Council were reassured that liaison between the Co-op and the Police is excellent, the Co-op are taking the situation very seriously and all that can reasonably be done is being done.

JMacK

**17/036****CLERKS REPORT**

- 1) The Clerk has been busy updating the new website and being trained on how to update it.
- 2) For information: Northamptonshire County Council will not be installing yellow lines at St Michaels lane flats as requested by a resident (see item 17/020 of the February minutes).

**17/037****FINANCE**

**Payments for authorisation.** It was RESOLVED to approve the following payments for April 2017:

PARK LANDSCAPES	984.00
DAY & COLES	551.67
NEAL PERRY	400.00
A M YOUNG	1008.57
HMRC	142.74
NORTHAMPTONSHIRE COUNTY COUNCIL	376.04
HAYESWOOD LANDSCAPES	1391.13
OXFORD INNOVATION LTD	406.62
WELLINGBOROUGH NORSE LTD	162.00
EON	25.80
BUSYBEES PLAYGROUPS	500.00
A SILSBY	110.00
WHITESTAR SYSTEMS LTD	700.00
HELPING HAND	87.60
NORTHANTS CALC	1213.57
NWH TAYLOR	792.00
EON	238.58
SIMON NORRIS	162.00
<b>TOTAL</b>	<b>9252.32</b>

- **Year End Budget Review.** The budget document was distributed to Councillors prior to the meeting; the closing balance being £153,049.02. It was agreed the £4,000 underspend on budget by the Playing Field Committee can be carried forward to 2017/18 financial year to spend on power washing the tennis courts and installing new security shutters.

<b>WOLLASTON PARISH COUNCIL - BUDGET REVIEW 31/03/2017</b>		<b>APPROVED BUDGET 2016/17</b>	<b>UP TO 31/03/2017</b>
<b>(all figures exclude VAT) ITEM</b>			
<b>INCOME</b>			
1	PRECEPT	68368	68371
2	GRANTS	0	0
3	GRANT CC A509 VERGES	995	1991
4	BANK INTEREST	900	954
5	SPORTS ASSOC	1000	873
6	CRICKET CLUB	1000	1641
7	S106/CIL PAYMENTS	0	0
8	SUNDRY	150	3524
8a	VAT RECLAIM		7629
9	<b>TOTAL INCOME</b>	<b>72413</b>	<b>84983</b>
<b>EXPENDITURE</b>			
10	CLERKS SALARY/EXPENSES	14920	14915
11	GEN ADMIN/OFFICE COSTS	7200	7400
12	INSURANCE	550	495
13	AUDIT	600	540
14	SECTION 137	600	186
15	SUBSCRIPTIONS	950	918
16	ST LIGHTING	700	570
17	GRANTS	7850	1790
18	GRASS CUTTING	15000	15153
19	PLAYING FIELD MAINTENANCE	12000	10338
20	SPORTS ASSOCIATION	1000	873
21	CRICKET CLUB	1000	1641
22	ELECTION COSTS	2500	0
23	GENERAL MAINTENANCE	3500	7789
24	HIGHWAYS SMALL WORKS	1000	0
25	INSURANCE CLAIM	0	2803
26	NP	2500	2008
26a	VAT PAID		7138
27	<b>TOTAL EXPENDITURE</b>	<b>71870</b>	<b>74557</b>
28	<b>NETT BALANCE REQD FROM RESERVES</b>	<b>543</b>	<b>10426</b>

**17/038**  
**PLANNING**

a) Applications

Outstanding application status:

APPLICATION NO.	ADDRESS	DESCRIPTION	P C RESPONSE TO BCoW	STATUS
WP/17/00232/LBC	124 High Street	Removal of existing tiles on the barn roofs, repair all the timber and replace in reclaimed welsh slate that is in keeping.	No objections.	Pending.
WP/17/00226/LBC	124 High Street	Repair the collyweston slates on the roof of Keep House by stripping the old slates, reusing them and replacing any where needed	No objections.	Pending.
WP/17/00214/FUL	16 Abbey Rise	Two storey extension to side.	No objections.	Pending.
WP/17/00171/FUL	46 Priory Road	Conversion and extension of existing double garage to form ancillary residential family accommodation	No objections.	Pending.
WP/17/00138/ADV	Verge between Williams Way and Raymond Close, Hinwick Road	2 x v-shaped tenant directory signs (retrospective application)	Objections.	Pending.
WP/17/00137/FUL	2 South Street	Removal of unstable chimney and rebuild gable end.	No objections.	Pending.
WP/17/00135/FUL	7 York Road	Conversion of existing double garage to two storey residential annex and erection of detached garage.	No objections.	Pending.
WP/17/00083/FUL	98 Eastfield Road	Conversion of garage to living accommodation with single storey front extension.	No objections.	Permitted.
WP/17/00068/FUL	Vicarage Farm, 179 Wellingborough Rd	Removal of painted black corrugated cladding and 8 no. steel livestock gates to be replaced by green cladding and a single roller shutter door.	No objections.	Permitted.

WP/17/00074/FUL	72 The Pyghtles	Part single and part 2 storey rear extension.	No objections.	Permitted.
WP/17/00048/LBC	51 High Street	Demolition of existing ground floor extension and reinstatement of a two storey wing. Installation of conservatory, creation of two basement levels.	No objections.	Permitted.
WP/17/00047/FUL	51 High Street	Demolition of existing ground floor extension and reinstatement of a two storey wing. Installation of conservatory, creation of two basement levels.	No objections.	Permitted.
WP17/00057/FUL	22 Priory Road	Single storey ground floor extension. Re-submission.	No objections.	Permitted.
WP/17/00046/FUL	201 Hinwick Road	Proposed new dwelling on land to rear.	No objections.	Refused.
WP/17/00012/FUL	27 The Gap	Annex extension and garage conversion.	No objections.	Permitted.

ACTION

b) Any other planning business

Councillor Mr Mitchell reported the Primary School extension is due to be completed by September 2018.

It was reported that at the Borough Council Parishes Forum, Planning Officers are under stricter guidelines with tighter decision deadlines and that Parish Councils are to ensure any objections are of a 'material planning matter' and take into account the policies within the Core Strategy and local Neighbourhood Plans. It was decided that Councillors Mrs Fowler, Mr Mitchell and the Clerk will do research into each planning application received and report back to the Parish Council with any recommendations or observations. It was also agreed that where any applications propose to lose existing car parking, the Parish Council will make a general comment each time on concerns of loss of parking in the village.

SF/JM/  
AY

17/039

**REPORTS OF THE BOROUGH/COUNTY COUNCILLORS**

- **Borough** – Councillor Mr Simmons will make contact with the Managing Director of Wellingborough Norse to discuss the ongoing problems with wheelie bins not be emptied on the correct day  
Councillor Mr Alvis reported that himself, Councillor Mr Mitchell and the Clerk attended the last Parishes Forum meeting. Items discussed: **Wollaston Household Waste Recycling Centre** – as Grendon were the only other Parish Council offering to financially assist with the running of the centre, the Borough Council are unable to keep this facility open and it will be handed back to the County Council – the Clerk will write to thank Grendon Parish Council for their support.

AY

**War memorial footpath** – the Borough Council are suggesting that extensive work is required in order to comply with health and safety issues regarding the access to the war memorial – the Parish Council only require repair and maintenance of the path to allow easy access for mobility users and pushchairs – a meeting will be arranged to discuss once the Borough Council has received outstanding health and safety reports.

**Planning process** – as item 17/038.

- **County** – elections are on the 4<sup>th</sup> May 2017.

**17/040**

## **REPORTS OF WORKING PARTIES/COMMITTEES**

### **a) Environmental & Highways.**

Councillor Mr Mitchell advised of outstanding Street Doctor reports.

Councillor Mr Mitchell, the Clerk and Ben Wright from Northamptonshire County Council Highways are meeting on the 28<sup>th</sup> April to discuss matters in Wollaston.

### **b) Cemetery**

Nothing to report.

### **c) Footpaths**

- TV21 footpath has been cleared as per letter of request from the Parish Council to the new owners.
- Wollaston Warrior noticeboard at Summerleys – as the final liaison meeting is to be held in June, Councillor Mr Hollowell reported this is the last chance to get the noticeboard in place – Councillor Mr Tyrrell will contact the Wildlife Trust representative for Summerleys.
- Councillor Mr Hollowell has received a copy of the recently consolidated Definitive Map and Statement for Wollaston – he has also returned the questionnaire included asking for details of the most and least used footpaths in our ward.

**d) Playing Field & Parks** (see minutes below of meeting held on 11<sup>th</sup> April).

### **FINANCIAL REPORT**

The year-end budget review was discussed (see next page) – payment has been made for the field to be vertidraind, for the tractor service and £400 for CCTV. Payment to RPM for power washing the tennis courts was withheld as the job was not done satisfactorily; another company has now power washed the courts and payment of £660.00 plus VAT will be made later in the month.

There has been a slight overspend on the budget for tree work and power to the tennis courts, but apart from these two items the budget has been very well adhered to.

The Chairman will request permission to carry forward £4000 of unspent funds as it was agreed two shutter doors need upgrading and the picnic bench needs replacing.

### **PLAY EQUIPMENT INSPECTION**

Mr Savage reported that the equipment is in good order at the playing field; St Mary's play area will be inspected after the Easter break.

The contractor has made repairs to the fence between the play area and the brook. The car park tarmac work required following the damage after the wheelie bin was set fire to will be undertaken by Simon Norris at an approximate cost of £200.00.

JT

Some of the metal bars on top of the tennis court fencing have come down but at this stage do not appear to be causing an issue with the fencing – Mr Green will place the bars in the storage containers for safety.

**POCKET PARK**

Mr Hollowell reported a tree had come down in the Park, on the left hand side near the house. The Clerk will instruct Heritage Arboriculture to make good.

**SPORTS ASSOCIATION REPORT**

Mr Perry advised the new CCTV system has been installed – the Parish Council has paid £400.00 toward the cost and the balance will be paid between the clubs. Another outside light is being installed.

Mr Green advised the football has nearly finished for the season; the top pitch will need re-seeding.

Mr Perry reported the cricket season is due to start and the Australian player is now here. Mr Perry has received the drawings for the proposed extension – the clubs will need to meet to decide if the proposals are agreeable by all users – estimated cost at this stage in the region of £30,000.

Mr Perry reported a defibrillator is being given free of charge to be situated in the clubhouse and training will be given.

**PURCHASES REQUIRED**

It was agreed to purchase a replacement picnic bench for the play area at a cost of £505.00 plus installation costs of approximately £50.00.

The out of date sign on the tennis courts needs replacing with current information – Clerk to organise.

**FIELD MAINTENANCE/MATTERS RELATING TO THE FIELD**

The Norse wheelie bin has been set fire to which needs replacing at a cost of £130.00 and damage has been caused to the car park.

The tennis club for youths during the Easter break has been cancelled due to a lack of response. There have been ongoing problems with dogs off leads and fouling – Clerk to contact Borough Council Dog Warden.

**e) Street lighting.**

All lights are okay.

**g) Village Hall**

Plumbing and garden work have been completed over the Easter break. The lighting is being replaced with LED lighting.

**h)Website**

The new website is now live and the Clerk is continuing training sessions with Whitestar Systems.

There being no further business, the meeting terminated at 8.40pm.

Chairman.....